

INSTRUCTIONALLY RELATED ACTIVITIES (IRA) BOARD MEETING

SEPTEMBER 19, 2016 9:00-10:00 AM BMU 205

MINUTES

Members Present: Michael Pratt (Chair), Brett Rahtz, Tamara Fleet, Alek Palmersmith, David Scholz, Daisuke Aoyagi

Members Absent: Valerie Olivares, Marc Langston

Staff Present: Jeni Kitchell, Kimberly Scott, Stephen Cummins, Jennifer Mays

Staff Absent: None

Others Present: None

- I. Call to Order
 - a. Michael Pratt called the meeting to order at 9:00 am.
 - b. Introductions of each member.
- II. Approval of Minutes
 - a. May 13, 2016 – approved 5-0-1
- III. New Business
 - a. Discussion Items
 - i. Call for one-time funding from reserves? \$450,000 available – call will be sent out today, and due Oct 7. Discussion regarding reserves at committee level, and at college and/or program levels. Committee allocates to the college, and dean allocates from there. Staff to report on 15-16 YE balances at next meeting.
 - ii. Call for Add'l Work Study \$4,756 available – could be more with new final WS figure. (Update - \$7,575 available). Call will be sent out Oct 1, and due Oct 21.
 - iii. Call for Exemplary Performance Round I funding ~\$20,000 available for FY – call will be sent out Oct 1, and due Oct 31.
 - b. Action Items
- IV. Old Business
 - a. Discussion Items
 - b. Action Items
- V. Announcements
- VI. Adjournment
 - a. Michael Pratt adjourned the meeting at 9:25 am.