

**NOTICE TO CONTRACTORS  
REQUEST FOR QUALIFICATIONS  
FOR COLLABORATIVE DESIGN-BUILD SERVICES  
Bid Solicitation #RFQ2022-01MM  
University Services Building, Project Number WHSE01**

**California State University, Chico  
400 West First Street  
Chico, CA 95929  
Published May 11, 2022**

The Trustees of The California State University are requesting Statements of Qualifications (SOQ) from interested and qualified design-builders (Respondents) to provide design, preconstruction, and design-build construction services for the above-named Project. The Trustees will select a design-build team consisting of a general contractor and architect (Design-Builder) using a two-step process: (1) this Request for Qualifications (RFQ) from which Respondents may submit SOQ to the Trustees, and (2) the Request for Proposals (RFP) which the Trustees will issue to the shortlisted firms. A technical review committee shall review the respondents' SOQ and, based on the criteria identified in the RFQ, the committee shall select no more than four finalists to receive the Request for Proposals. Selection of the winning Proposer will be based on qualifications and proposed fees (a design competition is not utilized). Collaborative Design-Build is a two-phased delivery process: Design Phase and Design-Build Phase, and the Trustees will issue a separate contract for each phase.

The Project consists of:

This Project is a public works project. The Project consists of pre-construction services and design and construction of a new multi-department administrative service center of 24,000 GSF on a site near the edge of campus, largely replacing the functions in the existing Facilities Management & Services Administration Building. The new building will include the following divisions, FMS Administration, Design and Construction, Energy/Sustainability, Campus Maintenance/Trades, Information Resources, Risk Management and Customer Reception Area. In addition, demolition of the existing FMS Administration building, site work, and moving of occupant's belongings are included in the project scope.

The project will be comprised of energy efficient and sustainable design features, balanced with the program needs, within the available budget. LEED goals are set at a minimum standard to LEED Silver and will meet the CSU Sustainability Measurement System guidelines.

SOQ Submittal Due Date and Time: June 13, 2022 by 3:00PM

Estimated Design and Construction Cost: \$ 14,000,000

Contractor License Requirement: B

CSU Point of Contact for Information: Michael McNairn, 530-898-5237, mjmcnairn@csuchico.edu

To search for and view this project advertisement, Respondents may (but not required to) register and log in on the "California State Contracts Register" (CSCR) at <https://caleprocure.ca.gov/pages/index.aspx>. Alternately, Respondents may view the project advertisement on the CSU "PlanetBids Public Solicitation Portal" website, <http://psp.planetbids.com/g/81563/>.

RFQ documents will be available on or after May 11, 2022 on the CSU, Chico website: <https://www.csuchico.edu/purc/supplier-vendor-info/current-bids.shtml>. This Notice to Contractors, the RFQ, any addenda, and announcements will be published at the CSU, Chico website. If Respondent experiences problems viewing any of these websites, contact the CSU point of contact named above for assistance.

Respondents must be prequalified with the Trustees. To do so, submit the prequalification applications no less than ten business days prior to SOQ submittal due date. Respondents shall go to the following PlanetBids website to register, log in and then select the Prequalification tab to apply.

"California State University, Office of the Chancellor, Vendor Portal"  
(<https://www.planetbids.com/portal/portal.cfm?CompanyID=15331>)

Direct any prequalification questions to the Trustees' Prequalification Administrator at [cocm.prequal@calstate.edu](mailto:cocm.prequal@calstate.edu).

The Trustees shall give a small business a bid advantage of five percent up to a maximum of \$50,000 to contracting firms that have been certified as a "Small Business" by the Department of General Services, Office of Small Business and DVBE Services, in accordance with Contract General Conditions (and Supplementary General Conditions) for Collaborative Design-Build Major Projects, Article 32.10, Small Business Five Percent Bid Advantage.

Additionally, the Trustees require three percent Disabled Veteran Business Enterprise (DVBE) participation in all contracts, in accordance with Contract General Conditions (and Supplementary General Conditions) for Collaborative Design-Build Major Projects, Article 32.12-g, DVBE Incentive and 32.12-i, Sanction for Contractor's Failure to Achieve the DVBE Incentive. In accordance with Government Code section 14838(f), and Military and Veterans Code sections 999.5(a) and 999.5(d), the Trustees are granting a bid incentive for bid evaluation purposes only to Proposers that exceed the three percent DVBE participation requirement. The level of DVBE incentive will correlate to the level of participation; that is, the more DVBE participation proposed, the higher the incentive.

DVBE Participation	Incentive
3.00% to 3.99%	None
4.00% to 4.99%	1%
5.00% to 5.99%	2%
6% or more	3%

The Trustees calculate the DVBE bid incentive as a percentage of the highest technical proposal score. When it nears time to bid trades, the selected design-builder shall contact the Trustees' DVBE Coordinator Michael McNairn, 530-898-5629, [mjmcnairn@csuchico.edu](mailto:mjmcnairn@csuchico.edu).

Respondents shall be familiar with all of the provisions in the Contract General Conditions and Supplementary General Conditions, especially the insurance requirements for the CSU Builders Risk Insurance Program (BRIP) and for the CSU Owner-Controlled Insurance Program (OCIP). This Project will be enrolled into the BRIP, and may be enrolled into the OCIP, if so specified in the Supplementary General Conditions. Respondents may review OCIP documents online at <https://www2.calstate.edu/csu-system/doing-business-with-the-csu/capital-planning-design-construction/operations-center/Pages/construction-insurance-programs.aspx>.

This Project is a public works project and is subject to prevailing wage rate laws (Contract General Conditions, Article 36.02). All Respondents/Proposers and all tiers of subcontractors who will work on this Project shall register to bid and work on public works projects with the Dept. of Industrial Relations (DIR), and maintain current this registration per Labor Code section 1725.5. For more information, go to <http://www.dir.ca.gov/Public-Works/PublicWorks.html>.

-End Notice to Contractors-