

CSU, Chico Recreational Sports Summer Camp Program  
**Adventure Day Camp Policies**  
**530-898-5170**

Registration, Refunds, and Transfers

- You can reserve a camp spot by paying the full amount due or the camp deposit (half of each camp).
- Full payment for camp is required no later than the morning of the first day of camp. If payment is not paid in full, we will not be allowed to accept your child into camp that day.
- Space is limited to a first come, first serve basis.
- If the camp is full, you will be placed on a waiting list and contacted if space becomes available.
- Camp fees are a flat rate and are not pro-rated for days not attended.
- Requests for refunds and transfers must be received by Thursday at 10:00 AM prior to the camp start date. If requests are received by Thursday at 10:00AM, you will receive a refund of everything except the processing fee (\$25) per camper registration. Please check dates closely.
  - Should you request a refund or transfer after the deadline has passed, we will make every effort to fill your space. If we are able to fill your space, you will receive a refund of everything except the processing fee (\$25) per camper registration. Unfortunately, we are unable to make any exceptions unless valid emergency or medical documentation can be provided.

Absence from camp

- Any days missed from the camp will not be deducted, returned, or pro-rated from the weekly fee.

Illness or injury

- If a child gains a minor injury during the camp, he/she will receive first aid from camp staff. A written accident/incident report will be given upon request.
- A child with a fever (body temperature of 100 degrees or higher) will need to be picked up from camp.
- Parents, or emergency contacts listed on child's health form, will be notified immediately in the event of a serious illness or injury.
- If necessary, child will be taken to an appropriate medical facility (Enloe unless otherwise stated on health form).

Health insurance and release form

- Medical coverage is necessary for participation within Adventure Day Camp.
- A signed and returned release form to Adventure Day Camp professional staff is required for participation.

Medication Administration

- Any medication that needs to be administered should be given to the Camp Coordinator with written instructions as to: dosage, time of administration, and the name and phone number of general practitioner or specific doctor.

#### Early care and pick up

- Early care begins at 7:30am and goes until the start of camp, which is 9am.
- Standard pick up time is between 4:45pm and 5:30pm. If a child is not picked up by 5:30pm, camp staff will call emergency contacts from child's health form. There is an automatic \$1/minute charge per child for pick up after 5:30pm, and needs to be paid at time of pick up.
- If your child needs to be picked up before 4:45pm, camp staff working with your child will be notified and you will be given location instructions to where you can pick up your child.
- Releasing children: we will not release children to anyone not listed on child's health form, with a picture ID, unless we have written or verbal consent from the parent.

#### Discipline at camp

- Adventure Day Camp would like to make sure your camper is enjoying him- or herself while here. We can best ensure this by being informed of any behaviors or situations that might be occurring at home, which could lead to any social or situational problems with counselors or other campers. If a camper's behavior is becoming disruptive and disorderly, we will take the following steps to ensure that all campers are enjoying the camp experience:
  1. The group counselor and the camper will discuss the situation and agree on how to correct it. The Camp Coordinator and/or the Assistant Camp Coordinator will be notified of the situation.
  2. If the behavior persists, the group counselor will inform the Camp Coordinator and/or Assistant Camp Coordinator for additional suggestions to remedy the behavior or the situation.
  3. If the behavior continues, parents will be asked to meet with the Camp Coordinator and/or Assistant Camp Coordinator to work out a plan to resolve the behavior or the situation.
  4. If the situation cannot be remedied with the afore mentioned steps, the camper will be asked to not return to Adventure Day Camp.

#### Supportive parents

- Even though your camper is surrounded by friends and role models, sometimes all he/she needs is a smile from a familiar face. We open our doors to you during the camp day. Feel free to join your little camper during the early morning pre-camp activities, and the lunch period. If you have a talent, trick, hobby, sport, interest, or anything you would like to share with all the children at Adventure Day Camp, please inform the Camp Coordinator and/or the Assistant Camp Coordinator as to the event and day/time available to share it with the camp.