

INSTRUCTIONALLY RELATED ACTIVITIES (IRA) BOARD MEETING

1.25.18 10:00AM BMU205

MINUTES

Members Present: Alisha Sharma (chair designee), Alejandra Gonzalez-Zuniga, Harmony Ordaz, Michael Chao, David Scholz, Daisuke Aoyagi, Marc Langston

Staff Present: Kimberly Scott, Stephen Cummins, Jeni Kitchell, Jennifer Mays, Kathleen Gentry

Members Absent: None

Staff Absent: Kathy Tafalla

Guests: Jack Nevin, John Walters, Andy King, Wind Competition Team Students
Ken Chapman, Associate Dean, College of Business

I. Call to Order

- a. Meeting called to order at 10:00 am by Alisha Sharma.
- b. Dylan Gray, former AS President, has resigned so he can focus on his academics. According to the AS Government by-laws, if there is a vacancy in the AS President position, the Executive VP, held by Alisha Sharma, moves to fill the role as AS President. While they look to fill the EVP position, Alisha will continue to chair the IRA until the vacancy has been filled.

II. Approval of Minutes – 12.15.17

- a. Minutes approved 7-0-0

III. New Business

- a. Wind Competition Team – request for certification presentation:
This is an interdisciplinary college competition primarily from Business and Engineering. This year the competition will be held in Chicago, IL, in May 2018. This is put on by the Department of Energy, and sponsored by the National Renewable Energy Laboratories, as well as GE. This will be the third year CSU students will be attending this competition, and will be taking 15 CSU students. Students will develop and (theoretically) implement a windfarm company. They chose the ski industry and designed a small domestic grid, as well as an off-site 100MW wind farm. The competition helps students learn how to design and install this type of technology. Wind turbines are a main focus. Ecological, aesthetic, and geological impacts are a large part of the development and design. With the interest in renewable energy, it is anticipated that this competition will continue into the foreseeable future. There are actually two teams that work together – one for the business aspect and the other for the technical aspect.

The committee pointed out that one-time funding is not available for this competition, however the College of Business can allocate out of their reserves. Being certified would allow the Wind Competition to come back next year and request funding. The committee will vote on this at the next meeting on February 8, 2018.

- b. Kathleen reported the call for Annual Activity/Program Review has been sent.

IV. Old Business

- a. Kathleen modified the spreadsheet to provide an “Actual” column to assist the committee in reviewing current baseline budget balances. Kimberly asked if the increase in enrollment have a financial effect on the budget for next year. Jeni said it will be added to the reserve number in the available beginning balance based on our estimate.
 - i. Kathleen added that she included a request for the estimated 2018-19 rollover on the annual review form.
- b. Kathleen updated the timeline for the committee meeting dates for spring 2018 so they made sense for when the calls go out.
- c. Alisha asked the committee if they wanted to suspend the rules to discuss and vote now on the Wind Competition Team. Langston moved to suspend the rules and Scholz seconded the motion. The motion carried 7-0-0. Daisuke asked if this will be under the College of Business, engineering, or both. Committee decided that it would fall under the College of Business. Alisha called for a vote on the certification of the Wind Competition Team. Scholz motioned to approve and was seconded by Ordaz. Approved 7-0-0. Kathleen will let them know that they have been approved for a certified program, but it doesn’t guarantee funding for this year and they can go to their college about getting funding from their reserves.

V. Announcements:

- a. Dave and his wife are doing a voice recital of songs of love and romance on February 4th, 2018.
- b. Alisha will keep the committee posted on the new EVP position.
- c. Kathleen will leave the next meeting on February 8th on the calendar, but will cancel if there are no other agenda items.

VI. Adjournment

- a. 10:45 am.

Upcoming Dates:

- Spring meetings continue every-other week on Thursdays at 10:00 am through 5.17.18 in BMU205
- 2.22.18 Discuss Annual Program Reviews
- 3.8.18 EP Round II presentations