

**NOTICE TO CONTRACTORS
JOB ORDER CONTRACT
BID SOLICITATION NO. IFB2024-2025-07JT
Job Order Contract #2025
California State University, Chico
400 West First Street
Chico, CA 95929**

The Trustees of the California State University will receive sealed bid proposals from pre-qualified Contractors at Kendall Hall, Room 206 at the above address, for furnishing all labor and materials for a single Job Order Contract, Bid Solicitation No. **IFB2024-2025-07JT**, at the above-named campus.

Proposal will be received in the above-mentioned room until 2:00 PM PST on Tuesday, February 25, 2025, in accordance with the contract documents, at which time the proposals will be publicly opened and read via a Zoom meeting. To attend Zoom Bid Opening meeting please use link below:

Join Zoom Bid Opening Meeting:

[Join Zoom Meeting](#)

Or Meeting URL:

<https://gordian.zoom.us/j/82455637483?pwd=g5pbTOjQf5baeEbwpjTsVHwz2qHWYz.1&from=addon>

Meeting ID: 824 5563 7483
Passcode: 121576

This Notice to Contractors is for the award of a three (3) Job Order Contracts (JOC), which is a competitively bid, firm fixed priced, indefinite quantity contract. The Contract scope of work includes a collection of detailed repair and construction tasks and specifications that have established unit prices. It is awarded to the "Contractor" for the accomplishment of repair, alteration, modernization, maintenance, rehabilitation, demolition and construction of infrastructure, buildings, structures, or other real property. The University issues to the Contractor discrete, fixed-price task or job orders, as needed, under the contract. Under the JOC concept, the Contractor furnishes all management, documentation, labor, materials, and equipment needed to perform the work.

Each JOC agreement awarded under this solicitation will have a minimum total contract value of \$0.00 and a maximum total contract value of \$1,000,000 with the option to increase up to the State maximum of \$3,000,000. The term of the contract will be twelve (12) months, unless the maximum value of the contract is achieved prior to the completion of the contract term.

No contractor is to be awarded more than one JOC from the bids solicited by the University. The determination for award will be on the basis of which three (3) contractors submitting bids, results in the lowest total overall cost to the University. The Trustees reserve the right to reject any or all bids.

In the event that the contractor submitting the lowest responsive and responsible bid refuses to enter into a contract with the CSU if tendered, or, in the event that the contractor materially breaches the JOC contract necessitating its termination, CSU reserves the right to award a second JOC under the same solicitation, provided such award is made within 120 days of the bid opening.

This contract is for public works projects and is subject to prevailing wage rate laws (see Contract General Conditions, Article 04.02). All contractors and all tiers of subcontractors bidding on this project shall register to bid public works projects with the Department of Industrial Relations (DIR), and maintain current this registration pursuant to Labor Code Section 1725.5. Please go to <http://www.dir.ca.gov/PublicWorks/PublicWorks.html> for more information and to register.

As a condition of bidding, prospective bidders must attend a **mandatory** pre-bid conference. The pre-bid conference will be held on Thursday, February 6, 2025 at 2:00 PM PST, via Zoom, for the purpose of discussing the JOC concept, documents, bid considerations and to discuss JOC from a contractor's viewpoint.

Contractors who attend the mandatory pre-bid conference will have access to JOC bidding documents. This mandatory pre-bid conference will be held over an online meeting format using the following Zoom link:

Join Zoom Pre-Bid Meeting

[Join Zoom Meeting](#)

Or Meeting URL:

<https://gordian.zoom.us/j/88345630305?pwd=SKVeL9Ae7wZmvtA978o4RdfDz7LkX.1&from=addon>

Meeting ID: 883 4563 0305

Passcode: 335413

If you plan to attend the meeting, or have any questions regarding this bid, please contact Jennifer Thayer, Procurement & Contract Services by email at jthayer@csuchico.edu or telephone 530-898-6516.

Small Business Preference: The Trustees shall give a small business a bid advantage of five percent to contracting firms that have been certified as a “Small Business” by the Department of General Services, Office of Small Business and DVBE Services, in accordance with Contract General Conditions (and Supplementary General Conditions) for Job Order Contracts, Article 02.10, Small Business Five Percent Bid Advantage.

DVBE Incentive: The Trustees *REQUIRE* the successful bidder to achieve a required minimum of 3% DVBE participation in each construction project under the Job Order Contract as established in the bidding documents. Additionally, the Trustees are granting a bid incentive for evaluation purposes only to bidders that exceed the three (3) percent DVBE participation requirement. The level of DVBE incentive will correlate to the level of participation; that is, the more DVBE participation proposed, the higher the incentive. The bid incentives are as follows:

DVBE Participation	Incentive
3.00% to 3.99%	None
4.00% to 4.99%	1%
5.00% to 5.99%	2%
6.00% or more	3%

The DVBE incentive may not exceed \$50,000 when used in combination with the Small Business Preference; the cumulative adjustment amount shall not exceed \$100,000. If the lowest responsive, responsible bid is a California certified small business, the only bidders eligible for the incentive will be California certified small businesses.

Each bidder offering a proposal must comply with all provisions of the Contract General Conditions for Job Order Contracts (note Article 2.00 *et. seq.*), Supplementary General Conditions to Contract General Conditions for Job Order Contracts, and Special Conditions for Job Order Contracts. Bidders should familiarize themselves with all the provisions, especially:

- Article 02.02 of the Contract General Conditions for Job Order Contracts, regarding the necessity to prequalify with the Trustees, paying special attention to the prequalification requirements;
- Article 02.05-III of the Contract General Conditions for Job Order Contracts, regarding the necessity to provide Bid Security in the amount of \$25,000 in the payment forms specified, and the successful bidder will be required to provide Performance and Payment Bonds equal to 100% of the maximum contract amount; and
- Article 04.02 of the Contract General Conditions for Job Order Contracts regarding the payment of prevailing wage rates.

Bidders are required to be prequalified with the Trustees. To apply for prequalification, bidders must register and log in to “PlanetBids”. Detailed prequalification instructions are available at

<http://www.calstate.edu/contractor-prequalification>.

It will be the responsibility of each bidder to obtain a bid proposal package in sufficient time to fulfill requirements therein. Bid proposal packages are obtainable only by prequalified contractors, licensed in the State of California with a “B” license, and registered with the DIR to bid public works projects. Evidence of prequalification must be submitted to the following office prior to receiving a bid package. Bid packages must be requested from the University, located at California State University, Chico, Procurement & Contract Services, 400 W. First Street, Chico, CA 95929-0244, Attention: Jennifer Thayer, Contracts Coordinator; Email: jthayer@csuchico.com Phone: 530-898-5237. Contractors may contact this person for additional information.

The Invitation for Bid documents are linked on CSU, Chico’s Procurement & Contract Services website and can be viewed, printed and/or downloaded at <https://www.csuchico.edu/purc/supplier-vendor-info/current-bids.shtml>.

-End of Notice to Contractors-