

## INSTRUCTIONALLY RELATED ACTIVITIES (IRA) ADVISORY COMMITTEE MEETING

OCTOBER 23, 2018 2:00 PM BMU205

# MINUTES

**Members Present:** Jared Geiser (chair), Harmony Ordaz, Alejandra Gonzalez-Zuniga, Samuel Akinwande, Daisuke Aoyagi, Adam Irish, Kishore Joseph

**Members Absent:** David Scholz

**Staff Present:** Jeni Kitchell, Kim Williams, Stephen Cummins

**Staff Absent:** Kimberly Scott

**Guests:** Jennifer Mays (VPAA), Jerry Fieldsted (VPAA), Kendall Ross (Rec Sports)

- I. Call to Order
  - a. Meeting called to order 2:00 pm.
  
- II. Approval of 10.9.18 Minutes
  - a. Samuel motioned to approve the minutes, seconded by Alejandra. Approved 6-0-0.
  
- III. New Business
  - a. Action Item
    - i. Unmanned Aerial Systems Team's Request for IRA Program Certification – Vote
      - The committee discussed how well the team met the IRA certification criteria. Jared asked for a motion to recommend the Unmanned Aerial System Team's for IRA certification. Harmony made the motion and Samuel seconded. Motion passed 6-0-0.
  - b. Discussion Item
    - i. Formula SAE Electric defunct (\$5K in base originally allocated in 16-17; College of ECC had a balance of \$9,081.63 at year-end)
      - The committee discussed how to manage already-allocated / base funds for IRA activities/programs that become defunct, and if/when to pull back funding. Program does not have to pay to dispose of equipment like once thought. It was suggested we gather the program review information (due Oct 31) before we make any decisions, as the form will provide answers to questions the committee feels important to the discussion. Tabled until Nov 6 meeting.
  
- IV. Old Business
  
- V. Announcements
  - a. Jared will not be at the next meeting. Sam will be acting chair in Jared's absence.
  
- VI. Adjournment
  - a. Jared adjourned the meeting at 2:18 pm.