



ANNUAL ACTIVITY/PROGRAM REVIEW: COLLEGE OF NATURAL SCIENCES

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The IRA Advisory Committee is responsible for the oversight of approved IRA activities/programs. This template will enable the committee to evaluate activities/programs at a high level.

**CSU Chico
Academic Affairs**

Please submit by **October 31, 2019** to Kim Williams at kwilliams@csuchico.edu

Signature of Dean/Director: _____

Print Name: David M. Hassenzahl

Date: October 24, 2019

1. Please complete the following information for your college/unit's approved IRA activities/programs:

Approved IRA Activity/Program	Faculty Advisor	Website*
Food Insecurity Prevention Program	Stephanie Bianco	https://www.csuchico.edu/chc/programs/food-security-project.shtml
Hands on Experience	Brandi Aranguren	https://www.csuchico.edu/cmse/students-k12/hands-on-lab.shtml

**All IRA activity/program websites require the placement of the official IRA logo on each page of the site. A high-resolution logo is included in the email with this form.*

College/Unit	IRA Prior Year (2018-19) Carryover	IRA Current Year (2019-20) Baseline Allocation	IRA Carryover as Percent of Baseline
College of Natural Sciences	\$5,912.29	\$23,658	25%

2. List the total dollar amount allocated from the college/unit to each activity/program (actual expenses in T6300 which may include those for Exemplary Performance or one-time funding). Other sources should be entered in the "Other Sources of Funding" column. Do not include Work Study (#3).

Approved IRA Activity/Program	IRA Prior Year (2018-19) Baseline Allocation	IRA Current Year (2019-20) Baseline Allocation	IRA Prior Year (2018-19) Actual Expenses	Other Sources of Funding (RF, UF, GF, etc.)	Notes (explain the differences in baseline and actuals, etc.)
Food Insecurity Prevention Program	\$15,804	\$15,804	\$19,134	\$	Difference due to rollover
Hands on Experience	\$7,854	\$7,854	\$6,247	\$	Difference due to rollover

Baseline held for future allocation (i.e., spring semester, one-time purchase, etc).	\$0	\$0	\$0	\$
Total Allocation*	\$23,658	\$23,658	\$25,381	\$

* Must equal total IRA current year baseline allocation as shown in #1 above.

Please note: Budget transfers to activities/programs are required at the program level by September 30th each year. Additionally, the IRA Advisory Committee recommends determining all activity/program budget amounts by June 30th for the following year.

3. List the total IRA Work Study dollar amount allocated for each activity/program.

Approved IRA Activity/Program	2019-20 IRA Work Study Allocation	2018-19 Year IRA Work Study Actual Expenses
Food Insecurity Prevention Program	\$3,305	\$5,994
Hands on Experience	\$7,600	\$8,500

4. Estimate student participation for each activity/program for this academic year (e.g., an activity has 15 members but only 10 attend competitions and incur expenses). Not all columns may apply to your activity/program. Do not include students attending/served by activities/programs.

a. Provide the following on estimated student involvement:

Approved IRA Activity/Program	Estimated # of Students Participating in Activity/Program	Estimated # of Students Incurring Costs	Estimated Per Student Out-of-Pocket Cost
Food Insecurity Prevention Program	200	3	\$0
Hands on Experience	40	15	\$0

b. Please list all known competitions/performances/events expected of each activity/program for this academic year:

Approved IRA Activity/Program	Name of Competition, Performance, Event, etc.	Location	Date	Estimated # of Students Directly Participating in Competitions, Performance, Events, etc.
Food Insecurity Prevention Program	On going CalFresh Outreach, Application Assistance and Nutrition Education	Hungry Wildcat Food Pantry, SSC	M-F, 11-4	3 student assistants participated and led these outreach events. Team completed over 700 applications from August-October
	Wildcats CAN	BMU	9/5	

	HUB: University Housing College 101 Events	University Village	9/17 9/24	
	Campus Tabling	Trinity Commons	Every Wed	
	CANstruction	Outside SSC	10/10	
	Urban Roots Open House	BMU Atrium	10/17	
	Adulting 101: Eat Right When \$ Is Tight	BMU 206	10/17	
Hands on Experience	Hands-On Science Field Trips	PHSC 206	9/5 9/12 9/25 x2 9/26 9/27 10/2 x2 10/3 10/4 10/16 x2 10/17 10/18 10/23 x2 10/24 10/25 11/6 x2 11/7 11/8 11/13 x2 11/14 11/15 12/4 x2	Field trips are held on Wednesdays, Thursdays and Fridays on most weeks of the semester. On Wednesdays, there are two field trips and approximately 16 university students participate in the activities for the field trips. On Thursdays and Fridays, approximately 12 participate each day.

		12/5	<p>Spring 2020 field trips will be reduced as the field trip space is being relocated to the new building and needs to prepare for the move.</p>
		12/6	
		12/11 x2	
		12/12	
		12/13	
		Sp 2020	
		TBD	
		~ 20 field trips planned	
Hands-On Math Field Trips	Holt 175	9/20	<p>For Fall 2019, 16 university students participate in the Math HOE each day of the field trips.</p>
		9/27	
		10/4	
		10/11	
		10/18	
		10/25	
		10/31	
		11/7	
		11/14	
		11/21	
		12/5	
		12/12	

5. Please provide updated information for each of your activities/programs as requested in the tables below and provide appropriate explanations.

Approved IRA Activity/Program	Are any activities/programs inactive or defunct? If yes, please explain.	Has student participation increased or decreased for any activity/ program? If yes, please provide the percentage and explain.	Has any activity/program's allocation or expenses significantly increased or decreased (5-10%)? If yes, please provide the percentage and explain.
Food Insecurity Prevention Program	No	Decreased 50%: Modified and streamlined activities to	Decreased 50%: Hoping of offset this decrease with rollover and Baseline dollars

		accommodate decreased budget	
Hands on Experience	No	Field Trip opportunities have decreased due to costs. Student participation has been affected with an estimated decrease of 25%.	The Workstudy decrease was not significant given the offset that can be utilized in Baseline dollars. Adjustments have been identified in fewer field trips for spring 2020.

6. What process does your college/unit use to determine baseline budget allocations each year?

The baseline budget allocations are based on prior year history and requests/needs of each program.

7. How are each of the activities/programs in your college/unit evaluated each year?

Each year the Centers coordinating the IRA programs submit an annual report to the College which covers all activities conducted by the center and IRA funding is used to help support the goals of the programs.

8. Provide the College's IRA carryover amounts for the last three years. (Colleges/units are to limit their carryover to no more than 20% of baseline allocations. Balances of more than 20% may impact a college/unit's future IRA allocations.)

College/Unit	2018-19 IRA Carryover to 2019-20	2017-18 IRA Carryover to 2018-19	2016-17 IRA Carryover to 2017-18
College of Natural Sciences	\$5,912.29	\$7,634.99	\$6,767.30

Please explain any carryover (unused) balances your college/unit's activities/programs have and how you plan to spend these funds.

Approved IRA Activity/Program	Carryover Balance	How will the carryover balance be spent?
Food Insecurity Prevention Program	\$3,927.88	Funds will be used for student assistant positions to support all campus food insecurity outreach and education efforts, restock and refresh food tasting materials, as well as updating outreach materials with our new logo/branding guidelines
Hands on Experience	\$1,984.41	Funds will be used for student assistant positions to support HOE activities. The field trip facility will be moved at the end of spring 2020 and carryover will be used to update instructional materials.