

## INSTRUCTIONALLY RELATED ACTIVITIES (IRA) BOARD MEETING

NOVEMBER 6, 2015 2:00-3:00 PM BMU 205

# MINUTES

**Members Present:** Vu Nguyen (Chair), Deanna Jarquin, Michael Pratt, Matt Zaleski, Alek Palmersmith, Marc Langston, Hyunjung Kim

**Members Absent:** Hadil Mustafa

**Staff Present:** Jeni Kitchell, Stephen Cummins, Jennifer Mays

**Staff Absent:** Kimberly Scott

**Others Present:** Mitch Cox, Ana Medic, James Norris, Kasey DeAtley, Samantha Grey, Sarah Pape, Robert Nooney.

- I. Call to Order
  - a. Vu Nguyen called the meeting to order at 2:00 pm.
- II. Approval of Minutes
  - a. October 16, 2015 – approved 7-0-0
- III. New Business
  - a. Discussion Items
    - i. One-time funding requests
      1. Athletics - \$8,730 – Mitch Cox and Robert Nooney presented. High jump pit needed for 30 students. Needed by March 12 regardless of funding.
      2. Academic Quadrathlon - \$5,520 – Kasey DeAtley presented. Sending add'l students and to Society for Range Mgmt national competition in TX.
      3. GeoWall Challenge Team - \$716 – Samantha Grey presented. Two vacuum molds needed for competition; useful in future years as well.
      4. Outdoor Classroom - \$1,417 – Equipment needed. Follow-up to see if rollover could be used (didn't spend their 14-15 funding), and if item will be in a locked storage facility.
      5. RECS Intramurals - \$3,000 – Solar panel kit needed to charge equipment. Follow-up needed to see how items are charged currently.
      6. RECS Sport Clubs - \$9,000 – Rugby sled needed. Follow-up needed to see if other teams can benefit from it and to clarify cost of shipping and handling. Portable AED defibrillator needed for use at all sporting events. Follow-up need to see if they already have one, and if EHS is aware of the purchase.
      7. SAE Baja - \$531 – New shocks needed for competition.
      8. SAGE - \$11,124 – Travel expenses for the SAGE USA competition in Sacramento. Follow-up needed since they have already earmarked base funds for the global event in the Philippines August 2016, and cannot go to

that if they don't go to the USA competition. Invite Curt DeBerg to attend Nov 20 meeting.

9. SEEHD - \$6,500 – Jim Norris presented. Flow meter needed for project in Guatemala (3-5 students usually attend).
10. SME Westec Mfg - \$6,760 – Travel expenses needed to attend the competition and to purchase stove water heater retrofit project materials.
11. SOTA Productions - \$10,584 – Equipment needed. Follow-up needed to clarify if they need 1 or 2 iMacs.
12. University Art Gallery - \$3,000 – Student attendants needed due to the change of venue in 2013. Follow-up needed to see if they have asked the college for funding (large rollover) and if their need for students will change once they are moved into the new building.
13. University Public Events – \$2,678 – Stephen Cummins presented. Two ticket printers and a cellular credit card machine are needed for use at the box office and other various venues on campus. Rollover is currently being spent down due to staff compensation increases.
14. Water Treatment Team - \$1,904 – Equipment needed in support of their competition.
15. Watershed Review - \$4,080 – Sarah Pape presented. Travel funds needed to attend annual Associated Writers and Writing Programs event in Los Angeles in March/Apr. Takes senior editors typically in support of literary publishing.

b. Action Items

IV. Old Business

a. Discussion Items

- i. Updated EM – status update – chair of FASP informed Michael Pratt that they are unsure of the changes to the EM so they are investigating.

b. Action Items

V. Announcements

VI. Adjournment

- a. Vu Nguyen adjourned the meeting at 3:00 pm.