

INSTRUCTIONALLY RELATED ACTIVITIES (IRA) BOARD MEETING

NOVEMBER 30, 2017 9:00 A.M. BMU205

MINUTES

Members Present: Alisha Sharma, Dylan Gray, Alejandra Gonzalez-Zuniga, Harmony Ordaz, Michael Chao, David Scholz

Members Absent: Mark Langston, Daisuke Aoyagi

Staff Present: Kathleen Gentry, Kathy Tafalla, Stephen Cummins, Jennifer Mays, Kimberly Scott, Jeni Kitchell

Staff Absent: None

I. Call to Order by Alisha

- a. 9:02 A.M.

II. Approval of Minutes from 11.17.17

- a. Approved 5-0-1

III. New Business

- a. Kathleen provided Carry-over Balance reports for 15/16, 16/17 and 17/18 and Account Balance reports for 15/16 and 16/17.
- b. The 17/18 report is the balance as of July 1, 2017.
- c. We need to make sure the 2 reports are using the same parameters. It looks like one of the Athletics numbers is off.
- d. Jen recommended we look at account balance reports instead of carry over reports.
- e. For the Program Overview spreadsheet, Jeni recommended that we also evaluate the different sources of funds. Exemplary performance, rollovers, or additional one-time allocations will skew this presentation for direct student participation. Kathleen confirmed that the reports should be broken down by funding source. Dave suggested that the reports exclude anything but baseline funding. Kathleen confirmed the spreadsheet will only reflect baseline.
- f. Stephen asked the committee if these reports are used to determine the effectiveness of the program and suggested that the committee think about how we want to use the data.
- g. Michael said the spreadsheet is not necessarily an accurate description because it's an estimated number of student participation. How can we check how many students actually participated?

IV. Old Business

- a. Kathleen advised the committee that the programs who presented were notified that they were not approved for exemplary performance. Memos were sent to the College of Business and College of HFA. There was a response from HFA which Kathleen e-mailed to the committee.

V. Announcements:

- a. We are bringing back the Food Insecurity Prevention program to present their 3 year review since they were previously unavailable.
- b. College of AGR will be presenting their 3 year review.
- c. IRA received a new request for certification from the Wind Competition Team from the College of Business. Kathleen will make sure everyone has this.
- d. Kathleen needs finals week schedules.
- e. Jen said that once we have our estimated enrollment targets for next year, Jeni will put together an estimate and what baseline amounts we have to work with. A general estimate will be put together in February or March 2018.

VI. Adjournment

- a. 9:30 A.M.

Upcoming Dates:

Friday December 8th, 2017, 1:00 pm BMU 205

Friday December 15th, 2017, 1:00 pm BMU 205