



RURAL CALIFORNIA NURSING PRECEPTORSHIPS

A Unique Clinical Nursing Experience That Builds Confidence & Competency

www.csuchico.edu/rcnp
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Chico, California 95929-0301

Introductory Letter

Every student will write a letter of introduction to their future preceptor. This letter will help both the Rural Nursing Program Coordinator and your preceptor to get to know you better, both professionally and personally.

Guidelines:

- Keep your entire typewritten letter to one page.
- Use “Dear Preceptor” as the salutation.
- Explain why you want to participate in this program.
- Describe yourself in terms of the level of independence you are comfortable with and your ability to communicate effectively.
- Discuss what you consider to be your strong and weak points relative to this type of experience.
- Briefly summarize your past work experience, including paid and non-paid positions. (They need not necessarily be in the medical field.)