

## INSTRUCTIONALLY RELATED ACTIVITIES (IRA) BOARD MEETING

OCTOBER 31, 2016 9:00-10:00 AM BMU 205

# MINUTES

**Members Present:** Michael Pratt (Chair), Brett Rahtz, Tamara Fleet, Alek Palmersmith, Marc Langston, David Scholz, Daisuke Aoyagi

**Members Absent:** Vacant at-large student

**Staff Present:** Jeni Kitchell, Stephen Cummins, Jennifer Mays

**Staff Absent:** Kimberly Scott

- I. Call to Order
  - a. Michael Pratt called the meeting to order at 9:01 am.
- II. Approval of Minutes
  - a. October 17, 2016 – approved 7-0-0
- III. New Business
  - a. Discussion Items
    - i. Work Study requests (\$7,575 available)
      1. BSS Outdoor Classroom - \$8,590 – historically has not used entire allocated WS amount.
      2. ECC ASCE Mid-Pac Competition - \$3,000 – student support to host the competition in April 2017.
      3. NSC Food Insecurity Prevention Program - \$5,000 – already received \$5K for their program for other WS student help.
      4. UPE University Box Office - any remaining \$\$ - always has WS funding needs to support campus-wide events.
    - b. Action Items
      - i. Vote for one-time funding from reserves
        1. ATHL-\$4,688 request for leg press machine – approved 7-0-0
        2. BSS Anthropology Museum-\$10,899 request for tables/chairs, audio equipment, ladder, box making supplies, student training (fee and travel), and software – approved 7-0-0
        3. BUS Marketing Team-\$8,592 request for competition expenses (looks as though it's a baseline expense) – tabled until next meeting
        4. ECC ACM-\$1,700 request for hosting expenses for competition, including prizes, balloons, packet printing, and t-shirts – approved 7-0-0
        5. ECC ASCE Mid-Pac-\$17,112 request for hosting expenses, including materials/supplies, venue expenses, and meals for visitors – approved 7-0-0

6. ECC Concrete Canoe-\$6,613 request for equipment storage, practice equipment, competition materials transportation, polyethylene canoe, and box trailer. Ken Derucher assures that there is storage room for trailer when Tiny House vacates enclosed storage area – approved 7-0-0
7. ECC Formula SAE-\$10,520.67. Request for driver safety equipment, instrumentation, vehicle parts and shop equipment – approved 7-0-0
8. ECC SAE Baja-\$13,029 request for trailer, cabinets, TIG welder, generator, and tool cart – approved 7-0-0
9. ECC SEEHD-\$6,800 request for additional trip to Guatemala in support of wastewater treatment project – approved 7-0-0
10. ECC Steel Bridge-\$3,000 request for welder with components and storage box – approved 7-0-0
11. HFA Choral Bands-\$19,514 request for acoustical shells – approved 7-0-0
12. HFA Choral Concert-\$15,000 request for instrumentalists, scores, full score, orchestral parts, program printing and publicity – approved 7-0-0
13. HFA Ethics Bowl-\$1,400 for hosting expenses for competition, including meals, plaques, and registration fees. Favors not funded since gifts not allowable – approved 7-0-0
14. HFA Turner Catalogs-\$ 4,000 request for catalogs for contributing students – not approved 0-7-0
15. HFA Turner Students-\$2,100 request for additional student assistant funding – approved 6-1-0
16. HFA Watershed-\$6,360 request for conference registration, travel, lodging, and promotional materials – approved 6-1-0
17. RECS-\$5,000 request for a portable scoreboard, and portable backstops – approved 7-0-0
18. UBO-\$13,495 request for tables, tablecloths, wireless credit card machine, cash registers, laptop, floor mats, safe, and cart – tabled until next meeting

IV. Old Business

- a. Action Items
- b. Discussion Items

V. Announcements

VI. Adjournment

- a. Michael Pratt adjourned the meeting at 9:57 am.

Upcoming Dates:

- **November 14 – IRA Meeting**
- **December 5 – IRA Meeting**
- January 1 – Send Program Review info to units (Reviews in Spring)
- February 1 - Call for Exemplary Performance Funding Round II (due Feb 28)
- March 1 - Call for Work Study Funding Requests for next year
- April 1 - Call for Exemplary Performance Funding Round III (due Apr 30)