California State University, Chico

School of Nursing

RN-BSN Program- April 16, 2019

2019 Cohort-Advising Memo

Janet Ellis, RN, MSN, FACHE® is the RN to BSN advisor/coordinator. Jan is available for advising preferably by email at jlellis@csuchico.edu or by phone at 530.898-4151, or in more urgent situations 530-570-9371. You will receive a faster reply by sending your questions via email.

Stephanie Rorie is the RN-BSN administrative support coordinator. She can be reached from 8:00 a.m. to 5:00 p.m. Monday-Thursday during the summer and Monday-Friday during the rest of the year at 530-898-5891, or by email at srorie@csuchico.edu.

Bookmark the RN-BSN website for the most updated announcements: http://www.csuchico.edu/nurs/ Locate the section labeled “Information for Enrolled Students” and remember that during the summer months there are two RN to BSN cohorts in session. Your group will remain the "2019 Cohort".

I hope you are all looking forward to the orientation session on Monday, June 3. I am looking forward to seeing you all on that day. Many of you may be visiting the campus for the first time. I suggest that you go to the Chico State Home Page: http://www.csuchico.edu/; you will want to Bookmark this webpage as well as the RN to BSN webpage. Scroll down the page and look at the section for "Visitors". You will find a campus map and directions for getting to Chico. Our orientation will be in Tehama Hall, Room 131. You will probably want to print the campus map to help you find your way around campus on June 3.

Parking is challenging at Chico State and you should be sure and allow 15 minutes from the time you park to get to the classroom. Be sure to wear comfortable shoes as you will be doing some walking. If you do not want to pay for parking, you will have to park further away. I warn you against parking in metered areas, unless they are 8+ hour meters, as parking tickets are freely issued in the campus area and can be expensive.

Be sure that you register for your classes before the orientation day, if you have not already done so. Contact Regional & Continuing Education (RCE) @ https://rce.csuchico.edu/ or phone 530-898-6105 if you need assistance. Courses will be available to you approximately 1 week before class begins, as long as you have paid your fees. I caution you not to print you syllabus or other materials from your course page until after the orientation as the instructors are often making changes until orientation day.
I have been in communication with Christopher Trowbridge from the Financial Aid office. He developed the financial aid flyer that I have attached to this message. You are unable to apply for summer aid until you have enrolled in your courses. Mr. Trowbridge suggests that any of you that plan to apply for financial aid should complete or update the Free Application for Federal Student Aid (FAFSA) now so the process of applying for summer aid will go more quickly, once you have enrolled in your courses.

In preparation for your orientation day, I have a couple of assignments for you to complete:

1. Upload a photograph that is no larger than 2 MB in size to your Google Drive, accessed through your Chico State Wildcat Email Account. See instructions for accessing Google Drive in this document. A face shot is best as during the orientation session we will have you upload your photo to Blackboard Learn so the rest of us can put the face with your name when we are in Blackboard Learn. IMPORTANT: If you use a picture from your cell phone, please make sure it is taken using vertical orientation; otherwise, it will display incorrectly in Blackboard Learn.

2. Upload your most recent resume to your Chico State Google Drive. It does not matter if your resume is perfect or even current. We will be using it as part of the orientation to demonstrate how you will be uploading documents and how you can use them in Google Drive. Any word document that you have is acceptable.

Instructions for accessing your CSUC Google Drive:

- Go to the Chico State “Home Page” at http://www.csuchico.edu/
- Click on the “Email” dropdown menu and choose “Wildcat Mail”
- Log in using your portal ID and password. If you do not have one, call 530-898-4357 (HELP) between the hours of 7:30 AM and 5:00 PM.
- From the left navigation panel, select Google Drive Login.
- From the top-left navigation, select New and then choose File Upload. Upload your photo and your resume so that you will be able to access them during the orientation.

On campus orientation dates for the 2019 RN to BSN Cohort

- Monday June 3, 2019
- Friday, August 23, 2019
- Friday, January 17, 2020
- Tuesday, June 2, 2020

Any necessary changes in the dates will be communicated well ahead of time.
# RN to BSN Orientation Schedule

**Monday June 3, 2019-Attendance is Mandatory**

<table>
<thead>
<tr>
<th>Course/Topic</th>
<th>Instructor</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Welcome &amp; Introductions</td>
<td>Janet (Jan) Ellis</td>
<td>9:00-9:45</td>
<td>Tehama 131</td>
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<tr>
<td>Orientation to BlackBoard</td>
<td>Marjorie Shepard</td>
<td>9:45-10:30</td>
<td>Tehama 131</td>
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<td></td>
<td>Break 10:30-10:40</td>
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<tr>
<td>N300W</td>
<td>Paul Herman and Darcy Hostetter-Lewis</td>
<td>10:40-11:30</td>
<td>Tehama 131</td>
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<tr>
<td>N310</td>
<td>Ibe Liebenberg and Keaton Kirkpatrick</td>
<td>11:30-12:00N</td>
<td>Tehama 131</td>
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<tr>
<td></td>
<td>Lunch on your own 12:00-1:00-Consider bringing your lunch</td>
<td></td>
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<tr>
<td>Admissions/Evaluations</td>
<td>Charlene Armitage and Cinnamon McDonald</td>
<td>1:00-1:45</td>
<td>Tehama 131</td>
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<tr>
<td></td>
<td>Break 1:45-2:00</td>
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<tr>
<td>Library Orientation</td>
<td>Donna Greenberg</td>
<td>2:00-3:00</td>
<td>Tehama 131</td>
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<td></td>
<td>Break 3:00-3:10</td>
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<tr>
<td>Wrap Up</td>
<td>Jan Ellis</td>
<td>3:10-4:30</td>
<td>Tehama 131</td>
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Please pick up your CSU, Chico Wildcat ID Card (no charge) at the ITSS office (MLIB 142) before the orientation session, during a break, or after the orientation session.

Jan Ellis (Cell phone: 530-570-9371)

**Please arrive at least 5-10 minutes early so we can start on time.**
COURSES and BOOKS

NURS 300W RN to BSN Bridge Course

Instructors: Paul Herman, DNP, MSN, RNC
Darcy Hostetter-Lewis, DNP, MSN, RN, PHN, CLE, MICN

Required Textbooks:


Note: The APA manual is required throughout the program. Feel free to buy a used one, as long as it is the 6th edition.

The Professional Issues text will also be used in the Spring semester. It is important that you get the 5th edition. This is a new edition so you will not be able to find a used book.

NURS 310 Academic Writing for Nurses

Instructors: Ibe Liebenberg, English Department
Keaton Kirkpatric, English Department.

No additional books needed.

Books are available in the CSUC bookstore. Many of the RN to BSN students order books from online sources such as Amazon.