

INSTRUCTIONALLY RELATED ACTIVITIES (IRA) ADVISORY COMMITTEE MEETING

November 8, 2021 4:00 PM VIA ZOOM

MINUTES

Members Present: Taryn Burns (Chair), Kiley Kirkpatrick, Austin Lopic, Laura Nice, Dennis O'Connor, and Christine Witt

Members Absent: Duncan Young, and Ben Seipel (O'Connor is proxy for Fall semester)

Staff Present: Stacie Corona, Stephen Cummins, Jennifer Mays, Kendall Ross, and Kim Williams

Staff Absent: None

Guests: Tyrell Simmons (Duncan's proxy), Holly Nevarez, Debbie Summers, and Thomas Welsh

- I. Call to Order – Chair Burns called the meeting to order at 4:01 pm.
- II. Approval of Minutes -
 - a. 10.25.21 Minutes – Motioned by Lopic; seconded by Kirkpatrick. Approved 5-0-1.
- III. New Business
 - a. Discussion Items
 - i. Request for Certification presentation:
 1. College of Behavioral and Social Sciences (BSS): CSU Health Policy Conference (\$2,947) – Holly Nevarez presenting – time certain 4:05pm. Holly is advisor. The conference is held each Spring in Sacramento. It usually involves 12 Public Health and Health Services Administration majors from Chico State. Students take a class on health policy depending on their major. Public Health students take PHHA 435: Health Care Policy and Politics, and Health Services Administration students take PHHA 348: Public Health Policy and Systems. The conference serves to bring what they learn in class to real-life experience. Students from the other CSUs with Public Health majors attend. The campuses come together to bring students together. Chico state does not have a masters in public health but the other campuses do. So students interested in master's programs learn about the programs available to them. The students also have the chance to meet with California Department of Public Health. They are a major employer of Chico State Public Health graduates. The chairs from the CSUs have worked in the past to get a grant to pay for the conference but there are other expenses associated with each individual campus. There are no out-of-pocket expenses for students. Most meals are part of the conference, and then the students are given \$50 for gas and meals not covered. The group is interested in looking at fundraising, and may apply for additional grants. Students have presented at this conference in the past.

2. College of Communication and Education (CME): KCSC Student Radio (\$) – Tom Welsh and Debbie Summers presenting – time certain 4:15pm. KCSC came to CME from the Associated Students. The AS agreed that they would sign an MOU that would allow a transfer of \$25,000 a year to support the station. Jennifer Meadows is the faculty advisor. KCSC needs start-up costs to get it up and running. For instance, they need a sound-proof booth. The college currently has IRA funds available for these start-up costs due to some of their IRA programs not operating as usual, due to COVID restrictions. Tom led members through their projected budget. Not all expenses would be eligible for IRA funds. One-time expenses are approximately \$67,000. Every year it will cost around \$25,000 to run the station. They may have departmental or college-level gift accounts that can assist with support. Students will attend a course on radio broadcasting. There will be a faculty advisor. There are 60-120 students working each semester. They start as interns. As they get more experienced, the advisor would advertise for a student general manager. They have a board of directors (4 students) serving as management of the station. They are high-performing and want more involvement. KCSC started in 1951 as an AM station, then it went to FM, cable, and is now an internet station.

ii. Annual Program Reviews

1. College of Agriculture – No comments
2. College of Business – No comments
3. College of Communication and Education – No comments

b. Action Items

- i. Vote to suspend the rules in order to vote on the Requests for Certification. Motioned by Nice; seconded by Kirkpatrick. Approved 7-0-0.
- ii. Vote to recommend approval/or deny certification for CSU Health Policy Conference. Members discussion included a review of IRA guidelines that state that funds may not be used for students and faculty to attend conferences unless students are directly participating as part of the conference. This event is more about networking and professional development. This may be a Student Learning Fee eligible event. Motion to deny IRA certification to CSU Health Policy Conference by O'Connor; seconded by Witt. Approved 7-0-0.
- iii. Vote to recommend approval/or deny certification KCSC Student Radio. Members discussed how KCSC is a very hands-on activity for students, will serve a large number of students, and is attached to a class. Motion to approve by O'Connor; seconded by Nice. Approved 7-0-0.

IV. Old Business – None

V. Announcements –

- a. Engineers for Alternative Energy changed their name to Alternative Energy Club.

IV. Adjournment – Chair Burns adjourned the meeting at 4:55pm.