

## INSTRUCTIONALLY RELATED ACTIVITIES (IRA) BOARD MEETING

DECEMBER 8, 2017 1:00 PM BMU205

# MINUTES

**Members Present:** Alisha Sharma, Dylan Gray, Alejandra Gonzalez-Zuniga, Harmony Ordaz, Michael Chao, David Scholz, Daisuke Aoyagi

**Staff Present:** Jeni Kitchell, Stephen Cummins, Kathleen Gentry, Kathy Tafalla

**Members Absent:** Marc Langston

**Staff Absent:** Kimberly Scott, Jennifer Mays

**I. Call to Order by Alisha**

- a. 1:02 pm

**II. Approval of Agenda**

- a. Approved 7-0-0

**III. Approval of Minutes 11.30.17**

- a. Approved 6-0-1

**IV. New Business**

- a. Food Insecurity Project – Continuation of 3-year review presentation by Priya Trivedi, program manager for the Center for Healthy Communities, and Emily Foxworthy, also from the Center for Healthy Communities and a committee member for the basic needs work group. The Food Insecurity Project helps to promote fresh fruits and vegetables each week and provides recipes to students. They also partner with the Wild Cat Food Pantry and help enroll students in the Cal Fresh program. 46% of students identify themselves as food insecurity. 10% of students identify themselves as homeless, but it may be closer to 20% - 25%. This year they assisted over 700 students apply to the Cal Fresh program and served over 2,000 visitors at the food pantry. They have also assisted 9 students with emergency housing assistance with grant money. The food pantry will be moving to SSC. Social work interns will be there to do case management to help identify other struggles that students may be having, such as securing housing. The student team members who are receiving IRA dollars are speaking with peers by doing classroom presentations, holding meetings, providing services in Cal Fresh and the food pantry, and being a support person to students in need, which provides them with an excellent opportunity for hands-on service. The Food Insecurity Project, including IRA students, are working with policy makers in Sacramento to advocate for change and suggest policies that will work for students.

- b. College of Agriculture – 3-year review presentation by Dean Unruh. Wants to express the importance of competition teams to colleges of agriculture. Schools that have teams that are competitive separate themselves as being elite colleges of agriculture. It is extremely important that we support our competition teams because it's a primary recruiting tool. Agriculture holds a FFA field day where over 2,000 students come to campus and participate in competitions, and also serves a recruiting function. The livestock team are the elite of the elite and represent Chico State across the nation. The livestock judging team were 2<sup>nd</sup> in the Arizona National Western Stock show, 5<sup>th</sup> in San Antonio, TX, and 1<sup>st</sup> at the Fresno State Classic. Professor Houk is the program lead and spoke about two activities from this college, the Food Marketing Team and the Agricultural Business Quiz Bowl team. These students compete nationally with other schools across the country, but also participate in workshops where they learn about graduate school and career opportunities. Kasey DeAtley is an assistant professor in the college of agriculture and a co-coach in the academic quadrathlon. The quadrathlon requires students to participate in a 4 part competition, which includes a written exam, oral presentation, laboratory practicum, and a quiz bowl. The quadrathlon team started in 2013, and in the 5 years since this group began, they went from placing 6<sup>th</sup> at the region to winning the national competition. The past 2 years they won regionals, and last year they went on to compete nationally. They are currently working on re-writing their animal science 101 curriculum, and the academic quadrathlon quiz bowl will become part of the class.
- c. Kathleen asked the committee to look at the forms that we are sending out for the annual and 3-year program reviews and provide any feedback in regard to gathering more information or to provide clarity.
- d. Review of a new certification application received from the COB Collegiate Wind Competition team. They provided a budget which is included on the excel spreadsheet. Kathleen referred to Jeni and Stephen to give us guidance on how to guide us through the process of reviewing and voting. Jeni said the IRA committee would first review the applications and make a recommendation to the Provost on whether or not to approve the program and to make sure it fits within the guidelines, and funding is a secondary conversation. Daisuke is questioning which college it should come from because it's a joint application between the College of Engineering and the College of Business. Jeni's concerns are that this is already a program that is happening this year and already an on-going activity. Stephen is asking the committee to ask two questions. 1: Does this meet the approval to forward to the Provost as a viable, certifiable group; and, 2: Communicate back to the group that they are eligible in the 2018-2019 cycle. Daisuke requested that representatives from both colleges attend the next IRA meeting to answer questions we may have. Dave suggested that we move forward with the certification but suggested they use carryover balances in either of the colleges if they need funding this year. Kathleen will advise the COB Collegiate Wind Competition Team that we are reviewing their application, that certification does not guarantee funding, and that if they need funds this year, they may want to discuss the need with their respective colleges (if certified, reserves could potentially be used to fund them).

**V. Old Business**

- a. Kathleen corrected the statement on the agenda that financials are ready – she and Jennifer Mays will work on this early next week and get the report sent to this committee in advance of next Friday’s meeting.

**VI. Announcements – No announcements**

**VII. Adjournment**

- a. 1:52 pm

**Upcoming Dates:**

- Friday, December 15, 2017 1:00 BMU205 – Financial Review
- Spring meetings begin January 25, 2018, at 10:00 in BMU205 and are scheduled for every-other week through May 17th