

California State University, Chico

ADDENDUM #1

Addendum Date: December 8, 2023

Project: HIL_01

REQUEST FOR QUALIFICATIONS

FOR

COLLABORATIVE DESIGN-BUILD SERVICES

FOR THE

Human Identification Lab Building

RFQ2023-03JT

This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents and any previous Addenda. The Bidder shall acknowledge his/her acceptance of each addendum received by writing its number designation on the SOQ Cover Letter. Failure to do so may subject Bidder to disqualification. In case of conflict between Bidding Documents and this Addendum, this Addendum shall govern.

STATEMENT OF QUALIFICATIONS DUE:

December 14, 2023 BY 3:00PM

Revisions

MODIFICATIONS TO REQUEST FOR PROPOSALS

The University is providing the following clarifications or revisions based on questions from proposers.

1. Reference RFQ Section 5, and the dates for the pre-proposal meetings (#1 & #2): With the short time frame between release of the RFP to the shortlisted teams, and in consideration of the holidays in between, could the University provide additional information regarding the pre-proposal meetings so we might choose to prepare ahead of the release of the RFP? Here are some specific questions regarding the meetings:
 - A. Can we assume that the 1/3/24 meeting is in-person?
 - B. Are there specific topics we are to focus on?
 - C. How long will the meetings be?
 - D. Has a specific date been identified for the second meeting?

Answer:

- A. Correct, the meeting on 1/3/24 will be in person at CSU Chico.
- B. Two in-person pre-proposal meetings will take place individually with all respondents. Each meeting shall be 1 hour long. The meetings shall focus on: the respondent's organization; meeting management and communication skills, respondent project priorities, comprehension of the project and the Collaborative Design-Build process. The first meeting will be ran by the Trustees and focus on project specifics and the Collaborative Design-Build process. The second meeting shall be led by the Design-Builder on the scope of work, questions about the design goals and program, and/or topics of your choice. After the evaluation of the Technical proposals, and as part of the evaluation process, the evaluation team will interview all Proposers. Proposers shall receive 60 minutes to make their presentations and 30 minutes for questions and answers from the panel.
- C. Below is an attachment of the preliminary meeting schedule that will accompany the RFP. Assignments will be at random. These dates and times are subject to change.

D. Below is an attachment of the preliminary meeting schedule that will accompany the RFP. Assignments will be at random. These dates and times are subject to change.

<u>Meeting/Interview</u>	<u>Team</u>	<u>Day</u>	<u>Time</u>	<u>Location</u>
Pre-Proposal Meeting #1	All Teams	<u>January 3, 2024</u>	3:00PM – 4:00PM	TBD
Pre-Proposal Meetings #2	TBD	<u>January 8, 2024</u>	3:00PM– 4:00PM	TBD
Pre-Proposal Meetings #2	TBD	<u>January 9, 2024</u>	2:30PM – 3:30PM	TBD
Pre-Proposal Meetings #2	TBD	<u>January 11, 2024</u>	9:00AM – 10:00AM	TBD
Pre-Proposal Meetings #2	TBD	<u>January 11, 2024</u>	2:00PM – 3:00PM	TBD
Team Interview	TBD	<u>February 5, 2024</u>	10:30PM – 12:00PM	TBD
Team Interview	TBD	<u>February 6, 2024</u>	2:00PM – 3:30PM	TBD
Team Interview	TBD	<u>February 7, 2024</u>	9:00AM – 10:30AM	TBD
Team Interview	TBD	<u>February 7, 2024</u>	2:30PM – 4:00PM	TBD

2. Reference RFQ Section 8, items # 7 and #8. Are we limited to 2 project examples in each of these sections?

Answer: Provide (2) projects minimum that best demonstrate your teams experience on similar construction projects.

All other terms, conditions, and provisions of the original RFQ2023-03JT shall remain the same.

DATE: December 8, 2023

University File Copy Signed
Jennifer Thayer
Contracts Coordinator
Procurement and Contract Services