

**REQUEST FOR QUALIFICATIONS****California State University, Chico,****DUE: Thursday, July 27, 2023 5:00 p.m. PST****Equity, Diversity, and Inclusion - Meriam Library Public Art**

California State University, Chico seeks an Artist or Artist-led team to submit proposals for a commissioned public artwork for the Chico State campus reflecting ideas on Equity, Diversity, and Inclusion. The public work of art will be located on the exterior of the large and highly visible Meriam Library east wall which is in the heart of the Chico State Campus.

As part of the selection process, the University is gathering qualifications from artists who wish to be considered for this project. The Scope of Work and qualification package requirements are detailed below for reference and use.

The University will consider all applications that meet the specified requirements received by the deadline noted. **Three** artists or artist teams will be selected from the qualified applicant pool to develop proposals. All will be required to comply with University contractual and insurance requirements. A sample contract (including insurance requirements) can be viewed at: <https://www.csuchico.edu/purc/supplier-vendor-info/sample-agreements.shtml>

Application packages must be received by **Thursday July 27, 2023 5:00 p.m. PST \*** to be considered. Please submit application materials to the following:

**Email:** [srumiano@csuchico.edu](mailto:srumiano@csuchico.edu) (please confirm receipt)

Questions regarding this RFQ should be addressed **via email** to my attention at: [srumiano@csuchico.edu](mailto:srumiano@csuchico.edu)  
**Questions submitted by telephone or in person will not be addressed.**

Addenda, and question and answer documents will be posted at:  
<https://www.csuchico.edu/purc/equity-diversity-inclusion-meriam-library.shtml>

**Please make sure to visit this site periodically for any updates to the RFQ.**

**Note: \* California State University, Chico assumes no responsibility for delay in delivery of the application.**

Thank you for your interest in art on the Chico State campus.

Sincerely,

Sara Rumiano  
AVP Procurement, Property, & Distribution Services

## PROJECT SCOPE

### CAMPUS:

California State University Chico is a part of the California State University 23-campus public University system. The campus is located in Chico, California and occupies 132 acres next to downtown Chico. Located in the North Valley of California and nestled in the foothills of the Sierra Nevada Mountains, the residential campus is 75 miles north of Sacramento, CA and 75 miles south of Mount Shasta. One of the oldest campuses in California, the University was founded in 1887 as a normal school and became a State College in 1935.

California State University, Chico is a comprehensive university serving Northern California, our state and nation through excellence in instruction, research, creative activity, and public service. The University is committed to assisting students in their search for knowledge and understanding, and preparing them with the attitudes, skills, and habits of lifelong learning in order to assume responsibility in a democratic community and to be useful members of a global society.

### SITE:

The Meriam Library is centrally located on the Chico State campus and is central to our teaching and learning mission. The four-story, east-facing, brick wall overlooking Trinity Commons (also referred to as the free speech area) is one of the most heavily trafficked areas on campus. This area hosts student events and fairs, music events, and features seating and a large grassy area for gathering.





The vision for the public art piece is that it will celebrate the rich diversity of the State of California and of our student body. A piece that tells students that their identity(ies) and lived experiences enrich our community, that they can succeed at Chico State, and that the institution is committed to addressing systemic barriers to equitable access and outcomes. Discrimination and inequities in our society have unjustly impacted communities of color and people of varied ethnicities, origins, sexualities, gender identities, religions, ability, body size, and many other intersectional identities. Because of this, historically underserved populations have not had equal access or opportunity for educational success.

The art piece should be congruent with Chico State's commitments to Equity, Diversity, and Inclusion which include:

- Honoring the distinct values, beliefs, identities, and cultures of our students, faculty, staff, and community.
- Providing the educational tools and resources for our students, faculty, and staff to understand, challenge, and change historical discrimination and oppression through interdisciplinary and international experiences.
- Examining our own institutional practices to uncover and eliminate biases and barriers so that all Wildcats can be successful here.
- Moving beyond being an institution that welcomes diverse populations to one that serves and allows people to truly thrive.

The artist or artist team will design and construct a permanent artwork to be owned by California State University, Chico that meets the public art vision articulated in the RFP. Installation will be supervised and assisted by the University's Facilities Management and Services unit (FMS) and a plaque describing the work will be installed by the University, with content written collaboratively between the artist and the Office of Equity, Diversity, and Inclusion.

## PROJECT TIMELINE

May 31, 2023	RFQ Posted
<b>July 27, 2023</b>	<b>Deadline for RFQ Submissions by 5:00 p.m.</b>
August 16, 2023	Three Semifinalists Announced and Invited to Submit Proposals
September 11-15, 2023	Site visit and consultation with Campus Facilities Management & Services (1 day during the week)
<b>October 10, 2023</b>	<b>Deadline for Semifinalist Proposals by 4:00 p.m.</b>
October 16 – 20	Semifinalist Presentations to EDI Art Workgroup (1 day during the week)
October 23 - 30	Campus and community comment period
<b>Nov 2, 2023</b>	<b>Finalist Selected</b>
November 30, 2023	Preliminary material and structural plans due from artist
December 2023	Final design plans due from artist
January 2024	Artwork fabrication and installation

## ARTIST ELIGIBILITY

This opportunity is open to professional artists and artist teams living in the United States.

## SELECTION PROCESS & APPLICATION MATERIALS

All submissions received will first be reviewed by the Office of Procurement & Contract Services to ensure all items requested are included. Submissions meeting all requirements will be forwarded to the Campus EDI Art Project Workgroup. **Incomplete submissions will not be reviewed.**

### SEMIFINALIST SELECTION CRITERIA

The following criteria will be used to evaluate submissions:

- **Quality of presentation and completeness of application.**
- **Aesthetic appeal and quality of past work.**
- **Innovation and concept exemplified by past works including diversity of subject matter, content, media, and appropriateness for public art projects.**
- **Experience, success and/or interest in creating public artworks for outdoor environments.**

Past public art commissions are not requisite for review, but submitted work should demonstrate potential for consideration as part of a public art selection process.

**Artwork will be selected based on the following criteria:**

- **How effectively the proposal communicates the University's goals.**
- **Artist merit and technical expertise.**
- **Demonstrated successful, innovative, and effective approach to public art projects of a similar scope.**
- **Ability to successfully execute a public art project in a culturally rich and complex area.**
- **Expressed interest in creating artwork for the opportunities presented by this RFP.**
- **Design and chosen medium and materials stability, longevity, and tolerance to elements.**
- **Reasonable anticipated long-term cost for maintenance and care of work.**

## REQUIRED APPLICATION MATERIALS

The application submission must include the information and materials described below, all of which are required to constitute a complete application. Applications are to be submitted electronically via email or on CD/DVD or USB Flash drive. **Applications will not be returned.**

- **Artist Statement Of Interest** (500 word maximum)  
Submission shall include an *Artist Statement of Interest* that outlines a general interest in this opportunity. Explain your interest and your general approach to its design and production. NOTE: This should not take the form of a formal design proposal, but rather a description of your methods for producing a design and finished project if selected.

As part of the Artist Statement of Interest, please answer the following questions:

1. What unique perspective and/or experiences do you bring to a project?
2. What is your experience in artwork for public spaces and collaborating with clients and communities?
3. What specifically interests you about this project?

- **Resume + References** (4 page maximum)  
Submission shall include a current resume that outlines your professional accomplishments as an artist. **Please include two references of your professional work.**

- **Artwork samples**  
Qualification submission must include visual representations of artwork that demonstrates your qualifications for this project. The applicant shall submit up to 10 images of past work.

### Image specifications:

- All images must be formatted to the following specifications for consideration:  
Label: Last Name\_First name\_imagelnumber.jpg (i.e. Jones\_Amanda\_image1.jpg).
- Dimensions: 1200 x 1200 pixels
- File Format: BASELINE Standard JPEG.
- File Size: each JPEG must be under 1 MB.
- Color space: RGB

- **Descriptions Of Sample Artwork**

The submission shall include an annotated list of the submitted images with descriptions that clearly explain the projects (if applicable) and images. Please indicate title, date, location, dimensions, significant materials, and budget. If you were a member of a team, please indicate your role in the project.

**Please confirm that your application includes all the items requested. Incomplete applications will not be reviewed.**

**ALL APPLICATION MATERIALS MUST BE SUBMITTED DIGITALLY. Printed or physical samples will not be accepted for review.**

**As this is a request for artist qualifications, PROPOSALS FOR THE ACTUAL ART PROJECT WILL NOT BE REVIEWED UNLESS YOU ARE SELECTED AS A FINALIST.**

The EDI Art Project Workgroup, comprised of selected faculty, staff, and students will review each complete submission, and identify three semifinalists. Upon selection as semifinalists, artists/artist teams will be provided with guidelines for submitting their project proposals.

## BUDGET

The three semifinalists selected from the RFQ phase, will be asked to submit detailed proposals for the

project. Each semifinalist will receive a lump sum payment of \$1000 to cover all costs related to developing a proposal, including all travel and reimbursable expenses to Chico for site evaluation, presentations to the EDI Art Project Workgroup or any other expenses related to developing a proposal.

**The total project budget for the selected proposal is \$80,000.** This covers all project-related costs including, but not limited to, project design, labor, fabrication, project management, materials, tools, subcontracted services, lighting (if it is an integral part of the particular artwork), travel for site visits, to complete the artwork (if necessary), and shipping and delivery of the artwork to site.

Awarded installation artists will be responsible for all project-related costs including, but not limited to: design, labor, fabrication, project management, materials, tools, subcontracted services, stamped engineering drawings (if necessary), lighting solutions (if necessary), travel for site visits, site measurements, transportation and delivery of the artwork to site, installation, heavy machinery rental, storage, related permits, licenses, insurance, and documentation of the completed project. Any expense that exceeds the contracted amount will be the artist's responsibility.

**Honoraria for semifinalist proposals are not included in the project budget.**