



MINUTES

TO: Educational Policies and Programs Committee
FROM: Paul Bailey, Secretary
DATE: September 23, 2021
SUBJ: EPPC Meeting Minutes – September 23, 2021, 2:30 p.m.

Join Zoom Meeting:

<https://csuchico.zoom.us/j/87973515536?pwd=UjY3dC85cHIvVkdUQVcwNG1jUC9PdZ09>

Meeting ID: 879 7351 5536

Passcode: 001308

Our secretary for this meeting is Paul Bailey (alternate: Nate Millard)

Present: Adamian, Adams (proxy for Peterson), Allen (proxy for Ferrari), Bailey (proxy for Buffardi), Cline, Ellis, Ford, Geier, Grassian, Gray, Kralj, Maas, Medic, Millard, Miller, Rosso, Salehi, Seipel, Son, Vela

1. Approve Minutes for September 9, 2021	[Attachment 1]
Approved	
2. Approve Agenda for September 23, 2021	[Attachment 2]
Fixed title error from item 10. (See below.)	
Discussion Item (Time Certain 3pm):	
3. Online Program Development (Daniel Grassian, Vice Provost of Academic Affairs; Clare Van Ness, Regional and Continuing Education)	[Attachment 3]
Presented action items first since this item is time certain for 3pm.	
Van Ness: Creating online programs is a future need for our campus. Intent was to create a document that provides guidance for how to improve online program development strategically.	

Wanted to articulate the needs for and benefits of online programming. The document includes some strategies for developing online programs. Feasibility and demand listed as key factors to consider. Compares the options of pursuing self-support vs state-support programs.

There is often a concern about supplanting programs, so they have included information about supplementing versus supplanting. EO 1099 stipulates that self-support programs shall not supplant state-support offerings available during the regular academic year.

Document includes information about Master programs as well as recruiting.

Document includes additional resources and forms at the end.

Grassian: This is an informational document that we hope will be helpful to faculty and departments developing programs. This has been presented to EC, PAC, ELF, now EPPC, and will go before Chair's Council.

Senator Seipel asked if there were any additional restrictions that would relate to out of state students.

Self-Support: Students could apply but would be charged out of state fees.

Senator Seipel recommends adding information to this document as well which states from which residents may apply.

Senator Ford: At one point "Strategies" heading was "Guiding Principles". Does not feel that "strategies" effectively captures what is in that section. Recommends revising the heading.

V.Provost Grassian: Agrees that "strategies" might not be the best and intends to explore further.

Senator Geier: Proposes "Guiding Considerations"

Senator Seipel: What makes a program "online" or not? Does the CSU Chancellor's Office (CO) have any stipulations regarding offering of online programs?

Grassian: According to the CA Department of Education, any program that has any distance education at all (even just one online course) is considered to be an online program. WASC does not hold the same view (has a different threshold).

Seipel: How does this work with WASC?

Grassian: Effective spring 2022, WASC requires that programs that offer more than 50% of their required courses online be submitted to their substantive change screening process. There is not a need to get individual approval for classes. If a program does go over the 50% threshold, then it would have to be approved by WASC, but that's not a major obstacle. However, it would need to be approved through EPPC/Senate, which would take longer.

Seipel: Suggests that there be reference in the document to the proportion of courses changing modalities that would meet the threshold requiring WASC approval.

Grassian: If it's not in the document, it will be added.

Geier: Brings up some concerns about the perception of motives or purpose behind the document. Suggests maybe adding some information to address this.

Grassian: Adds that this has also come up with other bodies and welcomes the suggestion that this be addressed. For example, there have been concerns voiced that this work might be intended to move to focus more on online programs for fiscal reasons.

Van Ness: The purpose of developing online programs is to add value to our campus' programs. Adds that there are various student fees that are used by local students, but not to distance students. So by adding additional online programming, this can provide more equitable programming opportunities for all students.

V. Chair Allen: Asks for clarification about hiring process.

Van Ness: Clarifies that staffing of classes still follows policy for class 3 faculty, but that self-support provides some additional options to recruit additional faculty for staffing if they are unable to cover courses with current faculty.

Senator Rosso: Suggests including students in consultation process.

V. Provost Grassian: Say he will connect with Rosso to coordinate this.

Dean Vela: Asks "only those living in the state? We really limit our talent pool if we can hire as faculty people who live in other states."

Van Ness: "The draft CO policy just recently shared would limit our ability to hire employees who reside out of state, but the PaCE/Continuing Ed Deans are talking a lot about that."

Ford: What's the process for this moving forward?

Grassian: After sharing, the plan was being considered to widely distribute and to make available on the website. No discussion yet about forming as an EM.

Van Ness: Also felt as though the intent was to create and provide an informational document.

Ford: Can see this morphing into some sort of policy document in the way in which it is used. He therefore suggests that it go through a formal policy creation process.

Van Ness: Questions why this would need to be a formal policy document.

Ford: Explains that there is concern that a department may view this document as a policy document to allow them to circumvent some of the formal procedures and practices for adding new programs.

Van Ness: Reminds that current policies regarding new programs still apply.

Chair Kralj: Asks about next steps.

Grassian: Will make more revisions based on this feedback and likely be back to share again with committees.

Action Items

4. New Undergraduate Option in Structural Engineering
(Steffen Mehl, Chair of Dept of Civil Engineering) [[Attachment 4](#)]

Added correct dates to signature page. Chair Mehl shared additional editorial corrections.

Vote: 20 yea, 1 nay

5. New Undergraduate Option in General Civil Engineering
(Steffen Mehl, Chair of Dept of Civil Engineering) [[Attachment 5](#)]

A few blanks were filled in. Added updated MAP for transfer students, which moved CIVL 311 out of lower division years to improve MAP for them.

Vote: 17 yea, 0 nay

6. New Undergraduate Option in Environmental and Water Resources Engineering (Steffen Mehl, Chair of Dept of Civil Engineering)

[\[Attachment 6\]](#)

Fixed signature dates and adding N/A to non-applicable fields. Consulted with T. Greene from GEOS and included consultation evidence.

Vote: 17 yea, 0 nay

7. Department Name Change: International Languages, Literatures and Cultures (to Languages and Cultures) (Christine Goulding, Chair of Dept of ILLC)

[\[Attachment 7\]](#)

The current department name does not reflect naming in other institutions with similar programs. "International Languages" is dated and misleading. The new name would also be shorter which is helpful with logistics. The proposed new name is more indicative of what the department does.

Chair Kralj reminded the committee that the "Literature" in the title is redundant since it is a facet of culture.

Senator Ford asked when the last name change was. About 10 years ago.

Vote: 16 yea, 0 nay

8. Graduate Program Name Change: MA in Teaching International Languages (to MA in Language Teaching (Christine Goulding, Chair of Dept of ILLC)

[\[Attachment 8\]](#)

No changes or revisions to proposal to present. No questions from the committee.

Vote: 17 yea, 0 nay

9. New Graduate Option in Single Subject Credential (Spanish) within Teaching International Languages (Fredrike Fichtner, Grad Coordinator; Christine Goulding, Chair of Dept of ILLC; Maris Thompson, Coordinator, Liberal Studies)

[\[Attachment 9\]](#)

All stakeholders were consulted multiple times to work out all the details on this complex proposal. No questions from the committee.

Vote: 17 yea, 0 nay

Introduction Items

10. Department Name Change: Geological and Environmental **Studies Sciences** (to Earth and Environmental Science) (Todd Greene, Chair of Dept of Geological and Environmental Studies)
[\[Attachment 10\]](#)

Chair Greene: New name better reflects the programs that the department offers. The department's mission is to be interdisciplinary, using multiple science fields to solve real world problems. Additionally, the new name should better appeal to high school students that are unsure what geological sciences are, but are familiar with the name Earth sciences. There have been recent changes to have more environmental science courses.

Students entering programs today are interested in learning about the Earth and climate and this new name will better reflect that demand of students and align the demand to program offerings.

Senator Ford: Is the focus shifting to be only Earth sciences, as opposed to planetary geology?

Chair Greene: The department will still offer the same number of courses pertaining to planetary geology, but that isn't the primary focus of the programs.

V. Chair Allen: Pointed out that they would be changing from GEOS abbreviation to EARTH.

Chair Greene: Added that this is also consistent with several programs offered at other campuses.

Vote: 17 yea, 0 nay

11. KCSC Radio Reorganization (Transfer from Associated Students to Dept of Media Arts, Design and Technology; Tom Welsh, Chair)
[\[Attachment 11\]](#)

Chair Welsh: Have been working with AS to facilitate this, similarly to how CLIC was transferred to a campus academic department.

Support from consulted bodies, including in CME and Dean Trethewey.

This will allow them to align KCSC programming more closely with their curriculum. AS will continue to help in funding this.

Senator Seipel: Is AS funding some of this, what will their participation look like?

Welsh: AS annually contributes around \$25,000 a year. Most of the interns come from the Media Arts department.

Seipel: Clarifies that he would like to know how students participate in governance with respect to KCSC.

Welsh: They are currently in the process of re-organizing this. AS has the option to make the determination as to whether the Media Arts department is meeting the goals of AS in running KCSC and if they deem that they are not, they can refuse to provide funding for KCSC.

Seipel: Would like additional detail and clarity as to what governance/administration of KCSC looks like, in particular regarding AS's involvement.

Senator Teague Miller: Recording arts program is offered in HFA. Has there been collaboration or consultation with the recording arts program regarding impacts of this management transition of KCSC.

Welsh: Speaking to Teague Miller's example of a podcast, notes that KCSC does not work in podcasts.

Teague Miller: If Media Arts offers curricula covering podcasting, they should consult the recording arts program.

Seipel: Asks what the licensing issues are.

Welsh: Unsure. Indicates that he will look into this further. Adds that there are fees associated with managing broadcast modalities.

Seipel: Suggests including this fee information in the proposal.

Vote: 18 yea, 0 nay

12. New Minor in Heavy Construction (Chris Souder, Construction Management & Steffen Mehl, Dept of Civil Engineering)

[[Attachment 12](#)]

Souder: Cal Poly has combined a civil and construction management program with similar funding for a heavy construction program. Our current Civil Engineering Program does not cover certain components of a heavy construction program.

This program will also include an internship. The courses/seats already exist to meet what is believed to be the current interest in this program. If there was growth in the program, the additional funds would be able to support that.

Proposal includes table indicating current CM and CIVL courses that substitute for one another.

Provides exit survey data of CIVL majors regarding which field they end up in. Most recent graduate year responded that 50% were working in construction.

CM majors already take several internships for no credits. Since the CIVL majors that might pursue this program might not otherwise have internship, there is a credit-bearing internship course.

They would advise students to be sure to complete their internship in a summer before their senior year.

Explains how Beavers funding works. They match what is raised from industry partners.

Mehl: From the CIVL perspective, it makes the most sense to partner with CM in order to provide the construction curriculum.

This is a more streamlined alternative to a CIVL/CM double major that meets the same ends.

V. Chair Allen: Program states minor is limited to declared CIVL majors with junior standing. This doesn't seem correct.

Souder: The intent was to change this and it just hadn't been done yet so this will be revised. Will either strike sentence or change "limited to" to "intended for".

V. Chair Allen: CMGT 389 Internship only offered in Summer, but this may conflict with rules regarding self-support and state-support if it is not also offered in a Fall or Spring semester. Recommends looking into this and ensuring that that are meeting policy requirements.

Armitage: Asks whether any student declaring the minor could take these courses regardless of their major. The way it is currently written makes it sound like CMGT students could not take this minor. If we strike it, then CMGT majors could earn both a major and minor with no additional courses.

Ferguson: It is possible according to CO policy to require CMGT 389 as a summer course as a program requirement. Will follow up on this and let the Souder and the committee know.

Grassian: Requirement in a minor (<https://www.csuchico.edu/pres/em/1986/86-001.shtml>). Currently it is permissible for CMGT majors to complete the minor without additional courses.

Would like to see additional rationale for the inclusion of the minor courses that were chosen.

Souder: These six courses are predominantly in the field is called “heavy civil construction”.

Grassian: Suggests that Souder add some of the rationale that he provided to the committee to the proposal.

Chair Mehl: Adds that consultation took place with accrediting body as well, specifically with regard to the courses chosen to include in the minor.

Ford: Question about prerequisites.

Souder: Points out that CMGT 457, CMGT 455 may have prerequisites waived with instructor approval for students earning the minor. This addresses the issue of students having additional required units due to prerequisites.

Ferguson: Offers to work with Souder to find a way to deal with the prerequisites in a more efficient way. Currently instructor approval would have to do this manually and students would not be able to enroll themselves.

Souder: Mentions that they will have already been met through advising, but will connect with Ferguson’s office to look into making it easier for students in the minor to enroll themselves.

Vote: 17 yea, 0 nay

Ford: We have recently run into a situation where a department wanted to cross list a course and the other department did not. We may need to look into whether a policy exists to govern this and, if not, to look into developing a policy.

Gray: There is not currently a policy that governs this. Currently if a department does not want to, they can just list them separately at their request.

Ford: Currently one course wants the prefix, but the other department with that prefix doesn't want the course. Suggests agendaizing this for a future EPPC meeting.

14. Adjourn

Adjourned 4:42 pm