

# Megan Kurtz

Cell: 530.228.0336

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Chico, CA

**Curriculum Vita:** First Year Experience; Student Affairs; Academic Advising and Coaching; Democratic Education; University Life Skills; First Generation; Diverse Student Learning; Under Represented Minority Groups; Cultural Heritage Research; Student and Human Development; Peer Mentorship; Peer Coaching; Introduction to Academic Inquiry; Recreation Field School Series; Diversity Studies; Equity and Access in Higher Education

## Education

**M.A. in Education      Curriculum and Instruction      CSU, Chico      2012**

Inquiry focus: Under represented minority groups within college populations and peer led mentorships within the first-year experience, university life skill sets, and equity and access.

**Certificate      Community College Instruction      CSU, Chico      2012**

Course Series in Faculty Preparation in Adult Education focusing on the Community College Student, Facilitating Adult Learning, and Analysis of Instruction.

**Bachelor of Arts      Communication Studies:      CSU, Chico      2004**  
**Organizational Communication**

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## Adjunct Faculty Experience

### **Recreation, Hospitality, and Parks Management**

- **RHPM 180: Leisure and Life** **Stand Alone Inst**

Orientation to leisure in terms of personal and social growth, leisure and recreational planning, leisure time management, fitness and health enhancement, stress management, constructive use of leisure, and the development of personal leisure values.

- **RHPM 220: Program Planning** **Stand Alone Inst**

Theory and process of program planning, construction, operation, and evaluation as applicable to a variety of agencies and communities. Exposure to several types of programs serving different age groups, interests, and needs within a range of environments. Recruitment, use, and supervision of volunteers. Exploration of program areas in depth: social, cultural, physical, mental, and special events.

- **RHPM 400: Management of Recreation, Hospitality, and Parks**

Legalities, policies, practices, procedures, principles, and theory related to planning, organizing, staffing, training, motivating, controlling, evaluating, financing, and managing resources in parks, recreation, and hospitality environments.

- **RHPM 399: Service Learning in Recreation Programs** **Stand Alone Inst**

This course provides students with the opportunity to become involved in service to recreation and leisure agencies and organizations. Integrated learning is coupled with service in a collaborative relationship with

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a variety of civic and regional service agencies and organizations. Students are involved in planning, implementing, and evaluating selected service learning projects.

## **First Year Experience and Civic Engagement**

### • **Introduction to University Life, UNIV 101**

**Stand Alone Inst**

A comprehensive introduction to university life. This course is designed to help EOP students expand their knowledge of the life skills needed to be successful in college and after graduation. Topics include transition to academic and campus life, introduction to campus resources, academic expectations and developing skills to meet them, introduction to information literacy including library and computer resources, evaluating information, and applying it.

## **Student Affairs Experience**

### **Student Development Coordinator**

**CSU, Chico**

**10/2014 - 08/2018**

#### **TRiO-Student Support Services**

- Academic advising and study skill development; Economic and financial literacy education; Non-cognitive skill development; Graduate and professional school exploration; Career exploration
- Personal support related to the unique needs of low income, first generation, and disabled students
- Referrals to support services and providers both on-and-off campus
- Planned and conducted training programs and staff meetings
- Ensured quality control and continued improvement of student-run events and activities through consistent and careful communication of expectations, monitoring, supervision, reflection, and evaluation.
- Provided individual and group advisement/coaching services to program participants in matters pertaining to academic, financial, non-cognitive, and personal challenges and issues.
- Communicated in a culturally sensitive and respectful manner with disadvantaged students representing a variety of diverse and disadvantaged backgrounds.
- Collaborated and worked closely with faculty and other student support professionals on campus, including: Educational Opportunity Program; Student Learning Center; PATH Scholars; Dream Center; Financial Aid; Career Center and other campus support programs.
- Participated in campus committees and initiatives in order to advocate for low-income, first generation and disabled students, and raise the awareness of the purpose of, and need for, TRIO Student Support Services at CSU, Chico.
- Assisted in the case management efforts of Student Support Services.
- Developed and maintained organized records of correspondence with faculty and students regarding referrals to Student Success programs and support initiatives.

### **Academic Coordinator**

**CSU, Chico**

**6/2007-10/2014**

#### **TRiO- Student Support Services**

- Rapidly acquired a working knowledge of the federal TRIO SSS grant and brought it under compliance in collaboration with the Project Director. Identified specific objectives and overall purpose and function of the grant program using careful discernment of program rules and regulations, while still maintaining a healthy relationship with current TRiO participants.

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- Rallied and gained support from other student services units on campus, including faculty, administrators, and student organizations to ensure that the TRIO SSS grant would be able to continue serving a group of first-generation and low-income students on the CSU, Chico campus.
- Clearly set grant boundaries in order to establish programming while learning to interpret and apply federal regulations inside of a state agency.
- Evaluated and recommended a course of program model implementation for Peer Mentoring, Peer Interns, and Cohort Success Seminars for the TRiO SSS program.
- Designed and implemented a five-day summer orientation program FOCUS for incoming freshmen participants to ensure their academic readiness and knowledge of campus resources.

## **Professional Development and Campus Contributions**

### California Park & Recreation Society

- Co-published Poster: Creating Community through Camping: Impacting Retention and Developing the Next Generation of Parks and Recreation Leaders through Overnight Camping Experiences
- Presidio Trust: Camping at the Presidio  
A first-time camper program aimed at introducing urban youth to the outdoors while exploring career options within our federal and state agencies

### Camp Wildcat: Healthy Cat: A pilot program with Associated Students and Student Life and Leadership

- Targeted at enrolling first year, first generation college students, not connected to a support program, into selected GE courses to promote connection and retention for the university

### Freshmen Orientation Concentrating On University Success (FOCUS)

- Curriculum Development and Oversight
- An early welcome to campus the week prior to the semester starting for under represented minority students in the TRIO program
- Workshops initiating successful academic habits, while encouraging healthy peer relationships to create community early in the college experience

### Difference Education Panel

- Replication of a Stanford University research project (2013) examining the difference in perceived obstacles of first generation college students
- Collaboration on campus implementation for First Generation and Proud events

### Faculty Learning Communities and Certificate Programs

- Improving Your Teaching Practices (Fa 2018)
- Hispanic-Serving Institution (Sp 2017)
- Daring Leadership Certificate (AY 2016-2017)
- Course Redesign: UNIV 101 (Fa 2015)
- Diversity Certificate Program (Sp 2015)

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