

**RECRUITMENT OUTREACH APPROVAL**  
**PART-TIME FACULTY/LIBRARIANS/COACHES**

Position Title \_\_\_\_\_

College \_\_\_\_\_ Department \_\_\_\_\_

**Name of Publications to be used:**

**Date(s) to appear:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Search Committee Members:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please attach a draft of the employment advertising and/or vacancy announcement**

\_\_\_\_\_  
**Hiring Committee Chair**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Department Chair**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Dean of College**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**AVP for Academic Personnel (or designee)**

\_\_\_\_\_  
**Date**