

## INSTRUCTIONALLY RELATED ACTIVITIES (IRA) BOARD MEETING

MAY 10, 2018 10:00 AM BMU205

# MINUTES

**Members Present:** Alisha Sharma, Harmony Ordaz, Alejandra Gonzalez-Zuniga, Daisuke Aoyagi, David Scholz

**Members Absent:** Marc Langston, Michael Chao

**Staff Present:** Jeni Kitchell, Kimberly Scott, Stephen Cummins

**Staff Absent:** Kathleen Gentry

**Guests:** Jennifer Mays, Jerry Fieldsted, Natalie Hanson (The Orion)

### I. Call to Order

- a. Meeting called to order 10:02 am. Before approving the minutes Alisha asked our guest to introduce herself to the Board.

### II. Approval of 5.3.18 Minutes

- a. Alisha motioned to approve the minutes. Moved by Harmony, seconded by Daisuke. Approved 5-0-0.

### III. New Business

- a. Discussion

- i. Orion debt update

A second meeting with Dean Angela Trethewey, Associate Dean Debbie Summers, Orion Advisor Mark Plenke, Jen and Kathleen regarding the Orion took place. CME and VPAA will provide Foundation dollars to zero out the Orion's current debt in the Research Foundation. Trethewey will review her IRA programs and reallocate funds and utilize carryover to give the Orion both a higher baseline and a one-time allocation. The Orion will likely be transitioning into something similar to Scenario 3 per the documentation provided on 4/13/2018; reducing the paper count per year and the number of pages; cutting some paid positions to be replaced by internship credits; plus other means of minimizing further debt. Once the new advisor arrives a meeting will take place to develop a new business model. IRA dollars will not be used to pay down the debt.

### IV. Old Business

- a. Discussion Items

i. Budget Allocations for 2018-19

The board reviewed potential scenarios for baseline allocations, focusing on Scenarios 3 and 4. Extended discussion took place, including a possible “fifth” scenario considering redistribution of funds between programs, including taking away money from programs. This was grounded due to lack of time to address the proposal, in terms of research and in lead time to notify colleges/units. Other topics brought up included UBO ticket increases, amounts some colleges get in contrast to others, ways to reconsider allocation to better aid students, the difference between administrative and discretionary funding; ways to better inform the clubs when allocations are available to make it a reliable means of funding, and if all IRA programs/colleges fulfill obligations to utilize IRA funds. Stephen reminded the board that the staff can provide information and conduct research over the summer to aid next year’s board make these decisions for 2019-2020. Action items for next year include:

1. Recommending to the Provost to reconsider how allocation methods currently function and if a better allocation method could be a program-based model versus college-based, and
2. Discussing the amount in administrative fees that carries over, how much is not being given to the programs, and if that is something that needs to be addressed.

b. Action Item – A motion was made by Harmony to accept Scenario 4 as the 2018-19 allocations, so long as next year would have discussion and scenarios on possible changes to how programs are funded, and considering David’s proposal for a program-based model among others. This was seconded by Alejandra. Motion passed 5-0-0.

i. A breakdown of what was voted on: the committee recommended funding additional moneys to BUS to fund the new Wind Competition program (\$12,250) and the Investor’s Club (\$900), ECC to help fund their new Rocket & Aerospace Team (\$6,000) and to provide additional funding for existing programs (\$8,000), and HFA to provide additional funding for existing programs (\$9,000). All remaining colleges/units received the same amount as last year.

**V. Announcements**

- a. Alisha thanked the Board and staff for their hard work and reminded everyone that this is the last meeting for the IRA Advisory Committee this year.
- b. Jerry announced that Provost Larson had signed the Exemplary Performance Round III request per the board’s recommendation.
- c. Alisha noted that she will check in on Harmony and Alejandra’s reappointments for next year and be in touch with them and Kathleen.

**VI. Adjournment**

- a. Alisha adjourned the meeting at 10:58 am.