



CALIFORNIA STATE UNIVERSITY CHICO
Office of Academic Personnel

Kendall Hall Room 104
400 W. 1st Street
Chico, CA 95929-0024
530-898-5029
FAX: 530-898-4438

RECOMMENDATION FOR EMERITUS/EMERITA STATUS

Section 1:

Name of Candidate: _____ Employee ID: _____

Candidate's home mailing address: _____

Section 2:

For College Office to complete

Department: _____ Highest Degree: _____

Date of Retirement: _____ Years of Service at retirement (FTE): _____
See FPPP 13.4.1.a.2 below

FERP after retirement? Yes No Date Emeritus/Emerita is to be effective*: _____ *normally the day after retirement date

A copy of the final letter will be sent to the department, who should it be directed to and what is their campus zip?

Guidelines:

13.4 **Emeritus Status**

13.4.1.a **Granting Emeritus Status**

Emeritus status may be granted to any academic, administrative, or instructional staff member upon the written *recommendation* of the faculty of his/her academic unit and the approval of the Provost. *Recommendations* for conferring emeritus status shall be based upon:

13.4.1.a.1 Retirement from the California State University, and

13.4.1.a.2 Having provided ten or more years of full-time service or its aggregated equivalent in *part-time* service at CSU, Chico, and

13.4.1.a.3 Meritorious contributions to teaching, scholarship, and/or service to CSU.

13.4.1.a.4 A faculty member may be approved for Emeritus status posthumously, whether death is prior to, or after, separation from employment.

13.4.1.b The President of the University, if in agreement, then awards the emeritus title according to the rank last held.

SUMMARY OF RECOMMENDATIONS

RECOMMENDATIONS:

Department Recommendation Yes No Initials _____ Date _____

List Votes _____ Yes _____ No

Department Chair Recommendation Yes No Initials _____ Date _____

Dean's Recommendation Yes No Initials _____ Date _____

Office of Academic Personnel Review Complete: Initials _____ Date _____

Provost's Recommendation Yes No Initials _____ Date _____

APPROVAL:

President Yes No Initials _____ Date _____