

INSTRUCTIONALLY RELATED ACTIVITIES (IRA) ADVISORY COMMITTEE MEETING
NOVEMBER 22, 2019 2:00 PM BMU 205
MINUTES

Members Present: Anthony Ruiz (Chair), Emily Bruns, Trevor Guthrie, Chris Rufo, Gary Braun, Adam Irish, and Hope Munro, and Dennis O'Connor

Members Absent: None

Staff Present: Stephen Cummins, Jeni Kitchell, Kendall Ross, and Kim Williams

Staff Absent: Jennifer Mays

Guests: Chiara Ferrari, Crystal Waters, Madison Redding, Amanda Prentice, and Courtney King

- I. Call to Order – Anthony called the meeting to order at 2:02 pm.
- II. Approval of Minutes -
 - a. 11.8.19 Minutes – Approved 8-0-0
- III. New Business
 - a. Discussion Items -
 - i. Chiara Ferrari, Chair of the Academic Senate, referred to the email she sent to committee members on November 21st to let them know that the Academic Senate's Executive Committee (EC) had contacted the Chancellor's Office (CO) with a question about whether IRA (EM 16-002) was operating out of alignment with EO 1102. EO 1102 governs category II fees and IRA fees are category II fees. Chiara advised that this was confirmed by the CO, and the CO also clarified that the requirement of an IRA fee committee is largely historical and based on older EOs that were superseded by EO 1102. EC decided that EM 11-045 Student Fee Advisory Committee ("CFAC" on our campus) should be revised to include the duties of the IRA Committee, and that EM 16-002 Instructionally Related Activities be discontinued. The EM that governs CFAC will be revised over Spring 2020 by a subcommittee of the Faculty and Student Policies Committee (FASP). Chiara does not envision this process going into the Fall. The chair of CFAC has been contacted by the Provost and CFAC does have room to include IRA. There is some duplication of students and staff on both committees, and EC is mindful of workload and time commitments for students and staff serving on both committees. There also needs to be a majority of students on the committee that governs IRA fees. The committee charged with rewriting the EM will include members from CFAC and IRA. Until EM 11-045 is revised, the IRA Advisory Committee will continue their work under EM 16-002.
 - ii. Requests for Certification presentations:
 - o College of Agriculture (AGR):
 - o Meats Judging Team – Crystal Waters presented with students Madison Redding, Amanda Prentice and Courtney King present:

- Crystal is a meat scientist and a graduate of Chico State. She also attended Texas Tech and Fresno State. She has a PhD from Texas A&M. She had to leave California to get into meat judging because this state did not have a program at that time.
- Meat Judging is officially considered a sport. It is meat evaluation and has been around for a very long time. It is used as a recruiting tool to get more students to go into the industry.
- During competition, students have fifteen minutes to make decisions and write a set of reasons explaining why they rank the meat they way they did. There is a logic involved in meat judging.
- Meat judging students are looked up to as leaders in the classroom because they have experience. They visit 30 plus meat labs.
- Eighty percent of students end up working in the industry. These are very large companies and they see the students as an asset.
- The team goes to the National Western Intercollegiate Meat Judging Contest in Colorado and the Houston Livestock Show and Rodeo Meat Judging Contest in Texas.
- Six to 8 students will earn a spot on the traveling team and about 24 students are in the class directly involved in meat judging instruction.

iii. Continue budget discussion – a lengthy discussion ensued including how often the committee should meet and how much work the committee should do given the pending change in IRA to the CFAC. Suggestions included providing the CFAC with as much information as possible including the need to re-bench historical allocations. As the committee reviews the Annual Program Reviews, recommendations can be passed along to the next committee including a budget allocation history. Faculty members are concerned that CFAC does not have enough faculty and that a two-year term does not allow time to work on a new budget model. The IRA committee, with its current structure, has not been able to determine a viable method for re-benching allocations. Allocations to colleges have not changed in years. The committee should go through the program reviews and, perhaps, encourage the spending down of rollovers. Also, ensuring the program reviews are accurate before being passed along to CFAC. Another possibility is getting assessments on the impact of allocations. The committee should consider whether these are going beyond the committee’s normal processes. Student members were asked if they want to continue to meet weekly in order to address these issues. Due to time, the discussion was tabled for a future meeting.

b. Action Items –

- i. Vote whether to recommend certification:
 - College of Engineering, Computer Science, and Construction Management (ECC):

- American Concrete Institute (ACI) Student Chapter
 - Motion to approve 8-0-0

IV. Old Business – none.

V. Announcements – Provost Larson approved the five Requests for Certification recommended by the committee at the November 8th meeting. Deans' offices and advisors have been notified.

VI. Adjournment – Anthony adjourned the meeting at 2:57 pm.