

## INSTRUCTIONALLY RELATED ACTIVITIES (IRA) ADVISORY COMMITTEE MEETING

April 13, 2022 4:00 PM VIA ZOOM

# MINUTES

**Members Present:** Taryn Burns (Chair), Laura Nice, Dennis O'Connor, and Ben Seipel

**Members Absent:** Duncan Young, Kiley Kirkpatrick, Austin Lopic, Christine Witt (O'Connor is proxy until April 20, 2022), and Stephen Cummins

**Staff Present:** Stacie Corona, Jennifer Mays, Kendall Ross, and Kim Williams

**Staff Absent:** None

**Guests:** Jade Tsao (Kiley's proxy) and Krystal Alvarez (Austin's proxy)

- I. Call to Order – Chair Burns called the meeting to order at 4:04 pm.
- II. Approval of Minutes -
  - a. 4.6.22 Minutes – Motioned by O'Connor; seconded by Nice. Approved 5-0-2.
- III. New Business
  - a. Discussion Item – Baseline allocations (recommendation to the Provost)

Members viewed a spreadsheet showing allocations from 2019-20 (pre-pandemic); 2020-21 with drastically reduced fee revenue; and 2021-22 with slightly reduced fee revenue (from 2019-20), and with two colleges returning a portion of their allocations. The returned portion allowed a temporary increase in allocation for the College of ECC.

For a historical baseline, 2019-2020 allocations are used as the starting point for the 2022-23 discussion. Estimated available funds are expected to be approximately \$59,000 less than 2021-22 due to declining enrollment. Two scenarios were presented with across-the-board reductions for every college/unit. The first scenario would suspend exemplary performance funding (\$20,000) in order to allow for more baseline funds. This scenario would provide every unit with 92.4% of the 2021-22 allocation. The second scenario would leave exemplary performance funding intact, and would provide 90.84% of 2021-22 allocations.

O'Connor updated the group on the Faculty and Student Policies ("FASP") Committee's work to advance an introduction item that would absorb IRA into the Campus Fee Advisory Committee ("CFAC"). This could eventually change the way allocations are considered in the future. From what we know today, IRA is expected to become a subcommittee of the CFAC. O'Connor discussed the need for a review of how we allocate based on the fact that some colleges have grown their activities but funding remains static. O'Connor also talked about how the College of ECC has grown to 16 clubs. His two clubs travel across the country to represent Chico State. Williams stated that BSS added an activity that grew their IRA activities by 25% but

they will not receive additional funding. It is likely that “re-benching” of funds will occur once the EM is changed, if the committee moves to a proposal-based model.

Members recommended that the reformed IRA Advisory Committee, under the Campus Fee Advisory Committee, consider a better method for determining allocations. Again, because the current model allows for very little movement of funds between colleges from year to year.

Corona, Williams, and Mays brought attention to the fact that there seems to be ample rollover funds as indicated by the March 31<sup>st</sup> financials report. Additionally, Mays reminded the group that there are activities that ramp in the summer or compete every other year. Generally, IRA recommends no more than a 20% rollover from year to year.

After a lengthy discussion, members asked Williams to reach out to the units to ask if they expect to spend their estimated (reduced) allocations for 2022-23. To also provide if they have inactive or defunct activities. Williams will send an email to the units immediately in order to get a quick response before next meeting.

b. Action Items - None

IV. Old Business – None

V. Announcements – None.

IV. Adjournment – Chair Burns adjourned the meeting at 4:53 pm.