

INSTRUCTIONALLY RELATED ACTIVITIES (IRA) BOARD MEETING

NOVEMBER 21, 2014 2:00-3:00 PM BMU 209

MINUTES

Members Present: Michael Pratt, Chair, Taylor Herren, Jeffery Zawoysky, Nicole Lung, Hyunjung Kim

Members Absent: Ghang Ho Lee, Daniel Schindler, Marc Langston

Staff Present: Jeni Kitchell, Jennifer Mays, Kimberly Scott

Staff Absent: Stephen Cummins

Others Present: Austin Hamilton, Dante Garaventa, Erik Black, Nikki Meenan, Victoria Goernert, Jose Guzman, Ethan Copitch, Cameron Kelly, Susan Wiesinger, Debra Johnson, Steve Riccomini

- I. Call to Order
 - a. The Chair, Michael Pratt, called the meeting to order at 2:01 pm.
- II. Approval of Minutes
 - a. November 7, 2014 - – a motion was made to approve the minutes: 5-0-0 MSC
- III. New Business
 - a. Discussion Items
 - i. New program proposal – TGC (Tehama Group Communications). Budget estimate of \$28,500. Susan Wiesinger and Debra Johnson presented. TGC is a student-managed public relations agency in the Department of Journalism and Public Relations. It is a hands-on internship for students majoring in public relations, news, graphic design and media arts. Approx. 50 students participate each AY.
 - ii. One-time Funding Requests (totals \$72,688.82 below)
 1. CME – Orion Camera \$1,671.68 (Nikon D5300 DSLR, bag, memory cards, microphone system, wind screen, batteries). Staff to confirm there is a secure space for these types of items as there have been issues in the past.
 2. CME – Orion Smart Board \$7,100 (Sharp Aquos Board, rolling cart, PC bundle, adapter)
 3. ECC – Concrete Canoe \$1,500 (Styrofoam for molding, carbon fiber netting, concrete stain, plywood and lumber). Jose Guzman presented. Hoping to take 7 more students to the competition than last year.
 4. ECC – Formula SAE \$7,100 (equipment and supplies needed for competition vehicle). Staff to find out more details as to why they need so much more funding this year since they were given a \$6500 baseline allocation.
 5. ECC – Intelligent Ground Vehicle \$1,250 (computer and motor amplifier for vehicle). Ethan Copitch spoke to the program’s needs.
 6. ECC – Steel Bridge Team \$1,107.53 (deflecting testing computer station, various steel tubing). Vicotria Goenert explained that they received funding

from the college for travel. They would be able to use the equipment for years to come.

7. ECC – Various Programs \$2,700 (two student assistants in metal shop labs in support of six IRA programs). Matt Simpkins, Dante Garaventa and Erik Black presented about the needs of several programs to use the lab, and issues with risk management would then be resolved.
8. ECC – Water Treatment Team \$984.61 (design testing and measuring materials)
9. HFA – School of the Arts \$5,000 (off-campus project/exhibition space materials and equipment). Cameron Kelly presented. Approx. 40 students would be involved. If full funding is not available, still would like whatever they could get. She will talk to Risk Management.
10. HFA – Watershed Review \$3,935 (registration, travel, lodging and promotional materials for AWP book fair)
11. RECS – Intramural Sports \$29,540 (pedometers, bubble bump soccer, elevated game management stand, social game equipment). Steve Riccomini presented. 3500 – 3700 students involved in intramurals.
12. RECS – Sport Clubs \$10,800 (suncast storage shed, iLite, rugby goal posts, lacrosse bounce back target, lacrosse goal rollaway wheels, water polo safety netting, volleyball game net). Steve Riccomini presented. 400 students involved in sport clubs.

b. Action Items

i. Exemplary Performance Round I Requests

1. ECC – Formula SAE \$3,000 – The program withdrew their request and are instead requesting funding via the call for one-time dollars. No vote needed.
2. CME – Orion \$3,000 – a motion was made to approve the funding: 5-0-0 MSC
3. RECR – Cycling Team \$1,000 – a motion was made to approve the funding: 5-0-0 MSC
4. RECR – Waterski Team \$2,000 – a motion was made to approve the funding: 5-0-0 MSC

ii. Add'l Work Study Requests (\$4,604 available)

1. CME – Forensics requests \$3,700 – a motion was made to approve the funding: 5-0-0 MSC
2. UPE – University Box Office requests any remaining funding (\$904) - a motion was made to approve the funding: 5-0-0 MSC

iii. College of Business IRA program changes (Current baseline \$19,950).

1. Enactus (~\$8500) and Chico Advertising Competition Group (~\$2500) no longer in operation. Reduce baselines by these amounts? A motion was made to postpone the vote and ask for a representative to attend the next meeting: 5-0-0 MSC

2. Marketing Students Competition – baseline funding request \$9,023 A motion was made to postpone the vote and ask clarification regarding the request: 5-0-0 MSC

IV. Old Business

a. Discussion Items

- i. Student Code of Conduct – Michael will take to Student Judicial Affairs prior to taking to the next scheduled FASP meeting.
- ii. EM revisions - Michael will take to the next scheduled FASP meeting.

b. Action Items

V. Announcements

- a. Next IRA Meeting will be December 5, 2014

VI. Adjournment

- a. The Chair, Michael Pratt, adjourned the meeting at 2:57 pm.

Upcoming Dates:

- January 1 – Send Program Review info to units (Reviews in Spring)
- February 1 - Call for Exemplary Performance Funding Round II (due Feb 28)
- March 1 - Call for Work Study Funding Requests for next year
- April 1 - Call for Exemplary Performance Funding Round III (due Apr 30)