

INSTRUCTIONALLY RELATED ACTIVITIES (IRA) ADVISORY COMMITTEE MEETING

MARCH 14, 2019 1:00 PM BMU

MINUTES

Members Present: Alejandra Gonzalez-Zuniga, Harmony Ordaz, Jared Geiser (chair), Samuel Akinwande, David Scholz, Dennis O'Connor (proxy for Aoyagi), Kishore Joseph

Members Absent: Adam Irish

Staff Present: Jeni Kitchell, Kim Williams, Mary Wallmark, Stephen Cummins

Staff Absent: Jennifer Mays

Guests: Kendall Ross

- I. Call to Order – Jared called the meeting to order at 1:01 pm.
- II. Approval of 2.28.19 Minutes
 - a. Sam motioned to approve the minutes, seconded by Harmony; motion passed 7-0-0.
- III. New Business
 - a. Action Item – None at this time.
 - b. Discussion Items
 - i. Exemplary Performance presentation - Orion – no show. Members agreed to give the advisor more time to fully complete the request. Staff confirmed that EP requests can be for an activity that was held earlier in the time period. Orion's activity was held in February.
 - ii. Managing already-allocated/base funds for IRA activities/programs that become defunct and if/when to pull back funding –
 - Staff will work to identify inactive programs; identify the dollar amount that activity/program requested when they were approved; what amount, if any, was allocated when they were approved; what amount the college allocates to these programs; does the advisor/college want to inactivate any activities/programs; and what new approved IRA activities/programs have not been funded.
 - Having a cap on the percentage of carryover will encourage colleges to allocate out to activities/programs. The Annual Report form needs to include more about inactive programs and how the money will be allocated when the activity becomes inactive. We should define "defunct" and "on hold." For reference, student clubs are considered defunct after two years. They can be on hold (inactive) for two years. The Annual Report form should be revised so that it answers the questions brought up today.
 - Next year we will have college deans/designees report to the committee on how they allocated funds.
- Members agree, for the most part, that the committee should pull back funds on a case-by-case basis and not as a rule.
- IV. Old Business – None at this time.
- V. Announcements – Work study funding requests are due March 16, 2019.
- VI. Adjournment – Jared adjourned the meeting at 1:46 pm.