The California State University

CSUBUY

A COLLABORATIVE PROCURE TO PAY MARKETPLACE

CSUBUY Phase 3: Procure-to-Pay (P2P)

Roadshow: Townhall

Agenda

Topic	Presenter
Introduction into CSUBUY	Video
CSUBUY Vision, Objectives, & Benefits	Tu
Timeline	Tu
Q&A	

Introduction into CSUBUY

CSUBUY P2P: Vision

This is Phase 3 of the CSUBUY Program. It is the implementation of strategic, standardized procurement processes that allows for the elimination of manual touchpoints and steps resulting in efficiencies through automation, risk mitigation and cost savings for the California State University

CSUBUY P2P: Objectives

- Develop a systemwide platform that integrates disparate data and processes into one streamlined solution

- Implement an intuitive and easy to use solution

- Create visibility to preferred and sustainable suppliers and guide end users to contracted suppliers.

- Drive process efficiency through integration and automation to reduce manual work

- Improve compliance and reduce costs

CSUBUY P2P: Benefits

Streamline Procurement and Payment Processes: Consolidate disparate data and processes into a single streamlined electronic solution, increasing automation to reduce manual inefficiencies

Improve User Experience: For both suppliers and internal customers, CSUBUY P2P will offer an intuitive and simplified experience.
- Suppliers will benefit from electronic receipt of PO's and submission of invoices, timely payment and self-service access to check invoice approval and payment status.
- Internal Customers will have easy shopping and check out, access to order and payment status, and a single tool for reconciliation of purchases and payments

Better Data Quality for Decision Making: Improve reporting capabilities, enabling CSU to better identify shared suppliers and leverage negotiating power to drive cost savings.

Increased Visibility: One consolidated P2P system will increase access to data and information for both CSU employees and our suppliers, enabling cross campus visibility in key areas.

Continuous Improvement: CSUBUY P2P drives forward the strategic, systemwide focus on continuous improvement to increase efficiency and effectiveness throughout the organization.
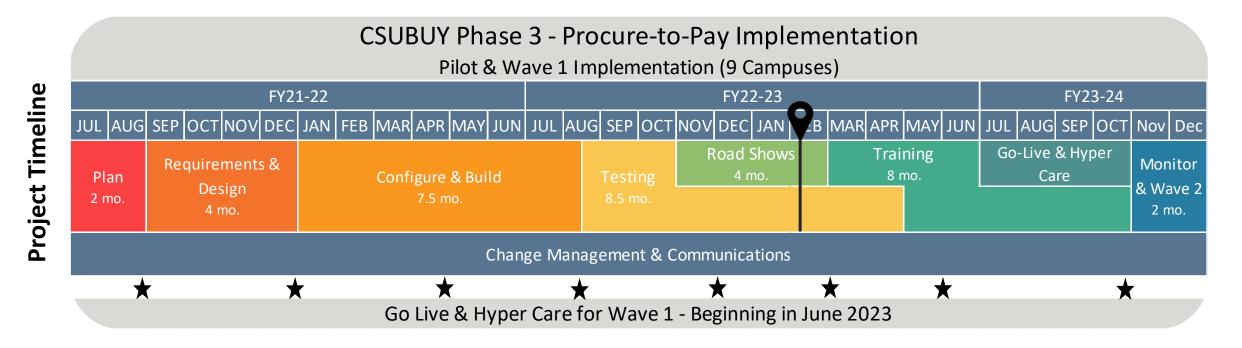
Project Progress

65%

P2P Campuses

Wave 1 Campuses		
Bakersfield Chico Fresno San Bernardino	Los Angeles San Luis Obispo	Sonoma Chancellor's Office Humboldt

Project Timeline

CSUBUY Phase 3 - Procure-to-Pay Implementation
Pilot & Wave 1 Implementation (9 Campuses)

FY21-22												FY22-23												FY23-24					
JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	Nov	Dec

- Plan — 2 mo.
- Requirements & Design — 4 mo.
- Configure & Build — 7.5 mo.
- Testing — 8.5 mo.
- Road Shows — 4 mo.
- Training — 8 mo.
- Go-Live & Hyper Care
- Monitor & Wave 2 — 2 mo.

Change Management & Communications

Go Live & Hyper Care for Wave 1 - Beginning in June 2023

CSUBUY P2P: General Project Update

Recently Completed

- Finalized Campus Roadshow Content & Preparation

- Completed Integration Testing for: User, Custom Fields, PR Validation, Invoice Validation & PO Export

- Finalized Reinforcement Strategy for post Go-Live

- Identified Campus Testers for UAT

- Analyzed supplier data to identify suppliers to be included in the initial load into CSUBUY

In Progress

- Conduct Campus Roadshows

- Test Supplier Sync and Payment Status Integration

- Prepare for training for Campus Tester for UAT Testing

- Confirmation of value sets including:
  - Commodity Codes & Default Account Codes
  - Common Value Sets: FOB, PO Types, Direct Pay Types, Payment Terms
  - Ship-To & Bill-To Addresses

- Confirmation of supplier list for initial load into CSUBUY

Coming Soon

- Training for UAT testing

- Conduct UAT Testing

- Develop Training Materials

- Define Cutover Strategies including the recommendation for in-flight transactions and reporting