

## INSTRUCTIONALLY RELATED ACTIVITIES (IRA) BOARD MEETING

SEPTEMBER 14, 2017 8:00-9:00 AM BMU 220D

# MINUTES

**Members Present:** Alisha Sharma (Chair), Dylan Gray, David Scholz

**Staff Present:** Jeni Kitchell, Stephen Cummins, Jennifer Mays, Kathleen Gentry, Josie Gilmore

**Members Absent:** Marc Langston, Daisuke Aoyagi

**Staff Absent:** Kimberly Scott

- I. Call to Order
  - a. Alisha Sharma called the meeting to order at 8:06 am.
- II. Approval of Minutes
  - a. May 10, 2017 – *tabled for future meeting*
- III. New Business
  - a. Discussion Items
    - i. Introductions & IRA Overview – Jennifer Mays and Kathleen Gentry gave an overview of IRA history, meeting procedures, and this year at a glance.
    - ii. 2017-18 calendar (spring meeting dates still tentative)
      1. Program reviews and 3 year presentations switched to Fall semester because Spring semesters are very busy
      2. Dates on calendar are “week of” (EX: *Week of Feb 26, 2018 meeting*)
      3. Meeting time conflicts – this is a large group that is hard finding a time that works for everyone, note to change any flexible meetings to “tentative” to allow for adjusting schedules.
      4. Oct. 27 time conflict for College of Agriculture
      5. Nov. 3 time conflict for Recreational Sports
      6. David Scholz asked about baseline allocations and if there was a timeframe to expect allocations from the colleges; colleges sent out a call for submissions to increase baseline allocations.
- IV. Old Business
  - a. Discussion Items
  - b. Action Items
- V. Announcements
- VI. Adjournment
  - a. Alisha Sharma adjourned the meeting at 8:24 am.

Upcoming Dates:

- October 20/October 27/November 3 – 3-year review presentations
- November 17/December 8 – Exemplary Performance presentations/voting