

INSTRUCTIONALLY RELATED ACTIVITIES (IRA) BOARD MEETING

DECEMBER 13, 2013 2:00-3:00 PM BMU 205

MINUTES

Members Present: Michael Barrett, Chair, Taylor Herren, Marlene Romero, Jimmy Draper, Daniel Schindler, Marc Langston, Steffen Mehl

Members Absent: Hyunjung Kim

Staff Present: Jeni Kitchell, Kimberly Scott, Stephen Cummins, Jennifer Mays

Staff Absent: Arno Rethans

Others Present: Kasey DeAtley, Patrick Doyle, Sandy Miskella

- I. Call to Order
 - a. The Chair, Michael Barrett, called the meeting to order at 1:01 pm
- II. Approval of Minutes (both) MSC 5-0-0
 - a. November 15, 2013
 - b. December 4, 2013
- III. New Business
 - a. Discussion Items
 - i. One-time Funding Proposal – AGR Academic Quadrathlon: \$5,052.72. Requesting matching funds, and requesting from Superior Ag as well in their next meeting. Would give back excess if they receive it. Faculty hotel rate is funded at same rate as students.
 - b. Action Items
- IV. Old Business
 - a. Discussion Items
 - i. One-time Fall Funding Proposals- answers to Board's questions
 1. CME – Orion - Working on an overall remodeling project that includes a closet but plans to change the purpose of the room over the winter break. That will involve moving old newspapers to another space and moving the current photo and video in. The door already has a locking handle, and they will be collecting keys and redistributing them at the start of next semester. Will re-key if any keys are missing.
 - ii. Alcohol and Drug Policy contained within IRA Student Code of Conduct (on hold)
 - iii. Technology Funding Issues (on hold)
 1. Update Expenditure Guidelines

- iv. Response to Ben Seipel, FASP Member, regarding IRA Board, updating EM 87-009, and IRA website accuracy.
- b. Action Items
 - i. HFA: New Program Proposal: Steel Band Ensemble - vote (MSC 7-0-0)
 - ii. Work Study Round II (\$5,853)
 - 1. UBO requesting all available remaining dollars – No other requests were made for these dollars. Vote (MSC 7-0-0)
 - iii. Exemplary Performance Funding Round I
 - 1. RECS: Chico State Water Ski Club for Collegiate Water Ski National Championships \$1,000 - Vote (MSC 7-0-0)
 - iv. One-time Fall Funding Proposals (totals \$97487.44 - see [IRA Board](#) Google Docs) – Vote on all. See [Minutes](#) from Nov 15 and Dec 4, 2013 for details of planned expenditures.
 - 1. AGR
 - a. Discussion Meet: \$458.80 (MSC 7-0-0)
 - b. Quiz Bowl: \$5,015 (MSC 7-0-0)
 - 2. BSS
 - a. Model UN: \$4,000 (MSC 7-0-0)
 - b. Museum of Anthropology: \$14,167.05 Teaches the student s to become museum curators, and helps them learn new technology. (MSC 7-0-0)
 - c. Outdoor Classroom: \$7,476.46 (MSC 7-0-0)
 - 3. CME
 - a. Orion: \$4,550 (MSC 7-0-0)
 - 4. ECC
 - a. Associated School of Construction Student Competition: \$2,000 (MSC 7-0-0)
 - b. Formula SAE: \$4,000 (MSC 7-0-0)
 - c. Intelligent Ground Vehicle: \$1,000 MSC (MSC 7-0-0)
 - d. Micromouse: \$1,870.5 (MSC 7-0-0)
 - e. SAE Baja: \$4,964.08 (MSC 7-0-0)
 - f. Society of Manufacturing Engineers: \$4,540.38 (MSC 7-0-0)
 - 5. HFA
 - a. Art Student Exhibits: \$3,315 lock up items (MSC 7-0-0)
 - b. SOTA – Equipment: \$18,731.21 Allows students to be up to date with the new technologies that better enable them in the workforce. Lockable office to secure items. (MSC 7-0-0)
 - c. SOTA – Travel: \$4,700 Grammy U trains students to be professionals in the industry. (MSC 7-0-0)
 - d. Theatre: \$5,300 Waiting to see if any more scenes are being awarded. Funds will go toward airfare. (MSC 7-0-0)

- e. University Art Gallery: \$2,200 Funds will go towards students to watch over art for security reasons due to move out of Taylor. (MSC 7-0-0)
 - 6. NSC
 - a. Hands On Experience: \$2,216.96 (MSC 7-0-0)
 - 7. RECS
 - a. Various: \$6,982 (MSC 7-0-0)
- V. Announcements
 - a. Next IRA Meeting will be in Spring 2014 – forthcoming meeting requests for Fridays, approximately twice a month.
 - b. Thank you, Sandy, for all your efforts over the years - you will be missed! Retirement party in Laxson Lobby 2-4pm on Tuesday, Dec 17 to celebrate her years of service.
- VI. Adjournment
 - a. The Chair, Michael Barrett, adjourned the meeting at 1:57 pm