

## **CSU, Chico Recreational Sports Summer Camp Program Summer Cat Camps Policies**

530-898-5170 or [summercats@csuchico.edu](mailto:summercats@csuchico.edu)

### Camper Considerations

As a traditional day camp, the Summer Cats Program does not specialize in serving campers with special needs, including learning disabilities, physical disabilities, trauma histories, and/or social-emotional challenges. However, we strongly believe in the value of inclusion, and are happy to make reasonable accommodations that we can reasonably support, on a case-by-case basis. We ask that you please share as much information as possible about your child so that we can ensure that our camp is a good fit. The more we know, the better prepared we will be to make camp a successful experience for your child. Please contact us at (530) 898-5170 or [summercats@csuchico.edu](mailto:summercats@csuchico.edu) if your child receives any accommodations, supports, or services (private or in-school) during the school year or if you have any questions or concerns about our camp's fit for your child, prior to registering. If our camp is unable to meet the accommodations needed or the camper cannot meet the essential eligibility criteria for participation listed below, our camp may not be the best fit for them. A conversation with the camper's guardians will be held to discuss their continuation or discontinuation with the summer camp program.

### Essential Eligibility Criteria for Participation in the Summer Cats Program:

- Campers are expected to contribute to a safe camp environment, using respectful language and age appropriate physical behavior.
- Campers are expected to function in a group setting in a positive and cooperative manner that displays tolerance and respect for self and others.
- Campers are expected to follow instructions from counselors and refrain from behaviors that pose a risk to self or others.
- Campers are expected to maintain a positive attitude when participating in activities with their group.
- Campers are expected to navigate through multiple activities on an 8-hour daily basis.

### Registration, Refunds, and Transfers

- You can reserve a camp spot by paying the full amount due or the camp deposit (half of each camp).
- Full payment for camp is required no later than the morning of the first day of camp. If payment is not paid in full, we will not be allowed to accept your child into camp that day.
- Space is limited to a first come, first serve basis.
- If the camp is full, you will be placed on a waiting list and contacted if space becomes available.

- Camp fees are a flat rate and are not pro-rated for days not attended.
- Requests for refunds and transfers must be received by Wednesday at 10:00 AM prior to the camp start date. If requests are received by Wednesday at 10:00AM, you will receive a refund of everything except the processing fee (\$25) per camper registration. Please check dates closely.
  - Should you request a refund or transfer after the deadline has passed, we will make every effort to fill your space. If we are able to fill your space, you will receive a refund of everything except the processing fee (\$25) per camper registration. Unfortunately, we are unable to make any exceptions unless valid emergency or medical documentation can be provided.

#### Absence from camp

- Any days missed from the camp will not be deducted, returned, or pro-rated from the weekly fee.

#### Illness or injury

- If a child gains a minor injury during the camp, he/she will receive first aid from camp staff. A written accident/incident report will be given upon request.
- A child with a fever (body temperature of 100 degrees or higher) will need to be picked up from camp.
- Parents, or emergency contacts listed on child's health form, will be notified immediately in the event of a serious illness or injury.
- If necessary, child will be taken to an appropriate medical facility (Enloe unless otherwise stated on health form).

#### Health insurance and release form

- Medical coverage is necessary for participation within Adventure Day Camp.
- A signed and returned release form to Adventure Day Camp professional staff is required for participation.

#### Medication Administration

- Any medication that needs to be administered should be given to the Camp Coordinator with written instructions as to: dosage, time of administration, and the name and phone number of general practitioner or specific doctor.

#### Early care and pick up

- Early care begins at 7:30am and goes until the start of camp, which is 9am.
- Standard pick up time is between 4:45pm and 5:30pm, 12:pm-12:30pm for morning half day camps, 4:30pm and 5:15pm for half day after noon camps. If a child is not picked up by 5:30pm, camp staff will call emergency contacts from child's health form. There is an automatic

\$1/minute charge per child for pick up after 5:30pm, and needs to be paid at time of pick up.

- If your child needs to be picked up before 4:45pm, camp staff working with your child will be notified and you will be given location instructions to where you can pick up your child.
- Releasing children: we will not release children to anyone not listed on child's Treat a Minor form, with a picture ID, unless we have written or verbal consent from the parent.

### Sign-In & Sign-Out Procedure

Campers must be signed out by an individual listed on the child's registration forms. If an individual not listed on the registration forms is picking up a child (carpool, going with friend, etc.) the parent/legal guardian must either submit a note or verbally let the staff know prior to the designated person picking up the child.

- Please do not drop your child off at the front door and let them walk in by themselves.
- If your child is ill, running a fever, and/or suspected to be contagious, please DO NOT bring them to camp.
- Please call us and let us know if your child will be absent from camp.

### Discipline at camp

- Adventure Day Camp would like to make sure your camper is enjoying him- or herself while here. We can best ensure this by being informed of any behaviors or situations that might be occurring at home, which could lead to any social or situational problems with counselors or other campers. If a camper's behavior is becoming disruptive and disorderly, we will take the following steps to ensure that all campers are enjoying the camp experience:
  1. The group counselor and the camper will discuss the situation and agree on how to correct it. The Camp Coordinator and/or the Assistant Camp Coordinator will be notified of the situation.
  2. If the behavior persists, the group counselor will inform the Camp Coordinator and/or Assistant Camp Coordinator for additional suggestions to remedy the behavior or the situation.
  3. If the behavior continues, parents will be asked to meet with the Camp Coordinator and/or Assistant Camp Coordinator to work out a plan to resolve the behavior or the situation.
  4. If the situation cannot be remedied with the afore mentioned steps, the camper will be asked to not return to Adventure Day Camp.

### Supportive parents

- Even though your camper is surrounded by friends and role models, sometimes all he/she needs is a smile from a familiar face. We open our doors to you during the camp day. Feel free to join your little camper during the early morning pre-camp activities, and the lunch period. If you have a talent, trick, hobby, sport, interest, or anything you would like to

share with all the children at Adventure Day Camp, please inform the Camp Coordinator and/or the Assistant Camp Coordinator as to the event and day/time available to share it with the camp.

#### Cell Phone/Electronic Device Policy

The Summer Cats program, will continue to enforce a no camper cell phone policy. We can appreciate the desire for parents and guardians to be in contact with their camper while they are at camp however the risks and distractions of allowing campers to have cell phones continue to outweigh the benefits.

During your child's week at camp we can assure you that a parent or guardian will be contacted if...

- Your camper is ill, or not feeling well.
- Your camper needs medical treatment off-site
- If there are questions regarding medications or healthcare of your camper
- Your camper is unable to function within the community of our camp in a healthy way
- Your camper wishes to contact you. \*Please note prior to letting a camper contact you, the camp staff will assess the situation and determine if a call does indeed need to be made or if we can work to redirect the situation.

If a camper does bring a cell phone to camp, we will ask the camper to keep the phone in their bag for the day. If a camper cannot abide by this request we will store the phone in a secure location in our office until the end of day.

#### Shoes

Please NO flip-flops, or sandals. Campers are asked to wear closed toed shoes while they are at camp. This is a safety issue.

#### Toys

Toys (fidget spinners, stuffed animals, game cards, etc.) should not be brought to camp. Toys can be lost or broken and can often lead to arguments between campers.

If a child brings a toy to camp, we will ask that they store it with their belongings. If a camper cannot abide by this request we will store the toy in a secure location in our office until the end of day.