

**California State University, Chico**  
**School of Nursing**

**RN-BSN Program – July 25, 2021**  
**2021 Cohort - Advising Memo**

Robbin Guynn, RN, MSN, BSN, CMSRN is the RN advisor/coordinator. Robbin is available for advising preferably by email at [rguynn@csuchico.edu](mailto:rguynn@csuchico.edu) or by phone at 530.898-4151, or in more urgent situations 530-680-2862. You will generally receive a faster reply by sending your questions by email. Appointments for virtual advising sessions are available at mutually agreed upon times.

**Candice Sawyer** is the RN-BSN administrative support coordinator. She can be reached from 8:00 a.m. to 5:00 p.m. Monday-Thursday during the summer and Monday-Friday during the rest of the year at 530-898-4677, or by email [csawyer2@csuchico.edu](mailto:csawyer2@csuchico.edu)

Bookmark the RN-BSN website for the most updated Advising Memos:  
<https://www.csuchico.edu/nurs/programs/rn-bsn/index.shtml> Scroll down to the “Enrolled Students” section.

The schedule for upcoming Fall 2021 classes is included in this memo. Watch for your email from Dana Massetti, Regional & Continuing Education (RCE), containing specific information about how to enroll in your courses. She also includes information about dropping classes and refunds in the email. The RCE webpage for RN to BSN students can be found at <https://rce.csuchico.edu/rn-bsn>

Fees must be paid prior to classes starting in August. If you don't pay fees on time, you will not have access to the course(s) on Blackboard Learn.

**FALL CLASS SCHEDULE and ORIENTATION INFORMATION**

**No Mandatory On Campus Fall Orientation**

Each of your courses will have a video orientation posted on the course page by the first day of class which is Monday, August 23, 2021.

**Fall Course Information:**

**NURS 316 Nursing Informatics- 3 units**

Instructors: Robbin Guynn, MSN, BSN, RN, CMSRN and TBD.

Textbooks:

Sewell, J. P. (2019). *Informatics and Nursing: Opportunities and Challenges, 6<sup>th</sup> edition*. Philadelphia, PA: Wolters Kluwer. ISBN-13: 978-1496394064

American Psychological Association (2020). Concise Guide to APA Style (7th ed.). Washington, DC: Author (ISBN:978-1-4338-3273-4) **Should already have.**

**NURS 342W Evidence-based nursing practice (3 units):**

Instructors: Dani Farris, MSN, APRN, PMHNP-BC and TBD.

Textbooks:

Grove, SK., Gray, J.R. (2019). Understanding nursing research: Building an evidence-based practice (7<sup>th</sup> ED.). St. Louis, MO: Saunders Elsevier.

ISBN-13: 9780323532051

American Psychological Association (2020). Concise Guide to APA Style (7th ed.). Washington, DC: Author (ISBN:978-1-4338-3273-4) See above.

**RELS 332 World Religions & Global Issues (3 units)\* Upper Division GE Class; waived for those with a Baccalaureate degree and some who have already met this requirement.**

Instructor: Tom Parker, Ph.D.

Books:

Abuelaish, Izzeldin. *I Shall Not Hate: A Gaza Doctor's Journey on the Road to Peace & Human Dignity*, Walker & Company, ISBN: 978-0-80277949-6.

Kidder, Tracy. *Mountains Beyond Mountains: The Quest of Dr. Paul Farmer, A Man Who Would Cure the World*, Random House, ISBN: 0-8129-7301-1. **Note: Dr. Parker has provided this link to a downloadable copy of this book:** <https://archive.org/details/MountainsBeyondMountains-LifeOfDoctorPaulFarmer/page/n11/mode/2up>

**New Graduate/Licensure/Nursing Experience Requirements:**

California licensure as an RN is required prior to commencement of the fall semester. **If you are a new graduate, notify the RN to BSN Coordinator/Advisor when you pass the NCLEX and the date that your license expires, if you have not already done so.**

If you have your RN license, but are not yet employed as an RN, you must apply to enroll in the Rural California Nursing Preceptorship (RCNP) program, or equivalent as determined by the RN to BSN Advisor, by the September RCNP deadline (as shown on the RCNP website). This nursing preceptorship will take place during the winter session. Information about this preceptorship, including costs, is available on the RCNP website: <http://www.csuchico.edu/rcnp/>. Candidates for the Winter RCNP program are selected from the applicants who have applied by the September 7th deadline. This is a

competitive program and the application takes considerable work, so start ahead of time. Those RN to BSN students who apply but are not selected to participate in the RCNP Program will work with the RN to BSN Advisor on other potential options.

### **CSUC Student Immunization Certification Requirement**

CSUC has an admission requirement for Student Immunizations for Rubella and in some cases, Hepatitis. Depending on your school records, you may be required to complete a “Student Immunization Certification” and submit it to the Admissions Department. Please look on your Chico State Portal to see if this requirement is on your “To do” list. This list is often not populated until about October so you may need to check it a couple times throughout the semester. Or, you can proactively follow this link and complete the form: [http://www.csuchico.edu/sro/documents/immunization\\_certification.pdf](http://www.csuchico.edu/sro/documents/immunization_certification.pdf) Note there are several exemptions that you might request. Chico State does not enforce this requirement for our RN to BSN students until you try to register for your Spring classes. Please take care of it now so it will not become an issue for you in the Spring. Please don't confuse this with the Clinical Documentation Requirements where you submit copies of all your immunizations to show compliance for your clinical experience next summer. That includes documentation for Rubella and Hepatitis and much more. It is a totally separate record keeping process. We require that your Clinical Documentation Requirements are met just prior to your final summer semester; It will be discussed later.

### **WHAT IF YOU CAN'T COMPLETE A COURSE?**

- **Dropping a course.** If you decide you cannot meet the course requirements, you may choose to drop a course. You must file a “Class Drop Request” form ( <https://rce.csuchico.edu/specialsession/adds-drops> ), signed by the instructor. If you meet certain deadlines, partial fee refunds may be available. Drops after the fourth week of classes are only allowed for "serious and compelling" reasons and require approval of the RN to BSN Advisor, SON Director and the Dean of the College of Natural Sciences. The fact that you are failing a course, **does not** constitute a serious and compelling reason to have a late drop. Courses may not be dropped during finals week.
- **Failing a course.** If you do not formally drop a course and do not complete course requirements, you will receive an ‘F’ for the course. By policy, a student receiving a grade of C- or less in a Nursing course may not progress in the Nursing program. The student may petition the School of Nursing Executive Committee to review the application of the policy in his/her situation, if serious and compelling conditions contributed to a failing grade. Barring exceptional circumstances, students will not be allowed to repeat more than one course in the nursing program. Exceptions may be made by the Nursing Executive Committee on a case by case basis. If you fail only one course, you may apply for a Personal Educational Leave (PEL) and return to the program the following year to re-take the failed course (contingent upon space availability) and permission of the Nursing Executive Committee, and

then continue with completion of the program (contingent upon space availability).

- **Incompletes.** If you have done most of the work for a course, but *serious and compelling* reasons prevent you from meeting the deadlines for finishing the course requirements, you should explain your circumstances to the instructor and request an 'incomplete'. You may be asked to provide verification of the circumstances. If the instructor agrees to the incomplete, you will sign a contract specifying the work that needs to be completed, and a date for completion. You will have one year to remove the incomplete, after which time it will become an 'F' on your transcript. You may not register for other nursing courses until the incomplete has been cleared.

**Taking a leave.** If you were admitted to the university and enrolled, then decide to take a semester off, you should notify the RN to BSN advisor and apply to the university to take a Planned Educational Leave (PEL). However, due to the nature of the program courses are only offered once during the 15-month sequence. This means that if you stop out for a semester, you will not have the opportunity to return until the same time the following year, on a space available basis only. This formal leave process will avoid having to reapply to the university when you are ready to return. Forms are available at: [https://www.csuchico.edu/sro/\\_assets/documents/educational-leave.pdf](https://www.csuchico.edu/sro/_assets/documents/educational-leave.pdf)

## **FILING FOR GRADUATION**

You should have already applied for graduation at our initial orientation on campus. However, if you have not yet done so, please go to: [http://www.csuchico.edu/evaluations/forms/grad\\_app.shtml](http://www.csuchico.edu/evaluations/forms/grad_app.shtml) and apply. August 15, 2020 is the last date to apply for graduation in August of 2021.

**Pinning Ceremony** - Once you complete our program, you are entitled to purchase the CSU nursing pin if you wish. As an August graduate, you may participate in the pinning ceremony (if one is held) with the on-campus students in May. This is a very nice ceremony for families to attend. The pinning is held on the last Friday of Spring Semester finals week, at 4 pm. Please review the information about the pinning ceremony that is on the RN to BSN webpage. It contains links to assist you. You may be required to attend a rehearsal for the pinning ceremony in order to participate. Regardless of whether you choose to participate in the pinning ceremony or not, you may purchase the pin. We may be also be offering a virtual pinning ceremony for our RN-BSN students. I will include this information in your Spring Advising memo.

**Commencement Ceremony** – It is too early to know if the in-person Commencement will be held this next Spring or not (due to COVID-19). If the campus has an in-person Commencement, RN to BSN students are invited to participate in it prior to graduation. We will discuss this more in the Spring.

**Upper Division General Education Exceptions for Nursing Majors** - Nursing majors are only required to take **two** upper division general education (GE) courses; not three,

like most students. Your Public Health Nursing Theory course counts as an Upper Division Science course. Because you are in a self-support program, the School of Nursing has organized the two upper division courses for you. They are built into your Major Academic Plan: RELS 332 World Religions and Global Issues in the Fall semester and MCGS 310 LGBTQ Issues and Identities in Winter Session. **If you are a second baccalaureate degree student, you will not need these courses.** Some students have already taken these courses. You should be able to tell if you need them by reviewing your “course history” in your Portal.

### **Fees**

Fee increases are not expected during your 15-month program; however, if any increase in fees becomes necessary, we will provide you with at least a six-month notice of the increase. We will work with you to keep you on track, but some budget issues are out of our control.

### **Graduation**

**Units needed to graduate with a BSN = 120 units total**

Seventy units are transferred to Chico State from your community college courses. Your RN-BSN program is 50 units = 120 units needed for graduation. Your application to graduate triggers Evaluations to complete a “Degree Progress Report” for you, so you know exactly what courses are still needed to graduate. This degree progress report has not been programmed to be accurate for those with a 2<sup>nd</sup> Bachelor’s Degree. A Major Clearance Form will be submitted for those students with a prior Bachelor’s degree by the RN to BSN Coordinator to document the courses needed for BSN completion.

### **Future orientation dates:**

Monday, January 24, 2022- Virtual or Asynchronous

Tuesday, June 1, 2022- Virtual. Attendance is mandatory; please plan to attend

**MAJOR ACADEMIC PLAN (MAP) CSUC RN-BSN SELF SUPPORT  
SCHOOL OF NURSING**

**RN to BSN Curriculum-2020 Cohort**

<b>Summer Session 1</b>	<b>6 Units</b>
NURS 300 RN to BSN Bridge Course	4
NURS 310 Academic Writing for Nurses	2

<b>Fall Semester</b>	<b>9 Units</b>
NURS 316 Nursing Informatics	3
NURS 342W* Nursing Research	3
RELS 332 World Religion and Global Issues <b>Upper Div.GE; Waived for 2<sup>nd</sup> Bacc. Students</b>	3

<b>January Intersession</b>	<b>3 Units</b>
MCGS 310 LGBTQ Issues & Identities <b>Upper Div.GE; Waived for 2<sup>nd</sup> Bacc. Students</b>	3

<b>Spring Semester</b>	<b>6 Units</b>
NURS 420W* Leadership/Management & Professional Issues in Nursing	4
NURS 427 Professional Values & Ethics in Nursing	2

<b>Summer Session 2</b>	<b>6 Units</b>
NURS 477 Public Health Nursing Theory	3
NURS 478** Practicum in Community Health Nursing	3

**Total Units = 30 + 20 units for passing NCLEX\*\*\*=50 units**

\*Writing proficiency (WP) course for the major to meet General Education requirements.

\*\*Public Health clinical course. Attempts are made to place students in agencies close to where they live, but such placement is not guaranteed.

\*\*\*NCLEX Credit to be issued in final semester of RN to BSN Program