

## INSTRUCTIONALLY RELATED ACTIVITIES (IRA) ADVISORY COMMITTEE MEETING

October 25, 2021 4:00 PM VIA ZOOM

# MINUTES

**Members Present:** Taryn Burns (Chair), Duncan Young, Kiley Kirkpatrick, Austin Lopic, Laura Nice, Dennis O'Connor, and Christine Witt

**Members Absent:** Ben Seipel (O'Connor is proxy for Fall semester)

**Staff Present:** Stephen Cummins, Annabel Grimm, Jennifer Mays, Kendall Ross, and Kim Williams

**Staff Absent:** None

**Guests:** Holly Nevarez

- I. Call to Order – Chair Burns called the meeting to order at 4:02 pm.
- II. Everyone introduced themselves. Annabel announced that Stacie Corona will be taking over for her on the committee.
- III. Approval of Minutes -
  - a. 4.28.21 Minutes – Motioned by Austin; seconded by Duncan. Approved 8-0-0.
- IV. New Business
  - a. Discussion Items
    - i. IRA overview and timeline: Kim reviewed the IRA website and timeline with the group.
    - ii. Request for Certification presentation:
      1. College of Behavioral and Social Sciences (BSS): Health Services Administration (HSA) College Bowl (\$5,090) – Holly Nevarez presenting – time certain 4:10pm. This program usually involves 10 students from PHHA 536 - Health Services Administration College Bowl. The advisor is Dr. Stan Salinas. This competition team is made up of mostly seniors but may also include a couple of juniors. During weekly meetings, members of the team review topics from throughout the health services administration curriculum and present them to each other. Practice competitions are held throughout the semester to prepare students for the event. Competition is in the Spring in the Los Angeles area. The team usually does extremely well in competition. Participating in (and winning) this event provides Chico State's Health Services Administration program and students with Academic Distinction. Additionally, the experience of preparing for and competing in the College Bowl is a Transformative Student Experience. During the College Bowl weekend, students have the opportunity to network with students from other universities as well as attendees who are currently working in the field of health services administration. HSA students, in general, get hired quickly. Other sources of funding may include a \$500-\$800 contribution from the organization, CERF funds, and various fundraising activities.

- iii. Support revision of Campus Fee Advisory Committee (CFAC) Executive Memorandum 11-045 to include Institutionally Related Activities Advisory (IRA) Committee as a subcommittee of CFAC. Eliminate EM 16-002:
  - 1. History - Duncan Young and Dennis O'Connor spoke about past work to move IRA into a subcommittee of CFAC. Student members expressed that there would be a much needed reduction in their efforts with IRA becoming a subcommittee of CFAC. The effort to revise the CFAC EM lost momentum when it went to Academic Senate's Faculty and Student Policies Committee (FASP) in 2019-20 and was voted down.
    - a. Update: The faculty senate chair, Marianne Paiva, is drafting a revised CFAC EM that will then be brought to FASP for their review and approval. She will keep us informed, and will reach out if she has any questions
    - b. Further discussion led to the recommendation that the draft (revised) EM be brought to IRA for review when it is available.

b. Action Items

- i. Vote to suspend the rules in order to vote on the Request for Certification. Motioned by Duncan; seconded by Laura. Approved 8-0-0.
- ii. Vote to recommend approval/or deny certification for Health Services Administration College Bowl. Motioned by Laura; seconded by Dennis. Approved 8-0-0.
- iii. Vote to continue to support the revision of EM 11-045 in an effort to bring IRA in compliance with EO 1102 (requires student majority). This item was suspended and held over to a future meeting until members can review the draft EM.

V. Old Business – None

VI. Announcements –

- a. Annual Program Reviews and Exemplary Performance Round I requests are due October 31<sup>st</sup>.
- b. Happy Monday from Austin.

IV. Adjournment – Chair Burns adjourned the meeting at 4:45pm.