



**RN-BSN Program – 2023-2024 Cohort
Advising Memo – October 9, 2023**

Important Dates		
Winter Registration	Starts November 1, 2023, through the first day of class	Register through PCE
Spring Registration	Starts November 1, 2023, through the first day of class	Register through PCE
Winter Session	January 2-January 19, 2024	2023-2024 Academic Calendar
Clinical Introduction Meeting – Attendance Mandatory – on Zoom	January/February – More details TBA	
Spring Semester	January 22-May 17, 2024	2023-2024 Academic Calendar
Sign Up for Commencement (walk in commencement ceremony in May 2024)	February 2024 – Details TBA	Commencement Information
Summer Registration	April 1, 2024, through the first day of class	Register through PCE
Clinical Orientation	June 3, 2024 – More details TBA	Attendance is Mandatory – in person, on campus at Chico State
Final Summer Session	June 1-August 14, 2024	2023-2024 Academic Calendar

Winter Session & Spring Semester Information

Program Contact Information

Robbin Guynn, RN, MSN, BSN, CMSRN is the RN coordinator. Robbin is available for advising preferably by email at rguynn@csuchico.edu or by phone at 530-898-4151, or in more urgent situations 530-680-2862.

Melissa Cheatham is the RN-BSN advisor. Melissa can be reached at 530-898-4638 or by email mcheatham@csuchico.edu. Appointments for virtual advising sessions are available at mutually agreed upon times.

Bookmark the [RN-BSN website](#) for the most updated [Advising Memos](#). Click “Current RN-BSN Students” from the program homepage.

Winter Session

The winter session starts January 2nd through January 19th. This will be your final Upper Division GE course: QTST 310 LGBTQ Issues & Identities in Winter Session. Enrollment for that course will begin November 1, 2023, online at [Chico State Professional & Continuing Education \(PCE\)](#) and will remain open to you until class begins. [Register here](#). Scroll down to the course list and use the “Register” links for each specific course.

No financial aid is available for the winter session. You must pay course fees at the time of registration.

Students who already have a bachelor’s degree and a few others who have already met this requirement do not need this class. If you are unsure if you need the class or not, please contact the RN-BSN Advisor.

Spring Semester

The Spring semester starts January 22nd through May 17th. This spring you will take NURS 420W Leadership/Management and Professional Issues in Nursing and NURSE 427 Professional Values and Ethics in Nursing. Again, you will enroll for these classes directly through [PCE’s website, click here](#). Scroll down to the course list and use the “Register” links for each specific course. Fees must be paid prior to classes starting in January for Spring. If you don’t pay fees on time, you are automatically disenrolled from classes.

All nursing courses must be taken in sequence: [see RN-BSN Course Plan](#).

Spring Courses

NURS 420W (4 units) Leadership/Management and Professional Issues in Nursing

- Instructors: Paul Herman and Robbin Guynn will be teaching the course together.
- Textbooks:
 - American Psychological Association. (2020). Concise guide to APA style. (7th Ed). Washington, DC: Author. ***You should have this book already.**
 - Huston, C.J. (2017). *Professional Issues in nursing: Challenges and opportunities* (5th ed). Philadelphia: Wolters Kluwer. ***This book was used in NURS 300W and is also used in NURS 427.**
 - Marquis, B. & Huston, C. (2020). *Leadership roles and management functions in nursing* (10^h ed). Philadelphia: Wolters Kluwer. ***This book is also used in NURS 427.**

NURS 427 (2 units) Professional Values and Ethics in Nursing

- Instructor: Amrit Kajla, PHN, MSN, FNP will be teaching the course.
- Textbooks: The same three textbooks listed above will be utilized in this course.

Course Introductions

A recorded introduction to your course will be provided by each of your instructors for your Spring classes. The recording will be posted in the course on Blackboard.

Struggling to keep up with your coursework?

Reach out to your instructor *and* the program coordinator or advisor as soon as possible so that we can help you to problem solve and help you set up a plan to successfully complete the course. We are all here to help you succeed and graduate on time!

Looking Ahead

Clinical Introduction Meeting

To ensure your successful clinical onboarding, we will be hosting two informational meetings on **January 30, 2024, 9-10am, and February 5th, 3-4pm, on Zoom. Attendance at one of these meetings is mandatory.** The purpose of this meeting is to review the clinical clearance process and address any questions you may have as you prepare for and look forward to your clinical experience. The clinical clearance process is detailed and lengthy, and you will have several steps to complete throughout the spring semester leading up to the start of your clinical in the summer session 2. We will be discussing immunizations, health documentation, background, drug screening, HIPAA modules and other required training, clinical badges, and more. Please save the date for this important meeting. Please note, you need to attend only one of the meeting dates listed above.

Apply for Graduation

Applying for graduation prompts Graduating Advising to complete an official degree audit that will clear you for graduation and allow your degree to be issued upon completion of all remaining requirements. During this process, you will be alerted of any missing requirements.

By now, you should have already applied for Graduation. August 15, 2023, was the on-time deadline to apply for summer 2023 graduation. **To avoid the late fee, students must apply and pay fees due one year in advance, and by the on-time deadline. The graduation application fee is \$68. The late fee is \$10. To change your graduation date, the re-file fee is \$8.**

Go to the [Graduation Application website](#). Scroll down and click the red button “Apply for Your Bachelor’s Degree” and follow the prompts.

Register for Commencement Ceremony

RN-BSN students who will be graduating in summer 2024 are invited and encouraged to participate in the spring 2024 commencement ceremony! This is great opportunity for you to celebrate your accomplishments amongst other nursing students and invite your friends and family! **All majors within the College Natural Sciences, including Nursing, will walk at the Sunday, May 19, 2024, ceremony starting at 9am at the University Stadium.**

Applying for graduation and registering commencement ceremony are two separate processes. Please review the [Commencement website](#) and [Frequently Asked Questions](#) for further details

and instructions. **The RSVP process will begin between February and March of 2024 for the ceremony in May.**

Be sure you have applied for summer graduation and registered for commencement (if you want to attend), so that you can get all the updates and information you need from Graduation Advising and the Commencement office.

Commencement Reception & Cohort Photo Opportunity

The School of Nursing and the RN-BSN program will be hosting a reception immediately after the commencement ceremony ends. Cake and refreshments will be served, and we will be handing out Chico State nursing pins. We will also take a photo of the cohort. More details to come.

CNSA Gear

The Chico State CNSA gearing up to open their eMarket where they sell School of Nursing branded clothing. There are usually sweatshirts, pullovers, and jogger-style sweatpants. The store should be opening by December, and we will send out additional information soon.

Graduation Stoles

We will also be sending out in the next few month a special link for you to purchase a School of Nursing RN-BSN specific stoles for commencement. Stay tuned for more info on that!

Best regards,

Robbin Guynn, RN, BSN, MSN, CMSRN
RN-BSN Program Coordinator
Lecturer, School of Nursing
California State University, Chico
530-898-4151
rguynn@csuchico.edu

Melissa Cheatham, M.Ed.
RN-BSN Program Advisor
School of Nursing
California State University, Chico
530-898-4638
mcheatham@csuchico.edu

Bachelor of Science in **Nursing for RNs**

HYBRID DEGREE COMPLETION PROGRAM

Chico State RN-BSN Program: 2023-2024 Cohort Major Academic Plan

Summer Session 1	6 Units
NURS 300 RN-BSN Bridge Course	4
NURS 310 Academic Writing for Nurses	2

Fall Semester	9 Units
NURS 316 Nursing Informatics	3
NURS 342W* Nursing Research	3
RELS 332 World Religion and Global Issues <ul style="list-style-type: none"> • Fulfills GE UD-D Social Sciences and GC • This course waived for post baccalaureate students 	3

Winter Session	3 Units
QTST 310 LGBTQ Issues & Identities <ul style="list-style-type: none"> • Fulfills GE UD-C Arts & Humanities and USD • This course waived for post baccalaureate students 	3

Spring Semester	6 Units
NURS 420W* Leadership/Management & Professional Issues in Nursing	4
NURS 427 Professional Values & Ethics in Nursing	2

Summer Session 2	6 Units
NURS 477 Public Health Nursing Theory <ul style="list-style-type: none"> • Fulfills GE UD-B Scientific Inquiry & Quantitative Reasoning 	3
NURS 478** Practicum in Community Health Nursing	3

Total Units = 30 + 20 units for passing NCLEX* = 50 units**

*Writing proficiency (W) course for the major; Writing Intensive and Capstone designated course to meet General Education requirements.

**Public Health clinical course. Attempts are made to place students in agencies close to where they live, but such placement is not guaranteed.

***NCLEX Credit to be issued in final semester of RN to BSN Program

