POSITION OPENING

POSITION: Program Manager
Full-Time / Benefited / Hourly / Non-Exempt

RECRUITMENT ID: 647

LOCATION: Regenerative Agriculture Initiative (RAI)

COMPENSATION: $20.00 per hour

SCHEDULE: Monday-Friday 8:00-5:00

ESSENTIAL JOB FUNCTIONS: This position provides support to the Director and Faculty Affiliates and includes (but is not limited to) the following duties: coordinating activities for RAI and associated events, making guest speaker travel arrangements, outreach activities, grant writing, social media presence, assist in the field with research tasks and deadlines, field data collections as directed, identifying new avenues of opportunity for RAI, supporting the online scientific journal and research promotion. Occasionally assist in undergraduate classes. Some travel required to attend various industry events and conferences throughout the year.

EMPLOYMENT STANDARDS: Experience managing a team in a fast-pace environment. Ability to prioritize and complete tasks prior to deadlines. Working experience and formal education in agricultural systems, with emphasis in sustainable/regenerative agriculture (preferred), animal science, agronomy, land management and/or other related fields. Strong verbal and written communication skills. Must be able to take direction and work within a group as well as independently. Ability to communicate with, supervise, train, and mentor student interns. Ability/capacity/willingness to do field work and perform sample and data collection in a range of weather conditions. Maintain a positive and professional work environment.

BENEFITS: Benefits include options for health, vision and dental insurance; employer contributions to a 403(b) retirement plan (beginning year 2); employer-paid life and disability insurance; vacation, sick leave, and holidays.

APPLICATION REQUIREMENTS: Application and announcement can be located on our website. In order to be considered, applicants must submit the following:
- CSU, Chico Research Foundation application
- Cover letter
- Current resume

APPLICATION DEADLINE: Application deadline is 5:00 p.m. on April 26, 2019. Applications can be submitted:
- BY MAIL: CSU, Chico Research Foundation
  25 Main Street, Suite 206
  Chico, CA 95928-5388
- IN PERSON: CSU, Chico Research Foundation
  25 Main Street, 2nd Floor suite 206
  Chico, CA
- BY EMAIL: rfhrjobs@csuchico.edu
- BY PHONE: (530) 898-6811 or VISIT OUR WEBSITE: http://www.csuchico.edu/rfdn/

For questions, please contact the Research Foundation Human Resources office:
- BY PHONE: (530) 898-6811 or VISIT OUR WEBSITE: http://www.csuchico.edu/rfdn/

The employer is the CSU, Chico Research Foundation, a non-profit corporation serving as an auxiliary organization of California State University, Chico. Employment is considered to be at-will.

DISCLOSURE OF CAMPUS CRIME STATISTICS
An annual security report disclosing crime statistics for California State University, Chico can be obtained by contacting the Chico State University Police Department (530) 898-5372 or by accessing the following Website: http://www.csuchico.edu/up.

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