

INSTRUCTIONALLY RELATED ACTIVITIES (IRA) BOARD MEETING

OCTOBER 17, 2016 9:00-10:00 AM BMU 205

MINUTES

Members Present: Michael Pratt (Chair), Brett Rahtz, Tamara Fleet, Alek Palmersmith, Marc Langston, David Scholz, Daisuke Aoyagi

Members Absent: Vacant at-large student

Staff Present: Jeni Kitchell, Kimberly Scott, Stephen Cummins, Jennifer Mays

Staff Absent: None

- I. Call to Order
 - a. Michael Pratt called the meeting to order at 9:00 am.
- II. Approval of Minutes
 - a. September 19, 2016 – approved 7-0-0
- III. New Business
 - a. Action Items
 - i. Call for one-time funding from reserves (revised-\$150,422 requested)
 1. ATHL-\$4,688 request for leg press machine.
 2. BSS Anthropology Museum-\$10,899 request for tables/chairs, audio equipment, ladder, box making supplies, student training (fee and travel), and software.
 3. BUS Marketing Team-\$8,592 request for competition expenses (looks as though it's a baseline expense) – Kristin Minetti confirming with Ken Chapman what her baseline is.
 4. ECC ACM-\$1,700 request for hosting expenses for competition, including prizes, balloons, packet printing, and t-shirts.
 5. ECC ASCE Mid-Pac-\$17,112 request for hosting expenses, including materials/supplies, venue expenses, and meals for visitors.
 6. ECC Concrete Canoe-\$6,613 request for equipment storage, practice equipment, competition materials transportation, polyethylene canoe, and box trailer. Ken Derucher assures that there is storage room for trailer when Tiny House vacates enclosed storage area.
 7. ECC Construction Team-\$15,000 request withdrawn.
 8. ECC Formula SAE-~~\$10,883~~ request revised to \$10,520.67 due to price change. Request for driver safety equipment, instrumentation, vehicle parts and shop equipment.
 9. ECC SAE Baja-\$13,029 request for trailer, cabinets, TIG welder, generator, and tool cart. OK to store trailer at the Farm.

10. ECC SEEHD-\$6,800 request for additional trip to Guatemala in support of wastewater treatment project.
11. ECC Steel Bridge-\$3,000 request for welder with components and storage box.
12. HFA Choral Bands-\$19,514 request for acoustical shells.
13. HFA Choral Concert-\$15,000 request for instrumentalists, scores, full score, orchestral parts, program printing and publicity. Program is not receiving a baseline allocation any longer.
14. HFA Ethics Bowl-\$2,000 request for hosting expenses for competition, including meals, plaques, registration fees and favors (gifts not allowable).
15. HFA Turner Catalogs-\$ 4,000 request for catalogs for contributing students.
16. HFA Turner Students-\$2,100 request for additional student assistant funding.
17. HFA Watershed-\$6,360 request for conference registration, travel, lodging, and promotional materials.
18. RECS-\$5,000 request for a portable scoreboard, and portable backstops.
19. UBO-\$13,495 request for tables, tablecloths, wireless credit card machine (might be better suited with foundation funds), cash registers, laptop, floor mats, safe, and cart.

- b. Discussion Items
- IV. Old Business
 - a. Action Items
 - b. Discussion Items
- V. Announcements
- VI. Adjournment
 - a. Michael Pratt adjourned the meeting at 9:58 am.

Upcoming Dates:

- October 21 – Add'l WS requests due
- **October 31 – IRA meeting**
- October 31 - EP1 requests due
- **November 14 – IRA Meeting**
- **December 5 – IRA Meeting**
- January 1 – Send Program Review info to units (Reviews in Spring)
- February 1 - Call for Exemplary Performance Funding Round II (due Feb 28)
- March 1 - Call for Work Study Funding Requests for next year
- April 1 - Call for Exemplary Performance Funding Round III (due Apr 30)