

## INSTRUCTIONALLY RELATED ACTIVITIES (IRA) BOARD MEETING

NOVEMBER 7, 2014 2:00-3:00 PM BMU 209

# MINUTES

**Members Present:** Michael Pratt, Chair, Taylor Herren, Jeffery Zawoysky, Nicole Lung, Marc Langston, Hyunjung Kim

**Members Absent:** Ghang Ho Lee, Daniel Schindler

**Staff Present:** Jeni Kitchell, Jennifer Mays, Kimberly Scott

**Staff Absent:** Stephen Cummins

**Others Present:** Mark Plenke, Sue Peterson, Kendall Ross, Ariana Altier, Nick Howell, Jeff Leeds, Ken Chapman, Curt DeBerg, Damon Aiken

- I. Call to Order
  - a. The Chair, Michael Pratt, called the meeting to order at 2:02 pm.
- II. Approval of Minutes
  - a. October 17, 2014 - – a motion was made to approve the minutes: 4-0-1 MSC
- III. New Business
  - a. Discussion Items
    - i. Exemplary Performance Round I Requests
      1. ECC – Formula SAE \$3,000 – The program withdrew their request and are instead requesting funding via the call for one-time dollars.
      2. CME – Orion \$3,000 – Mark Plenke spoke in support of the program’s needs at the ACP/CMA National College Media Convention/Competition held Oct 29-Nov 2 in Philadelphia for two attending students, and altered his request to \$2,813.51 based on actuals.
        - a. motion was made to alter the amount to \$2,813.51: 5-0-0 MSC
      3. RECR – Cycling Team \$1,000 – Kendall Ross and Ariana Altier spoke in support of the program’s needs at the Nat’l Collegiate Mountain Bike Championships held on Oct 22-27 in Beech Mountain, NC for four attending students.
      4. RECR – Waterski Team \$2,000 – Kendall Ross and Nick Howell spoke in support of the program’s needs at the Collegiate Waterski Nat’l Championships held Oct 15-20 in Baton Rouge, LA for ten attending students.
    - ii. Add’l Work Study Requests (\$7,937 available)
      1. CME – Forensics requests \$3,700 – Sue Peterson spoke in support of the program’s needs, and detailed the specialized duties of the one additional work study student that would be hired.

2. UPE – University Box Office requests any and all WS\$ - this program is able to use every last penny of work study funding and requests any amount they can receive.
  - iii. College of Business IRA program changes.
    1. Enactus (~\$8500 alloc) and Chico Advertising Competition Group (~\$2500 alloc) no longer in operation. Reduce baselines by these amounts?
      - a. Ken Chapman confirmed that Chico Advertising Competition Group is inactive. Curt DeBerg explained Enactus/SIFE's relationship to SAGE (Students for the Advancement of Global Enterprises) and asked that the college be allowed to keep their existing funding for this program.
      - b. The board stated that they would need to submit a new program proposal for SAGE if they want it to be a recognized IRA program, and reiterated the process of receiving funding.
      - c. The college presently receives \$19,950 in base dollars for all of its IRA programs.
    2. Budget needs for Marketing Students Competition (~\$9,000)
      - a. Damon Aiken spoke to this program's needs, and handed out a budget estimate for a competition scheduled for March 18-22, 2015 in New Orleans, LA totaling \$9,023 for seven attendees.
  - b. Action Items
    - i. New program proposal - ASCE Mid-Pacific Conference Geo-Challenge Team. Also requesting one-time funding \$2,589.
      1. A motion was made to approve the proposal requesting IRA Program Certification and accompanying one-time dollar amount: 6-0-0 MSC
- IV. Old Business
- a. Discussion Items
    - i. Student Code of Conduct – Michael will take to Student Judicial Affairs prior to taking to the next scheduled FASP meeting.
    - ii. EM revisions - Michael will take to the next scheduled FASP meeting.
  - b. Action Items
- V. Announcements
- a. Call went out for One-time Funding (due Nov 7)
  - b. On-hold IRA programs deleted from list (Stadium, Hybrid Electric Vehicle, Gospel Choir)
  - c. Next IRA Meeting will be November 21, 2014
- VI. Adjournment
- a. The Chair, Michael Pratt, adjourned the meeting at 2:50 pm.

Upcoming Dates:

- November 7 – One-time Funding Requests due
- January 1 – Send Program Review info to units (Reviews in Spring)
- February 1 - Call for Exemplary Performance Funding Round II (due Feb 28)
- March 1 - Call for Work Study Funding Requests for next year
- April 1 - Call for Exemplary Performance Funding Round III (due Apr 30)