



MINUTES

TO: Educational Policies and Programs Committee
FROM: Holly Kralj, Chair
DATE: November 15, 2021
SUBJ: EPPC MEETING – November 4, 2021, 2:30 p.m.

Join Zoom Meeting:

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Meeting ID: 879 7351 5536

Passcode: 001308

Our secretary for this meeting is Ben Seipel (alternate: Jaebong Son).

Attendance: Adamian, Allen (proxy for Ford), Bailey (proxy for Buffardi), Cline, Ellis, Ferrari, Geier, Grassian, Gray, Jenkins, Kralj, Maas, Medic, Millard, Miller, Peterson, Rosso, Salehi, Seipel, Son, & Vela.

1. Approve Minutes for October 7, 2021 [Attachment 1] Meeting called to order 2:32pm by Chair Kralj. Minutes approved.
2. Approve Agenda for November 4, 2021 [Attachment 2] Agenda approved.
Action Items 3. New Online Program Completion: BA in MCGS Online Completion Program (Susan Green, Chair of MCGS; Sara Cooper, Immediate Past Chair) [Attachment 3] Susan Green and Sara Cooper were present to answer questions and discuss revisions (as indicated by track changes in proposal). MCGS Chair Green reviewed the process of meeting with various parties on campus based on recommendations at the last EPPC meeting to guide those revisions in the proposal. Past MCGS Chair Cooper reviewed and summarized the actual changes in the proposal. She highlighted these key changes: 1) updated course

sequence that comprises an “Area of Specialization”, not a minor (in multiple locations) ;2) identified support and collaboration with TLP; 3) updated faculty ranks; 4) identified specific needs (e.g., ASA position; facilities); 5) increased AWTU support for program coordinator; 6) noted special considerations for transfer students; 7) updated course plan to reflect when courses are offered, and 8) updated catalog language.

Senator Allen requested adding page numbers to entire proposal.

Senator Allen indicated a need to provide an actual letter of evidence (pg. 15) from RCE under part VI D. Cooper indicated that there was an email of support from Jeff Lane. Gray indicated that the evidence might have been inadvertently dropped during revisions.

Senator Allen also indicated that on page 19, that there was still reference to a “minor” instead of “Area of Specialization” under part H. She suggest that editorial change be made throughout the proposal prior to being sent to Senate.

Senator Allen had indicated that in the updated catalog copy that there was reference to a Chico State requirement, but the upper division requirement is actually a CSU system requirement. She recommended the copy be updated to reflect the origin of the requirement.

Senator Allen also indicated that in the catalog copy under the “Area of Specialization” that the requirements/encouragement of specialization (9 units) might be confusing to students. Specifically, without the specialization, students may fail to meet the 60-credit minimum. Similarly, this appears to contradict the text that indicates, “students do not need to take extra electives.” Allen (and supported by Gray and Kralj) suggested adding text that indicated that if students choose not to complete an area of specialization, that the students would still need to choose 9 units/credits to meet the 60-credit minimum.

Senator Allen wondered whether current University policy requires an indication whether a program was completed online or not on a diploma/transcript. It may be necessary to update the name of the program to reflect this (specifically that this is an online program). Senator Allen also indicated that this is a topic for further discussion. Ferguson indicated/confirmed that the diploma does not actually reference online nature of the program. Van Ness further clarified that the transcript does indicate the degree is completed online in parentheses. It was suggested that should be clarified by the Registrar’s Office.

EPPC Chair Kralj called for a vote and the item was approved unanimously (16 yes, 0 no) as an Action Item. This item/proposal will come to Senate on Dec. 2.

Introduction Items

4. New Online Program Completion: BS in BADM Online Completion Program (Michael Rehg, Professor of Management) [[Attachment 4](#)]

Professor Rehg shared a PowerPoint presentation about the program proposal.

Senator Geier had an inquiry about training (or test-out) for potential faculty regarding being qualified to for teaching in this online program (i.e., Quality Matters [QM]vs Quality Learning and Teaching [QLT]).

Senator Ferrari clarified that each CSU campus decides on which quality assurance program to use, either QM or QLT. She indicated that the College of Business might want to consider QLT course certification beyond QLT faculty training.

Vice Provost Grassian corroborated that there is a market for this program. He suggested that on pg. 3-4 Rehg should clarify/revise the appeal to a diverse population (i.e., rural students). On page 7 Part D, Grassian indicated that there should clarification about which courses are shared or optional between programs. Grassian requested more specificity about staffing needs on page 13.

Senator Allen indicated that there needs to be evidence of support from RCE. She indicated confusion about the actual program—whether it is a fully online degree completion program, transfer program, or an option because the language is inconsistent in the proposal and in the letters of support. Rehg clarified indicated this is an online degree completion program. Senator Allen asked: Can department offer a self-support program in a state-supported program? Gray indicated that “online degree completion” is more of a descriptor than an actual program name... this is essentially an option given that the core courses are the same between programs. She clarified that this structure is not unprecedented on campus.

Academic Technology Officer Fernandes indicated that there used to be a clear distinction between online or in-person instruction, but due to changes in online offerings that there is a need to clarify language used in the proposal process for online program proposals. She also indicated a need to consider both the “Chico Experience” for online courses and training for faculty, students, and services.

Senator Allen suggested using gender neutral language (p. 25). She had a question about content on page 13: What happens in the future if none of the listed faculty are unable to teach one of the courses? Would the department hire someone local or hire anyone who could teach online from anywhere? Would this ad hoc instructors be hired under the current contract/collective bargaining agreement even in a self-support program? Professor Rehg indicated that the program would likely need to hire new faculty and would use the current hiring processes as the program grows. RCE's Van Ness clarified that these new faculty would have faculty rights. Allen suggest clarifying this need in the proposal.

Senator Ford (asked via proxy Allen): #1) If you plan to hire non-T/TT faculty, what would be the process? Rehg indicated that current instructors/faculty would have the right to first refusal. #2) What is the reason for self-support rather than state-support... is this due to the lag of hiring new faculty on state side? Rehg indicated that this part of the rationale for self-support model. Van Ness indicated/clarified that RCE has dedicated program development funds to help with self-support for start-up. #3) What safeguards exist to prevent the self-support program from supplanting the existing state-support program? Could a local student dis-enroll in the state-support program and enroll in the self-support program? Rehg indicated that as proposed, that students could shift programs, but he does not foresee the program supplanted the exiting program. Van Ness indicated that this program is supplementing and not supplanting. Specifically, existing policy does not allow a new program to supplant an existing program.

EPPC Chair Kralj called for a vote and the item was approved unanimously (19 yes, 0 no) as an Introduction Item. This program proposal/item return as an Action Item at EPPC on Nov. 18.

Discussion Items:

5. Study Abroad Advisory Committee Annual Report (Jennifer Gruber, Interim Associate VP & SIO International Education & Global Engagement) [Attachment 5]

Interim Associate Vice President Jennifer Gruber presented the Study Abroad Advisory Committee Annual Report.

Senator Geier asked whether the Resident Program Director opportunities were only for T/TT faculty. Gruber indicated that that was the case, but there are other opportunities for lecturers.

6. Announcements & Other

[International Education Week](#) (link) is Nov. 15-19.

7. Adjourn

Chair Kralj adjourned the meeting at 4:24pm.