

**Office of the President
California State University, Chico**



Executive Memorandum 19-023

September 3, 2019

From: Gayle E. Hutchinson, President 

Subject: Policy on Faculty Recognition and Support Committee; Revision of EM 14-011

Upon the recommendation of the Academic Senate and the concurrence of the Provost, I approve the Policy on Faculty Recognition and Support Committee, effective immediately.

Policy Title:	EM 19-023 Policy on Faculty Recognition and Support Committee; Revision of EM 14-011
Contact:	Academic Senate
Supersedes:	
Revision:	EM 14-011
Enabling Legislation or Executive Order:	

Faculty Recognition and Support Committee

PREAMBLE

Upon the recommendation of the Academic Senate, the Faculty Recognition and Support Committee (FRAS) is constituted.

CHARGE

The purpose of the Faculty Recognition and Support Committee is: To honor and support the faculty of California State University, Chico for their excellence and achievements in teaching, scholarly, creative, and research activities and in their contributions to the university community and; To review, formulate, and recommend policy that will maintain, enhance, and recognize the professional achievements, teaching excellence, and service contributions of the CSU, Chico faculty.

Policy and program recommendations will be forwarded to the Academic Senate Executive Committee to establish appropriate procedures, determine the criteria for, and to make recommendations to the President of California State University, Chico in order to select honorees for the following awards of recognition:

- Outstanding Professor Award
- Outstanding Teacher Award
- Outstanding Faculty Service Award
- Outstanding Academic Adviser Award
- Outstanding Research Mentor Award
- Outstanding Lecturer Award
- Outstanding Lecturer in Bringing the Profession to the Classroom Award
- Outstanding Early Career Faculty Award
- Professional Achievement Honor Awards
- Other campus-wide awards that are referred to it by the President after consultation with the Executive Committee of the Academic Senate.

To make recommendations to the President related to potential CSU, Chico Honorary Degree recipients using policy designated by the Chancellor's Office;

To establish appropriate evaluation criteria and procedures and to make nominations to the Provost and Vice President for Academic Affairs or designee for the following:

- National Endowment for the Humanities Summer Stipend Program: From a review of concept papers, faculty are selected to submit proposals for the NEH Summer Stipend Program.
- Faculty Professional Development Grants for Assistant and Associate Professors: Funded by the Chancellor's Office, these grants support proposals to enhance tenure and promotion opportunities.

To administer awards and recognition from sources outside the CSU System, including development of procedure and criteria, solicitation of nominees or applications, selection of recipients, announcement (together with the President) of award recipients, and any other necessary functions;

- Such administration of awards will take place only when the outside source requests administrative assistance from the University or declares the University or any of its representatives to be responsible for the determination of award recipients, and
- The award is determined by the Faculty Recognition and Support Committee, in consultation with the Provost, to be worthy of CSU, Chico participation.

TYPE

FRAS is a permanent committee as authorized by, and specified in, Article VI, Section 2 of the Constitution of the Academic Senate, CSU, Chico.

REPORTING RELATIONSHIP

FRAS reports to the Faculty and Student Policies committee of the Academic Senate. Award recommendations are made to the University President.

BASIC STRUCTURE

Membership

- Fourteen faculty: two representatives from each of the six larger colleges (BSS, BUS, CME, ECC, HFA, and NSC); one representative from each of the two smaller units (AGR and LIB). Faculty are appointed by the Academic Senate Executive Committee, in consultation with the Provost. Terms of appointment: two years (overlapping appointments).
- One emeritus faculty member appointed by the Academic Senate Executive Committee upon nomination by the Emeritus and Retired Faculty Association of CSU, Chico, in consultation with the Provost. Term of appointment: one year.
- One student, appointed by the Associated Students. Term of appointment: one year.
- One non-voting administrative representative, appointed by the Provost.

The immediate past winners of the Outstanding Professor, Outstanding Teacher, Outstanding Faculty Service, Outstanding Academic Adviser, and Outstanding Research Mentor, and Outstanding Lecturer, Outstanding Lecturer in Bringing the Profession to the Classroom, and Outstanding Early Career Faculty awards are strongly encouraged to serve on the FRAS committee during the academic year following the reception of the award.

Chair

The Executive Committee of the Academic Senate will appoint the chair from the faculty appointees. FRAS will develop its own operating procedures. The agenda will be set by the chair.

First Meeting

Appointments will be made by the end of the spring semester and the first meeting held during the first two weeks of the following fall semester so that the Committee may set the academic year's agenda and have subcommittees in place by the end of the second week of the fall semester.

ADDITIONAL INFORMATION

FRAS will present an annual report of committee activities to the Academic Senate.