

# Admission to Dietetics Option Policies and Procedures

## Eligibility for Admission

Students who are interested in becoming a Registered Dietitian Nutritionist must apply for the Dietetics Option within the Nutrition and Food Sciences major. Students with a GPA of 2.75 or higher are eligible to apply once they have earned a grade of C or higher in the following coursework: MATH 105, BIOL 104, BIOI 211, CHEM 107, CHEM 108, NFSC 340. It is highly recommended that CHEM 350 be in progress or completed the semester students apply for admission to the option. This is outlined in the University Catalog which is available at:

<http://catalog.csuchico.edu/viewer/17/NFSC/NUFSNONEUN.html>

## Recruitment

An email will be sent to all NFSC students to invite them to apply to the dietetics option bi-annually. In addition, announcements will be made each semester in the NFSC 340 Human Nutrition course and NFSC 155 Introduction to Nutrition and Food Sciences.

## Application Process

The application can be accessed at

[http://www.csuchico.edu/nfsc/programs\\_nfsc/undergraduate/general\\_dietetics\\_information.shtml](http://www.csuchico.edu/nfsc/programs_nfsc/undergraduate/general_dietetics_information.shtml). As outlined in the University Catalog, applications must be submitted to the Department of Nutrition and Food Sciences main office by March 1 for the fall semester. A Dietetics application is available from the Nutrition and Food Sciences department office. In addition to the application, students must provide transcripts of all previous college or university level work, a resume, two letters of recommendation, a one-page written personal statement about your career goals, a copy of your prerequisite GPA, and a course plan.

## Late Petition

Students who miss the application deadline can obtain a late petition from the department office or at [http://www.csuchico.edu/nfsc/programs\\_nfsc/undergraduate/general\\_dietetics\\_information.shtml](http://www.csuchico.edu/nfsc/programs_nfsc/undergraduate/general_dietetics_information.shtml). They must meet with their advisor and complete the two page late petition form and submit it along with the regular application.

## Applicant Selection

Applications are reviewed by a committee of at least two NFSC faculty members. Applicants are ranked for placement using the following criteria:

### Overall GPA

5 = 3.75-4.0

4 = 3.5-3.75

3 = 3.25-3.49

2 = 3.0-3.24

1 = <3.0

### DPD GPA

5 = 3.75-4.0

4 = 3.5-3.75

3 = 3.25-3.49

2 = 3.0-3.24

1 = <3.0

### Recommendations

1 = below average

2 = average

3 = above average

4 = superior

### Essay

3 = Well written, demonstrating full commitment to the field of dietetics

2 = Mostly well written, demonstrating some commitment to the field of dietetics

1 = Not very well written, demonstrating lack of commitment to the field of dietetics

### Resume

3 = work or volunteer experience in nutrition and/or foodservice

2 = work or volunteer experience not in nutrition and/or foodservice

1 = minimal work or volunteer experience

Up to 20 qualified students may be selected per year. Students are notified of their acceptance before the start of the following semester.

Students not selected for the option are also notified and encouraged to meet with a NFSC faculty advisor. Students not selected may reapply one additional semester.

### **Policy on Nondiscrimination and Affirmative Action in Employment and Education**

California State University, Chico establishes this policy in recognition of its educational mission, its social concerns, its responsibility for the personal development of individuals, and its concern for the rights of individuals.

CSU, Chico will comply with federal and state regulations relating to affirmative action and nondiscrimination obligations. The University will provide equal opportunity in education and employment for all qualified persons; prohibit illegal discrimination based on age, race, religion, color, national origin, gender, sexual orientation, marital or veteran status, and disability; and promote the full realization of equal education and employment opportunities through a positive and continuing program of affirmative action for the University as a whole and for each constituent unit.

This policy governs all University educational and employment practices and procedures including, but not limited to, recruitment, employment, enrollment, rate of pay or other compensation, advancement, reclassification, promotion, financial aid, demotion, renewal, non-renewal, termination, dismissal, transfer, layoff, leave, training, employee benefits, grading and program access.

It will be a violation of this policy to dismiss, discharge, expel, penalize, discipline, harass, adversely alter academic grades or otherwise discriminate against any student, faculty, or staff member because he/she has opposed any discriminatory practice, filed an internal or external complaint of discrimination, or testified or assisted in any proceeding in accordance with this policy.

Responsibility and authority for the dissemination and implementation of this policy lies ultimately with the president of the University with the support of University administrators, faculty, and staff and with assistance from the Vice Provost for Human Resources. Practically, the responsibility and authority to act affirmatively to provide equality of opportunity in education and employment lies with all who are in decision-making positions within the University. Support for the University's affirmative action policy will be considered in the annual evaluation of administrators and supervisors. The University will commit appropriate resources and create a supportive atmosphere for the implementation of this policy. (Reference: EM 99-24)