

INSTRUCTIONALLY RELATED ACTIVITIES (IRA) BOARD MEETING

APRIL 25, 2014 1:00-3:00 PM BMU 205

MINUTES

Members Present: Michael Barrett, Chair, Taylor Herren, Jimmy Draper, Marc Langston, Hyunjung Kim, Daniel Schindler

Members Absent: Jeffery Zawoysky, Steffen Mehl

Staff Present: Jennifer Mays

Staff Absent: Jeni Kitchell, Kimberly Scott, Stephen Cummins

Others Present: Stacie Corona, Brandi Aranguren, Kory Masen

- I. Call to Order
 - a. The Chair, Michael Barrett, called the meeting to order at 1:02 pm.
- II. Approval of Minutes
 - a. April 11, 2014 – a motion was made to approve the minutes: 5-0-0 MSC
- III. New Business
 - a. Action Items
 - i. New Program Proposal - Vote – NFSC Dietetics Simulation Experience
 1. Email was sent to the program asking for more details. It's an optional component, yet it assists the students in gaining experience. It is a one-time experience (four hours), not ongoing like the rest of our programs. If they feel the experience is valuable, suggestion was made that they cap the course at 30 and offer it in the course. The board feels this experience is better funded with consolidated course fees.
 2. A motion was made to approve as an IRA program – Motion fails 0-6-0.
 - ii. Alcohol and Drug Policy contained within IRA Student Code of Conduct – Vote on Recommendation
 1. A motion was made to approve the amendments made to the document – Motion carries 6-0-0.
 2. Taylor Herren and Michael Barrett will send it on to FASP and Academic Senate.
 - iii. Update EM 87-009 – Vote on Final Version
 1. A motion was made to approve the updated changes to the EM – Motion carries 6-0-0.
 2. A memo will be drafted to go with the document to explain the changes.
 - b. Discussion Items

- i. Work Study Requests for 2014-15
 1. BSS – Anthropology Museum requests \$5,000 – for two students.
 2. CME – The Orion requests \$2,704 – for one student.
 3. NS – Hands On Experiences requests \$7,500 – Brandi Aranguren presented. The program typically has 6 students funded with IRA Work-study money. Requesting a little more than is typical due to minimum wage \$1 increase.
- ii. 2014-15 Baseline Budgets
 1. New Program Baseline Funding Requests
 - a. AGR – Academic Quadrathlon requests \$5,000 (based on funding proposal submitted at the time they became a certified IRA program).
 - b. ECC – ECC Water Treatment Team requests \$3,257.54 (based on funding proposal submitted at the time they became a certified IRA program).
 - c. HFA – Steel Pan Ensemble requests \$2,000
 - i. Missing \$500 in their expenses, and need to fill out the projected income section - staff to follow up.
 2. Staff to send out a call to existing IRA programs for additional baseline dollars.

IV. Old Business

- a. Discussion Items
 - i. Update Expenditure Guidelines – updated guidelines discussed, as well as the bullet about student associations, etc. John Slaughter says that it's a campus practice to not be allowed to get funding from both IRA and revenue sharing (a practice, not a policy). Board decided to strike this bullet.
 - ii. Jeni Kitchell to make a clean copy. It will be an action item for next time.
- b. Action Items

V. Announcements

- a. Next IRA Meeting will be May 2, 2014

VI. Adjournment

- a. The Chair, Michael Barrett, adjourned the meeting at 2:26 pm.

Upcoming Dates:

- April 30 – Exemplary Performance Round III requests due
- May 2 – IRA meeting
- May 9 – Exemplary Performance Round III presentations at meeting
- May 16 – Last IRA meeting of the semester!