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## MEMORANDUM

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TO: Educational Policies and Programs Committee

FROM: Holly Kralj, Chair

DATE: April 26, 2022

SUBJ: EPPC Minutes – April 28, 2022, 2:30 p.m.

Attendance: Allen (Miller), Bailey (Buffardi), Cline, Ellis, Ferrari, Ford, Grassian, Gray, Jenkins, Kralj, Lawrence, Medic (Gier), Millard, Peterson, Salehi, Son, Seipel, Thompson, Vela

Our secretary for this meeting is Tawnie Peterson (alternate: Kevin Buffardi).

All meeting materials linked here: [EPPC Materials for 4/28/22](#)

1. Approve Minutes for April 14, 2022 - Approved no changes
2. Approve Agenda for April 28, 2022- Approved no changes
3. Action Items:
  - a. Proposed Undergraduate Program Review Policy (Daniel Grassian—VP for Academic Affairs)
    - i. Change made based on comment made in introduction. First bullet under Responsibilities of undergraduate program review committee include section
    - ii. No questions or comments
    - iii. Vote: Yes 17 No 0 Passed
  - b. Proposed Graduate Program Review Policy (Daniel Grassian—VP for Academic Affairs)
    - i. This a different proposal then the Review policy.
    - ii. Change abbreviation APR to Academic Program Review (spelled out).
    - iii. No questions
    - iv. Vote: Yes 18 No 0 Passed
  - c. Proposed Program Name Change—Regional & Continuing Education (RCE) to Professional & Continuing Education (PCE) (Clare VanNess—Interim Dean, RCE)
    - i. Name change is consistent with the majority of other similar programs in the US
    - ii. No changes made from Introduction
    - iii. No questions
    - iv. Vote: Yes 19 No 0 Passed
  - d. Proposal to Discontinue American Language & Cultural Immersion Program (Clare VanNess—Interim Dean, RCE & Jennifer Gruber—Assoc. VP & SIO for International Education & Global Engagement)

- i. No changes made from introduction
    - ii. Discounting clears up paperwork for homeland security
    - iii. No questions
    - iv. Vote: Yes 19 No 0 Passed
  - e. Proposed Update to EM9-011 Study Abroad Advisory Council (Jennifer Gruber—Interim Assoc. VP & SIO for International Education & Global Engagement)
    - i. Edits were done as requested by the advisory committee, other changes were made as requested at introduction.
    - ii. No questions
    - iii. Vote: Yes 21 No 0 Passed
  - f. Proposed New Program Option Proposal—MBA Option in Health Services Administration (Kenneth Chapman—Program Director, Online MBA, College of Business; Terence Lau--Dean of College of Business; Holly Nevarez—Chair Dept of Public Health and HHS; Stan Salinas-Assistant Professor HHS)
    - i. Reviewed at introduction and changes were requested
      - 1. POLS had concerns and the PHHA updated the information
      - 2. Added the support of TLP language was updated and explained the support
      - 3. Clarified language of note about courses and added tentative pattern of New HAS courses needed section
      - 4. Added explanation of how courses were added and why they were added to the option
      - 5. Added a matrix of General MBA Competencies with the Health Services Course and how they relate
      - 6. Updated catalog language as requested
    - ii. Update POLS is going to work PHHA will work together and have some cross listed programs
    - iii. General question asked about online programs being offered that are being created for our university and whether we have the support for these programs. Can these programs run effectively with the support we have for short and long term?
    - iv. Answered TLP, Enrollment management workload concerns, Provost knows about the concerns and staffing needed for these new programs
    - v. New document shown with additional cross listing and updates that were requested at introduction
    - vi. Discussion of extending the deadline for this option to the intent list as it ends on the last day of faculty workdays and should it be extended to just this program or all programs.
    - vii. Discussed if the university has the resources to go forward with these types of programs.
    - viii. Discussed the timeline and the stages once this proposal is approved through senate.
    - ix. Motion Adopt at action proposal brought forward with small modification presented today, Second by Gray
    - x. Motion Vote: no opposition- Passed
    - xi. Proposal Vote: Yes 15 No 2 AB 2- Passed
4. Informational Items: End-of-the-Year Committee Reports:
- a. Curriculum Advisory Board (Rick Ford)

- i. Reports are linked in the agenda
    - ii. Drop in enrollment they did not put out a call for new enrollment
  - b. Graduate Council (Nate Millard)
    - i. Reports are linked in the agenda
  - c. Liberal Studies Program Advisory Council (Annie Adamian)
    - i. Reports are linked in the agenda
  - d. University Writing Committee (Ted Geier)
    - i. Reports are linked in the agenda
- 5. Announcements & Other
  - a. Tomorrow (4/29) join the Lecturer Academy
- 6. Adjourn at 3:56pm