



ANNUAL ACTIVITY/PROGRAM REVIEW: COLLEGE OF NATURAL SCIENCES

The IRA Advisory Committee is responsible for the oversight of approved IRA activities/programs. This template will enable the committee to evaluate activities/programs at a high level.

Please submit by **October 31, 2018** to Kim Williams at kwilliams@csuchico.edu

Signature of Dean/Director: 

Print Name: David Hassenzahl

Date: November 8, 2018

1. Please complete the following information for your college/unit's approved IRA activities/programs:

Approved IRA Activity/Program	Faculty Advisor	Website*
Food Insecurity Prevention Program	Stephanie Bianco	
Hands on Experience	Brandi Aranguren	http://www.csuchico.edu/cmse/students-k12/hands-on-lab.shtml
Food Insecurity Prevention Program	Stephanie Bianco	http://www.csuchico.edu/chc/programs/food-security-project.shtml

**All IRA activity/program websites require the placement of the official IRA logo on each page of the site. A high-resolution logo is included in the email with this form.*

College/Unit	IRA Prior Year (2017-18) Carryover	IRA Current Year (2018-19) Baseline Allocation	IRA Carryover as Percent of Baseline
College of Natural Sciences	\$7,634.99	\$23,658	32%

2. List the total dollar amount allocated from the college/unit to each activity/program (actual expenses in T6300 which may include those for Exemplary Performance or one-time funding). Other sources should be entered in the "Other Sources of Funding" column. **Do not include Work Study (#3).**

Approved IRA Activity/Program	IRA Prior Year (2017-18)	IRA Current Year (2018-19)	IRA Prior Year (2017-18)	Other Sources of Funding	Notes (explain the differences in baseline and actuals, etc.)

	Baseline Allocation	Baseline Allocation	Actual Expenses	(RF, UF, GF, etc.)	
Food Insecurity Prevention Program	\$15,804	\$ 15,804	\$21,172	\$	Difference due to rollover
Hands on Experience	\$ 7,854	\$ 7,854	\$14,244	\$	Difference due to rollover
Baseline held for future allocation (i.e., spring semester, one-time purchase, etc).	\$0	\$ 0	\$0	\$	
Total Allocation*	\$23,658	\$23,658	\$35,416	\$	

* Must equal total IRA current year baseline allocation as shown in #1 above.

Please note: Budget transfers to activities/programs are required at the program level by September 30th each year. Additionally, the IRA Advisory Committee recommends determining all activity/program budget amounts by June 30th for the following year.

3. List the total IRA Work Study dollar amount allocated for each activity/program.

Approved IRA Activity/Program	2018-19 IRA Work Study Allocation	2017-18 Year IRA Work Study Actual Expenses
Food Insecurity Prevention Program	\$ 6,000	\$ 3,085
Hands on Experience	\$ 8,500	\$ 7,489

4. Estimate student participation for each activity/program for this academic year (e.g., an activity has 15 members but only 10 attend competitions and incur expenses). Not all columns may apply to your activity/program. Do not include students attending/served by activities/programs.

a. Provide the following on estimated student involvement:

Approved IRA Activity/Program	Estimated # of Students Participating in Activity/Program	Estimated # of Students Incurring Costs	Estimated Per Student Out-of-Pocket Cost
Food Insecurity Prevention Program	20	7	\$ 0
Hands on Experience	28	12	\$ 0

b. Please list all known competitions/performances/events expected of each activity/program for this academic year:

Approved IRA Activity/Program	Name of Competition, Performance, Event, etc.	Location	Date	Estimated # of Students Directly Participating in Competitions, Performance, Events, etc.
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Food Insecurity Prevention Program	<p>On-going CalFresh Enrollment</p> <p>Mesa Cooking Demo Open House Tabling</p> <p>Trio Presentation UV CalFresh Event Native American Reception CalFresh Day</p>	<p>Hungry Wildcat Pantry, CHC Main office</p> <p>On-campus Student Health Center</p> <p>On-campus UV Hall</p> <p>On-campus</p> <p>On-campus</p>	<p>All weekdays</p> <p>07/26; 08/24;</p> <p>8/20; 9/05; 9/19;</p> <p>10/10</p>	<p>20 student assistants and interns participated and led events. A total of 929 CSU Chico students were assisted with CalFresh applications. In addition, students were offered supplemental food assistance from the Wildcat Pantry.</p>
Hands on Experience	Hands-On Experiences/fieldtrips	Physical Sciences 206/ Holt Hall 175	<p>9/13/18; 9/20/18; 10/4/18; 10/5/18; 10/11/1; 10/12/18; 10/25/18; 10/26/18; 11/1/18; 11/2/18; 11/15/18; 11/16/18; 11/29/18; 11/30/18; 12/6/18; 12/7/18; 12/13/18; spring TBD</p>	28

5. Please provide updated information for each of your activities/programs as requested in the tables below and provide appropriate explanations.

Approved IRA Activity/Program	Are any activities/programs inactive or defunct? If yes, please explain.	Has student participation increased or decreased for any activity/ program? If yes, please provide the percentage and explain.	Has any activity/program's allocation or expenses significantly increased or decreased (5-10%)? If yes, please provide the percentage and explain.
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Food Insecurity Prevention Program	No	Increased 15%: The number of services and events offered have increased	Increased 15 %: More students are accessing the pantry due to its new location and overall services offered under the FIPP program have increased.
Hands on Experience	No	Decreased 20% : Fewer program dates offered as the program is redesigned for modified activities for Fall 2019	Decreased 5 - 20% : Fewer program dates has decreased the work for students this fall 2018, it is expected to increase for spring 2019 and be back at full capacity by fall 2019.

6. What process does your college/unit use to determine baseline budget allocations each year?

The baseline budget allocations are based on prior year history and requests/needs of each program.

7. How are each of the activities/programs in your college/unit evaluated each year? Each year the Centers coordinating the IRA programs submit an annual report to the College which covers all activities conducted by each center and IRA funding is used to help support the goals of the programs.

8. Provide the College's IRA carryover amounts for the last three years. (Colleges/units are to limit their carryover to no more than 20% of baseline allocations. Balances of more than 20% may impact a college/unit's future IRA allocations.)

College/Unit	2017-18 IRA Carryover to 2018-19	2016-17 IRA Carryover to 2017-18	2015-16 IRA Carryover to 2016-17
College of Natural Sciences	\$7,634.99	\$6,767.30	\$858.64

Please explain any carryover (unused) balances your college/unit's activities/programs have and how you plan to spend these funds.

Approved IRA Activity/Program	Carryover Balance	How will the carryover balance be spent?
Food Insecurity Prevention Program	\$7,257.42	Funds will be used for materials and student payroll to support the expanded FIPP program activities.
Hands on Experience	\$ 377.57	As the program modifies activities to be provided for the HOE field trips, these funds will be used for materials and supplies for the updated activities.