

## INSTRUCTIONALLY RELATED ACTIVITIES (IRA) BOARD MEETING

MAY 3, 2018 10:00 AM BMU205

# MINUTES

**Members Present:** Alisha Sharma, Harmony Ordaz, Alejandra Gonzalez, Daisuke Aoyagi, David Scholz (10:10), Marc Langston (10:05), Michael Chao (10:05)

**Members Absent:** None

**Staff Present:** Kathleen Gentry, Jeni Kitchell, Kimberly Scott

**Staff Absent:** Stephen Cummins

**Guests:** Jennifer Mays, Jerry Fieldsted, Kendall Ross (Rec Sports), Cameron Crawford (Art), Natalie Hanson (Orion), Jared Geiser (future AS Executive Vice President)

### I. Call to Order

- a. Meeting called to order 10:00 am.

### II. Approval of 4.26.18 Minutes

- a. Alisha motioned to approve the minutes. Moved by Alejandra, seconded by Harmony. Approved 4-0-0.

### III. New Business

- a. Discussion Items - Exemplary Performance Round III Requests
  - i. School of the Arts Exhibitions - Cameron Crawford - \$1,980
    1. Crawford presented for his students attending the California Conference for the Advancement of the Ceramic Arts Student Exhibitions this year in Davis, CA. He explained that the EP request was to help cover hotel rooms, and added that CSU, Chico had placed at the top this year and have been generating interest for the program as well as renown for the department at these exhibitions.
  - ii. Rec Sports – Kendall Ross - \$2,000
    1. Ross spoke on behalf of the Baseball Club, who qualified for the District VIII – Division I playoffs in Lancaster, CA, and was seeking EP funding to help cover lodging costs. If the Club does well in the playoffs they will qualify for the World Series in North Carolina.
  - iii. After a brief discussion on monetary values and how they were classified, David motioned to suspend the rules and vote on these two requests now. Marc seconded. Motion passed 7-0-0.

- iv. Rec Sports was selected to go first. David moved to suspend the guidelines for funding limits and increase the amount to \$4,000 as the EP fund budget would permit that. Harmony seconded. David justified the increase as a means to save students some money and that the funding was available. Motion passed 7-0-0.
- v. School of the Arts came next. Alejandra motioned to approve the amount requested, \$1,980, but David wanted to amend the motion for an increase to the amount to \$2,380. Alejandra approved the amendment to her motion, which David seconded. Motion passed 7-0-0.

b. Staff Focus Group Update

- i. Jeni went over some of the items discussed at their meeting, including the first draft letter to the deans, oversight of allocations, the role of the board, and that another meeting was being planned and further discussion of this would likely take place next semester to give the staff more time to prepare this.

IV. Old Business

a. Discussion Items

- i. Budget Allocations for 2018-19
- ii. Orion budget request

- 1. These items were discussed in unison, and will be grouped here by topic. Jen mentioned that she and Kathleen had met with CME Dean Angela Trethewey, Associate Dean Debbie Summers, and Mark Plenke, Faculty Advisor, regarding the Orion's budget situation. They talked about how to best manage the debt facing the paper, and how the college could help mitigate some of it to split the burden of that loss. Student payments were also discussed, including talk of internship credits versus pay for most of the student staff. The history of the Orion's fiscal independence followed. Talk between CME and the Provost's office to look into available RF dollars to knock out the debt will take place. With a new faculty advisor joining in the fall, the baseline for the Orion was tabled until further discussion could be had with the staff on the board, as well as with Trethewey, Summers, Plenke and the new advisor. David mentioned recommending a special request to use one-time funding to eliminate the Orion's debt. Jen noted that would require some delicate handling as you can't pay for Foundation debts with stateside dollars, and explained some possible ways it could be handled with Trethewey. David asked for the idea to be on a future agenda to be discussed in greater detail.

The topic of base program allocations came up, as Jen observed that a holistic approach should be taken in terms of working with the deans and the money each program receives from IRA funding. While

performing an analysis before the meeting with the college representatives, it was surprising to realize that one program under CME received the bulk of the allocation. Some discussion about reviewing at the program level followed.

The conversation turned to the baseline allocations scenarios Kathleen and Jen had prepared. Kathleen presented four possible scenarios to the board for their review, and extensive discussion about these ensued, including some talk about carry-over (rollover), administrative fees, the amount the box office takes (given that they have increased their ticket fees), the differing moneys for athletics/rec sports, one-time funding, and the college's level of program count and funding.

V. Announcements

- a. A meeting was confirmed for finals week, likely on May 15<sup>th</sup>. It must be done no later than that date because student appointments end on the 15<sup>th</sup>.
- b. Alisha introduced Geiser, who will be the AS Executive Vice President and chair of the IRA board next academic year.

VI. Adjournment – Alisha adjourned the meeting at 11:04 am.

Upcoming Dates:

- 5.10.18 – **Meeting** – Continue discussing and finalizing budget
- 5.15.18 – **Meeting (if needed)** – Continue discussing and finalizing budget (scheduled at 8am)