

INSTRUCTIONALLY RELATED ACTIVITIES (IRA) BOARD MEETING

APRIL 15, 2016 10:00-11:00 AM BMU 205

MINUTES

Members Present: Vu Nguyen (Chair), Michael Pratt, Matt Zaleski, Marc Langston, Hyunjung Kim, Deanna Jarquin, Alek Palmersmith

Members Absent: Todd Gobson

Staff Present: Jeni Kitchell, Kimberly Scott, Stephen Cummins, Jennifer Mays

Staff Absent: None

Others Present: Jimmy Smith, Jonathon Brown, Aaron Thao, Mahalley Allen, John Crosby, Sherry Wolcott

- I. Call to Order
 - a. Vu Nguyen called the meeting to order at 10:00 am.
- II. Approval of Minutes
 - a. March 25, 2016 – approved 7-0-0
 - b. April 1, 2016 – approved 7-0-0
- III. New Business
 - a. Discussion Items
 - i. Work Study Requests for 2016-17
 1. Anthropology Museum - \$5,000 – Typical annual request for two WS students to assist with fall exhibit, public events, programming, PR, docents and databases.
 2. Hands On Experience - \$7,500 – Sherry Wolcott presented. Program serves 4,000 elementary students each year on 160-170 field trips. The eight WS students help set up and run the field trips, and share their love and knowledge of math and science with the children.
 3. Food Insecurity Prevention Program - \$5,000 – New program WS request for two to four students to support campus-wide food insecurity prevention programs, organize activities and events, demos, and educational materials.
 4. The Orion - \$5,680 – Request supports two WS students, one to act as office manager, and one to act as advertising manager of the newspaper.
 - b. Action Items
 - i. One-time Funding Requests
 1. HFA Univ. Art Gallery Workshop - \$850 – approved 7-0-0
 2. HFA Univ. Art Gallery Student Attendants - \$1,500 – approved 7-0-0
 3. HFA Choral Performance - \$10,000 – approved 7-0-0
 - IV. Old Business
 - a. Discussion Items

i. 2016-17 Budget Discussion

1. Baseline Estimate of \$1,292,146

2. Financial Status of Programs

a. Orion Budget Presentation – Requesting a one-time funding request of \$104,000 for 16-17 in lieu of their baseline allocation. In 17-18 they project needing an increased baseline allocation, from \$28,801 to \$77,500 ideally.

b. New Programs

i. Food Insecurity Prevention Program – requesting \$16,384 for student assistants, travel to events, program materials for demonstrations and events, and PR costs.

ii. Pi Sigma Epsilon Competition Team – requesting \$7,500 for travel to competitions.

iii. Engineers for Alternative Energy – requesting \$2,500 for travel and program materials.

c. Existing Program Baseline Requests

i. Model UN – requesting an additional \$20,000 in baseline. John Crosby presented with students. 500 universities attend annually and we've been in the top 10% in the last 9 of 10 years winning many awards. Some universities have 22 head delegates - we have 1. Took 33 students last year, and 35 this year. Traditionally given \$35K, with an additional \$5K in exemplary performance funding, which is not enough to cover rising expenses, especially travel. Students spoke to their amazing experiences attending the Model UN. Represented Pakistan this year, as well as Malaysia the prior year. Students out-of-pocket \$100 for Seattle and \$200 for NY. Fundraisers are held.

3. Additional Funding Call – on hold.

b. Action Items

V. Announcements

VI. Adjournment

a. Vu Nguyen adjourned the meeting at 10:57 am.