

**INSTRUCTIONALLY RELATED ACTIVITIES (IRA) ADVISORY COMMITTEE MEETING
JANUARY 27, 2020 2:00 PM BMU 205**

M I N U T E S

Members Present: Anthony Ruiz (Chair), Trevor Guthrie, Chris Rufo, Gary Braun, Adam Irish, Hope Munro, and Dennis O'Connor

Members Absent: Emily Bruns

Staff Present: Stephen Cummins, Jeni Kitchell, Jennifer Mays, and Kendall Ross

Staff Absent: Kim Williams

Guests: none

- I. Call to Order – Anthony called the meeting to order at 2:02 pm.
- II. Approval of Minutes -
 - a. 12.13.19 Minutes – Approved 7-0-0
- III. New Business
 - a. Discussion Items -
 - i. Annual Program Reviews:
 - College of Natural Sciences
 - No comments.
 - Graduate Studies
 - They spent their rollover on travel costs.
 - Intercollegiate Athletics
 - Student out-of-pocket expenses seem high for some sports such as golf team members needing to have golf clubs.
 - They also receive funding from the Athletics fee and donations.

Members discussed the reporting of other sources of funding and could this be done across colleges/IRA programs. IRA programs are very unique across the board. The detail in the report for Intercollegiate Athletics is due to their NCAA reporting requirement.

If a program has a one-time need, there might be an opportunity for a college to supplement that program with general funds. This is up to the college. A new allocation model based on allocation per student or per competition might be something to consider. The model should allow for flexibility. The purpose of the Annual Reports is to gather data over time. This data could be used by CFAC when considering a different model. CFAC might also consider a different committee membership such as adding more faculty representatives.

- Recreational Sports
 - Baseline is split between intramural sports and clubs according to the report.
 - i. Intramural sports are students on campus competing with other students on campus. Little to no travel involved.
 - ii. Club sports are students competing against other collegiate teams (not part of NCAA or CCAA).
 - Other sources of funding include dues and fundraising. Fundraising is mandatory.
- University Box Office
 - They have purchased new ticketing software for which they had been rolling over funds.
 - Spreadsheet included shows how the rollover will decrease in the next six years.
 - Other sources of funding include fees and general fund for staff salaries and benefits.
 - They increased their fees a year ago from \$1 per ticket to \$2.50 ticket.
 - There are other ways to fund a box office. Other campuses use different sources of funding.

IV. Old Business – none.

V. Announcements – Call for Exemplary Performance Round II goes out January 31 with a February 28 due date. See Spring tentative timeline below. Next meeting is February 10th.

VI. Adjournment – Anthony adjourned the meeting at 2:47 pm.