


Curricular Practical Training (CPT) Guidelines		
<b>Definition of CPT:</b>	Curricular Practical Training (CPT) is defined in the Code of Federal Regulations 8CFR214.2(f)(10)(i) as <b>“alternative work/study, internship, cooperative education, or any other type of required internship or practicum</b> that is offered by sponsoring employers through cooperative agreements with the school.” The regulations state that CPT must be “an integral part of an established curriculum.”	
<b>CPT Eligibility</b>	<p>The applicant:</p> <ol style="list-style-type: none"> <li>1. Must have completed one academic year of study in the United States (including approved study abroad from Chico).</li> <li>2. Must be in a full course of study, 12 units for undergraduates or 8 units for graduate students, during the semester (fall or spring) for which CPT is being applied. <b>Exceptions: (a) The major department verifies that the applicant is talking the only remaining units to graduate at the end of the current semester. (b) If CPT enrollment is for summer session only.</b></li> <li>3. May not enroll <b>only</b> in a CPT course during their last semester.</li> <li>4. Apply for CPT no later than the ADD/DROP period, before the end of the second week of the semester. For summer CPT, apply as soon as possible.</li> <li>5. Graduate students must have, at a minimum, a 3.0 cumulative GPA.</li> <li>6. Undergraduates must have, at a minimum, a 2.0 cumulative GPA.</li> </ol>	
<b>Internship or Independent Study</b>	To be authorized for CPT, a student must enroll in an internship or independent study course within her/his major or through the Regional and Continuing Education Office. Enrollment and payment of fees is necessary for each term, including summer, during which the student applies for CPT.	
<b>Graduate Students Only</b>	Graduate Students who have completed ALL course work, <b>except the thesis or final project</b> , are eligible to apply for and begin post-completion OPT while finishing the thesis or final project.	
<b>Part-Time CPT</b>	A student enrolled in a full-course of study may be authorized for part-time CPT (20 hours or less per week) during the fall or spring semesters.	
<b>Full-Time CPT</b>	During summer, or intersession, a student may be authorized for full-time CPT (20 hours or more a week). A student may enroll in a maximum of 6 units if authorized for full-time CPT.	
<b>Effects of CPT on OPT Eligibility</b>		
<b>CPT Part-Time</b>	None. Part-time CPT does not affect OPT eligibility. The cumulative length of part-time CPT has no relevance to OPT.	
<b>CPT Full-Time</b>	If a student works for 12 months, she/he loses eligibility for OPT. Note that any part of a month counts for that particular month.	
<b>Authorization</b>	A student may begin CPT on the date indicated on the I-20 by the International Student Advisor (DSO). You may not to work without the proper authorization.	