

INSTRUCTIONALLY RELATED ACTIVITIES (IRA) BOARD MEETING

APRIL 28, 2017 10:00-11:00 AM BMU 205

MINUTES

Members Present: Vu Nguyen (Chair), Michael Pratt, Brett Rahtz, Tamara Fleet, David Scholz, Daisuke Aoyagi, Marc Langston, Alek Palmersmith

Members Absent: None

Staff Present: Jeni Kitchell, Stephen Cummins, Jennifer Mays

Staff Absent: Kimberly Scott

Others Present: Brad Martin, Mark Plenke

- I. Call to Order
 - a. Vu Nguyen called the meeting to order at 10:10 am.
- II. Approval of Minutes
 - a. April 12, 2017 – approved 7-0-0
- III. New Business
 - a. Action Items
 - i. 2017-18 Work Study Requests – Finalize and vote – approved 7-0-1
 1. BSS – Anthropology Museum ~~\$15,000~~ – receiving \$6,000
 2. BSS – Outdoor Classroom ~~\$11,189~~ – receiving \$2,500
 3. BUS – SAGE ~~\$5,000~~ – receiving \$2,500
 4. CME – Orion ~~\$6,880~~ - receiving \$5,000
 5. ECC – Engineers for Alternative Energy (EAE) ~~\$1,000~~ – receiving \$0
 6. NSC – Food Insecurity Prevention Program ~~\$10,000~~ – receiving \$3,094
 7. NSC – Hands On Experience ~~\$8,000~~ – receiving \$7,500
 8. HFA, according to policy receiving 50% of available, receiving \$66,488
 9. UBO, according to policy receiving 30% of available, receiving \$39,893
 - ii. The Orion one-time request - Mark Plenke estimates the program will need another one-time allocation of ~\$40,000 for 2017-18, then a base allocation adjustment in 2018-19 to bring them up to \$60-65K total. They currently receive a \$26,000 baseline allocation from the college. This two-year arrangement is a continuation of the board's commitment to assist the program with their debt reduction on the RF side, which Mark inherited.
 - iii. HFA Concerns – Brad Martin discussed his concerns about the college's IRA allocations to MUTA and SOTA, and the college's use of IRA dollars to fund student crews in support of non-IRA activities while at the same time reducing a number of MUTA's IRA program's funding levels (Opera, Dance, etc.). The board requests the dean, associate and AAS of the college attend the next IRA meeting

on May 3 to provide data and clarity around the use of IRA funding for student crews.

- b. Discussion Items
 - i. 2017-18 Baseline Budgets – base revenue essentially flat. Will look at allocations of programs that are no longer in effect at next meeting.
- IV. Old Business
 - a. Discussion Items
 - i. UBO IRA funding - tabled
 - ii. Allocating to programs instead of deans - tabled
 - b. Action Items
- V. Announcements
- VI. Adjournment
 - a. Michael Pratt adjourned the meeting at 10:54 am.

Upcoming Dates:

- May 3 – EP III presentations