

INSTRUCTIONALLY RELATED ACTIVITIES (IRA) BOARD MEETING

DECEMBER 4, 2013 2:00-3:00 PM BMU 211

MINUTES

Members Present: Michael Barrett, Chair, Marlene Romero, Jimmy Draper, Steffen Mehl

Members Absent: Taylor Herren, Daniel Schindler, Marc Langston, Hyunjung Kim

Staff Present: Jeni Kitchell, Jennifer Mays

Staff Absent: Arno Rethans, Kimberly Scott, Stephen Cummins

Others Present: Joe Alexander, Don Hankins, Anita Rivas, Sandy Miskella

- I. Call to Order
 - a. The Chair, Michael Barrett, called the meeting to order at 2:03 pm
- II. Approval of Minutes
 - a. November 15, 2013 (on hold – no quorum)
- III. Old Business
 - a. Discussion Items
 - i. One-time Fall Funding Proposals- Answers to Board's Questions (all paraphrased from their responses, except when presenters are noted)
 1. AGR - Quiz Bowl
 - a. Two computers are needed. One computer will project the questions to students through projector and the other one will show the same question with answer to the judges so that the judges will make a decision whether the answer from students is correct or not.
 2. BSS - Outdoor Classroom (Don Hankins presented)
 - a. Collects aerial, real time data which benefits students, and incorporates new technologies into learning. Equipment programmed prior to flying. Bringing more of a geographic component into the program, linking what they're offering in the reserve and building upon what students are learning in the class. Request is quarter of whole price, with the 35% educational discount they are receiving. We are looking to secure all funding this academic year. About half of the funds would be contributed by departments including geography and

- planning. There are a few places the UAV would be stored depending on use location. At the reserves we have locked storage areas that are secure at both BCCER and BCEP.
- b. The UAV would provide students the opportunity to collect real-time data on field sites where they are working on class projects and research. This data can be used back on campus for analysis in remote sensing and GIS. Spatial analysis is a growth career area. Possibilities for such analysis become virtually endless and extremely cost efficient the more it is used. This would make provide our students a competitive edge.
 - c. IRA funds should not be used for classroom experience or research.
3. CME – Orion
 - a. Planning to convert back-issue storage closet that has a heavy wooden door and metal handle and lock, to hold all multimedia equipment.
 - b. Staff will ask Mark Plenke his timeline in converting the space, and what stage they are in now, as well as where they will store the items in the meantime if necessary.
 4. ECC - Associated School of Construction Student Competition
 - a. The extra IRA funds are to help cover the general increase in overall expenses over the years, as well as the \$2,000 increase in hotel expenses last year, which will continue this year. All competition expenses, hotel rates, transportation, and food expenses have gone up, but particularly hotel rates. It is both a regional and national competition. Of our seven teams last year, three teams brought home National Championships for CSU, Chico. One student also won an individual award for the Alternates Problem.
 5. ECC - Formula SAE
 - a. This program received a \$5,000 baseline allocation from the dean, and had requested \$10,446. Even with the \$5,000, they would still need the requested dollars for travel to Lincoln, Nebraska for the national competition.
 6. ECC - Intelligent Ground Vehicle
 - a. None of the students are graduating, and all will participate in June.
 7. ECC - Society of Manufacturing Engineers
 - a. Materials are part of the manufacturing process in the efforts to create a mountain bike pedal - part of the casting process. A portion of the funds are for the parts, and a portion is for travel to Southern California for the competition. The \$4000 baseline

is being used as well, but the project was expanded so hoping to augment student out-of-pocket expenses.

8. HFA – SOTA Productions – Travel (Anita Rivas and Joe Alexander presented)
 - a. Grammy U (based in conjunction with the popular Grammy awards) produces 3 key events each semester. Music Tech also happens every semester. With regard to Grammy U, they would co-produce an event in the Bay Area with them and the Content Creators Coalition. They are talking to venues and a media sponsor to make this happen. This would offer student access to NARAS (National Academy of Recording Arts and Sciences). Involves overnight travel.
 - b. The Voice is also an event that students are able to become involved with through Anita’s connections. Takes place in Burbank on Dec 18, and students need assistance with travel funding in order to attend.
 - c. Students need to interact with industry professionals in order to help them learn and make the necessary contacts to get a job. Fantastic opportunities and experiences to allow students a real-world application of their skills and insight into the industry, build connections, and take part in something that no other universities are able to offer.
 - d. Board should think about whether or not it should use exemplary performance funds or one-time funds for this purpose.
- ii. Alcohol and Drug Policy contained within IRA Student Code of Conduct
 1. No update – waiting to contact the president for guidance.
- iii. Technology Funding Issues (on hold until Spring 2014)
 1. Update Expenditure Guidelines
- b. Action Items
 - i. HFA: New Program Proposal: Steel Band Ensemble - vote (on hold – no quorum)
 - ii. Work Study Round II (\$5,853)
 1. UBO requesting all available remaining dollars - vote (on hold – no quorum)
 - iii. Exemplary Performance Funding Round I
 1. RECS: Chico State Water Ski Club for Collegiate Water Ski National Championships \$1,000 – vote (on hold – no quorum)
 - iv. One-time Fall Funding Proposals (totals ~~\$98,415.80~~ \$97,487.44 - see [IRA Board Google Docs](#)) – vote on all - (all on hold – no quorum)
 1. AGR
 - a. Discussion Meet: ~~\$1,387.16~~ \$458.80 Fewer students able to go.
 - b. Quiz Bowl: \$5,015

- 2. BSS
 - a. Model UN: \$4,000
 - b. Museum of Anthropology: \$14,167.05
 - c. Outdoor Classroom: \$7,476.46
 - 3. CME
 - a. Orion: \$4,550
 - 4. ECC
 - a. Associated School of Construction Student Competition: \$2,000
 - b. Formula SAE: \$4,000
 - c. Intelligent Ground Vehicle: \$1,000
 - d. Micromouse: \$1,870.5
 - e. SAE Baja: \$4,964.08
 - f. Society of Manufacturing Engineers: \$4,540.38
 - 5. HFA
 - a. Art Student Exhibits: \$3,315
 - b. SOTA – Equipment: \$18,731.21
 - c. SOTA – Travel: \$4,700
 - d. Theatre: \$5,300
 - e. University Art Gallery: \$2,200
 - 6. NSC
 - a. Hands On Experience: \$2,216.96
 - 7. RECS
 - a. Various: \$6,982
- IV. New Business
- a. Discussion Items
 - i. Ben Seipel , FASP member, contacted Michael Barrett about IRA Board
 - 1. He asked 3 questions:
 - a. Does IRA Board still meet, and if so, how often?
 - b. Does EM 87-009, which hasn't been revised since 1987, need to be updated, and if so, would the board want to be responsible for updating it?
 - c. Is the IRA website accurate and does it represent the committee well?
 - 2. Michael drafting answers and will send out to board when he replies to Ben.
 - b. Action Items
- V. Announcements
- a. Next IRA Meeting will be December 13, 2013
- VI. Adjournment
- a. The Chair, Michael Barrett, adjourned the meeting at 2:58 pm