

## INSTRUCTIONALLY RELATED ACTIVITIES (IRA) ADVISORY COMMITTEE MEETING

April 6, 2022 4:00 PM VIA ZOOM

# MINUTES

**Members Present:** Taryn Burns (Chair), Duncan Young, Kiley Kirkpatrick, Austin Lopic, Laura Nice, Dennis O'Connor, and Ben Seipel

**Members Absent:** Christine Witt (O'Connor is proxy until April 20, 2022)

**Staff Present:** Stacie Corona, Stephen Cummins, Jennifer Mays, Kendall Ross, and Kim Williams

**Staff Absent:** None

**Guests:** Janell Bauer, Joe Alexander, Adrienne Scott

- I. Call to Order – Chair Burns called the meeting to order at 4:01 pm.
- II. Approval of Minutes -
  - a. 11.29.21 Minutes – Motioned by O'Connor; seconded by Nice. Approved 7-0-0.
- III. New Business
  - a. Discussion Items
    - i. Work Study presentations (in order of presentation/discussion):
      1. Hands on Experience (NSC) \$7,500 – No presenter.
        - a. Hands on Experience requested \$7,500 for six students to create and maintain instructional materials and provide the math/science experiences for elementary school students. O'Connor spoke about how valuable the program is (to area elementary teachers and students).
      2. HFA – All programs - \$66,870 – Joe Alexander
        - a. HFA activities require student labor. Activities are starting to pick up and they hope to hire new students to work in the publicity office in Fall 2022. As they return to more normal operations, the need for student workers will increase.
      3. Tehama Group Communications (CME) - \$2,000 – Janell Bauer.
        - a. Funds provide financial support to student leaders that return for their second semester. This leadership opportunity provides experience that is valuable for when they seek work after graduating. Students get credit for this as well. IRA would not normally provide work study funds to students that also get course credit, however the funding goes to the additional responsibilities associated with running the TGC. This is a relatively small amount of work study dollars and it allows students who would not ordinarily be able to participate to do so.
      4. University Box Office - \$45,000 – Stephen Cummins.
        - a. UBO is expecting 2022-23 to return to full operation with a full season of academic events. This amount is what they have

requested in the past. The students worked long and challenging shifts in 2021-22 season. They provide customer service in the main box office and remote box offices. They serve as venue house managers and provide patron services to ensure patrons are safe, that venue rules are followed, etc., in order for everyone to have a good event experience.

5. Museum of Anthropology (BSS) - \$7,000 – Adrienne Scott.
  - a. These funds allow students to have an opportunity to work at the museum. The students are from various majors. Students are delivering an online museum this year. They are going into classrooms to promote the museum. Faculty also appreciate having the online museum as a part of their class. The museum employs 2-3 work study students for the entire year. If they did not receive work study funds, they would not be able to work for free.
6. Outdoor Classroom (BSS) – Available remaining funds – No presenter.
  - a. This request is expected soon. Outdoor Classroom is a program within the CSU Chico Ecological Reserves. Students work on event coordination, post-event assessment, offer field and research support, public outreach, and more. Mays recommended staff contact Outdoor Classroom to propose they request the remaining \$4,026 based on estimated funds available for 2022-23. No objections from members were noted.

b. Action Items

- i. O'Connor moved to suspend the rules in order to discuss a recommendation of the above requests for work study funding today. Nice seconded. Passed 8-0-0. A short discussion ensued.
- ii. Nice motioned to recommend to the Provost that IRA Work Study funds be allocated based on the amounts requested above. O'Connor seconded. Motion passed 8-0-0.

IV. Old Business – None

- V. Announcements – Burns announced AS elections are today. Williams introduced voting member Ben Seipel. Williams also noted that two IRA-certified teams had been in recent news for winning awards at competitions. The groups are the Chico State Marketing Students Competition and the Chico State Food Marketing Team. Members can read more about them in the April 4<sup>th</sup> Chico State Media Clips email.

Next meeting will be April 13<sup>th</sup> to discuss Baseline budget.

Young announced that the Faculty & Student Policies Committee (FASP) would be addressing the EM regarding IRA at tomorrow's meeting.

- IV. Adjournment – Chair Burns adjourned the meeting at 4:39 pm.