

INSTRUCTIONALLY RELATED ACTIVITIES (IRA) ADVISORY COMMITTEE MEETING

APRIL 11, 2019 1:00 PM BMU 302

MINUTES

Members Present: Alejandra Gonzalez-Zuniga, Harmony Ordaz, Jared Geiser (chair), Adam Irish, Dennis O'Connor (proxy for Aoyagi)

Members Absent: Kishore Joseph, Samuel Akinwande

Staff Present: Jeni Kitchell, Kim Williams, Mary Wallmark

Staff Absent: Jennifer Mays, Stephen Cummins

Guests: Kendall Ross

- I. Call to Order – Jared called the meeting to order at 1:08 pm.
- II. Approval of 4.4.19 Minutes
 - a. David motioned to approve the minutes, seconded by Adam; motion passed 6-0-0.
- III. New Business
 - a. Action Items – none
 - b. Discussion Items -
 - i. Work study discussion
 - Discussion continued from the last meeting. Members request that the groups who did not present their work study request do so at the April 18th meeting. HFA and UBO will have to fill out a Work Study Request form and present their requests as well. Members want to be able to recommend allocations as fairly as possible based on need and with consideration to very limited dollars. Requests need to include how many students are involved. A motion was made to postpone discussion until work study presentations are complete.
 - ii. Baseline budget discussion
 - Members discussed whether the current method of determining baseline allocations, based on historical information, is equitable and meets current/changing needs. It was suggested that carryover be returned for reallocation. Students would likely be impacted if funds are taken back at this point. Some members would like to recommend to the provost that the allocation model be changed. Having the ability to allocate directly to the activities/programs would be one way that carryover can be managed. The Annual Review form was revised this past year to reveal carryover ratios. We should continue to revise the form so that it meets the informational needs of the committee. It was suggested that if carryover was returned each year then the dollars could be reallocated in one-time funds for unforeseen expenses. Discussion continued to a future meeting.
- IV. Old Business – None at this time.
- V. Announcements – None at this time.
- VI. Adjournment – Jared adjourned the meeting at 2:01 pm.