

## INSTRUCTIONALLY RELATED ACTIVITIES (IRA) BOARD MEETING

APRIL 5, 2018 10:00 AM BMU205

# MINUTES

**Members Present:** Alisha Sharma, Harmony Ordaz, Alejandra Gonzalez, Daisuke Aoyagi, David Scholz

**Members Absent:** Michael Chao, Marc Langston

**Staff Present:** Kathleen Gentry, Kimberly Scott, Jennifer Mays, Jerry Fieldsted, Darleen Sowers (on behalf of Jeni Kitchell)

**Staff Absent:** Jeni Kitchell, Stephen Cummins

**Guests:** Adrienne Scott, Priya Trivedi, Elisa Chavez, Marisol Rocha, Brandi Aranguren, Curt DeBerg, Joe Alexander, Steven Robinow

### I. Call to Order

- a. Meeting called to order 10:02 am. Agenda was motioned to be approved. Moved by Alejandra, second by Harmony, motion carried 4-0-0.

### II. Approval of Minutes – 3.8.18

- a. Alisa moved to postpone the approval of the minutes until the end due to current lack of quorum.

### III. New Business

#### a. Discussion Items –

#### i. Work Study Presentations in order of receipt

##### 1. Hands-on Experiences (NSC) - \$8,500

Aranguren presented what the Hands On Experience performs, and how work study funding allows their students to train and grant them opportunities for teaching, educating and practicing what they learn. Asking for a slightly higher allocation due to Live Scan and minimum wage increases. Some questions about current allocation; Aranguren explained that the funding just ran out for this year.

##### 2. SAGE (COB) - \$5,000

DeBerg explained how his program is creating next-gen entrepreneurial leaders who prioritize mentoring, curriculum and competition. He asked for \$5000 (\$2500 was what was given last year; DeBerg said this was acceptable), and that the money will be mostly spent in the spring

semester after being questioned on why funding was still being shown for this year.

**3. Food Insecurity Prevention Program (NSC) - \$6,000**

Trivedi and Chavez spotlighted how their program helps students with food access and education. Some of this includes access to the food pantry, assisting with signing up for CalFresh, and providing opportunities for mentoring and workshops.

**4. The Orion (CME) - \$5,000**

Rocha gave a presentation on how work study assists the Orion with ad revenue through its student caller positions, and that the paper would be greatly impacted without those roles being funded.

**5. Museum of Anthropology (BSS) - \$7,900**

Scott gave an overview of the Valene Smith Anthropology Museum both as an educational program and community outreach, and explained how work study greatly helps the museum's mission to better connect with the public and the benefits of experience gained from working on its exhibits.

**6. College of Humanities and Fine Arts - \$75,980**

Alexander wanted to call attention to the minimum wage increase and how it will impact HFA as a whole. Provided numbers on how much the department would be affected over the next two years. Short discussion occurred.

**7. Discussion**

After the presenters left a quick roundtable took place. Work study voting will take place April 14.

**ii. Call for Exemplary Performance Round III to be sent April 1<sup>st</sup>**

**1. Discussion**

Proposals May 3<sup>rd</sup>, voting hopefully on the 10<sup>th</sup>. May 17<sup>th</sup> is finals week so meeting bumped up.

**IV. Old Business**

a. Discussion Items

None.

b. Action Items

- i. The Provost approved the committee's recommendations for Exemplary Performance Round II. Kathleen sent notices to colleges/units and requesters and made budget transfers to the colleges/units.

**V. Announcements**

**a. Approval of Minutes – 3.8.18**

Motion to approve by Harmony, seconded by Alejandra. Approved 5-0-0.

**b. Proposed Fee Adjustments**

Alisha mentioned how government affairs officers are working with Administration to promote and educate students on the impending fee vote.

**VI. Adjournment**

- a. Adjourned at 10:52 am.

**Upcoming Dates:**

- 4.19.18 – **Meeting** – Work Study voting, continue budget discussion
- 4.30.18 – Exemplary Performance, Round III requests are due
- 5.3.18 – **Meeting** - Exemplary Performance Round III presentations, continue budget discussion
- 5.10.18 – **Meeting** – vote on EP Round III and finalize budget